



Mayor: Robert Allen
Deputy Mayor: Robert Ryan

Trustees: Deb Alter, Robert Decker, Kevin O'Malley,
Dan Schuttig, and Megan Walraed

September 12, 2022

The Village of Hoosick Falls is seeking qualified candidates for the position of Laborer.

The Village of Hoosick Falls is looking for a **Laborer** to join the Village Department of Public Works. Apart from the civil service qualifications and requirements listed below, the Village is seeking a candidate who can contribute in a team environment, lend their expertise and experience to the various projects, and work well with Village employees across all departments.

Applications are due by Friday, September 23rd, 2022. Candidates may be required to submit to a background check. Please see below for Civil Service Qualifications/Requirements.

The Village of Hoosick Falls, population 3,500, is located just off of Route 7 in Rensselaer County near the Vermont Border. Nestled along the Hoosic River, the Village features an expanding business district and a tightly-knit community in a rural setting.

LABORER

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring physical endurance and a willingness to perform arduous tasks. Constant supervision is maintained over the work.

TYPICAL WORK ACTIVITIES:

Sweep and wash floors, walls and hallways;
Vacuum and wash carpets;
Empty waste paper baskets and recycled material;
Gather and dispose of refuse;
Clean and maintain bathrooms, refill paper towel, toilet tissue and soap dispensers
Perform a variety of routine errands;
Move office furniture as required or rearrange chairs, tables, desk or other equipment for special events;
Maintenance of building grounds including mowing lawns and trimming weeds;
Sweep building entrances, parking areas and sidewalks and pick up trash;
Remove snow and ice from sidewalks and building entrances;
Assist the building Maintenance Staff with repair and maintenance of the buildings including painting, plumbing, roofing, carpentry, masonry, glass and metal work;
Assist the Building Maintenance Staff with maintenance and repair of electrical and mechanical systems including heating and cooling systems.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Willingness to perform arduous and routine manual work; ability to lift heavy weights; willingness to work under all weather conditions; physical endurance; good physical condition.

MINIMUM QUALIFICATIONS:

None is required, but some experience in heavy labor is desirable. Must maintain a valid driver's license throughout term of employment.

CLASSIFICATION: Labor

REVISED: December 19, 2013
CSC MTG.