



Mayor: Robert Allen
Deputy Mayor: Robert Ryan

Trustees: Deb Alter, Brett Hanselman, Doug Sauer,
Dan Schuttig, and Megan Walraed

Wednesday, June 12th, 2024

Village of Hoosick Falls Board of Trustees
Regular Meeting – Wednesday, June 12th, 2024

Location: Highway Garage – 7 Waterworks Road

DRAFT AGENDA

6:00PM: Open the Meeting with the Pledge of Allegiance and a Moment of Silence.

Roll Call

PUBLIC HEARING on PROPOSED LOCAL LAW D

- **MOTION** to open the Public Hearing on Proposed Local Law D, a local law authorizing purchasing based on Best Value.
- **DISCUSSION/PEOPLE TO BE HEARD.**

HOOSICK FALLS POLICE DEPARTMENT

- A recent policy change was announced within the Rensselaer County Sheriff Department, allowing current RCSD Deputies to serve as law enforcement officers in other Police Departments within the County.
- **RESOLUTION** hiring a part-time Police Officer for the Hoosick Falls Police Department (J. Warner).
- **RESOLUTION** hiring a part-time Police Officer for the Hoosick Falls Police Department (L. Hansen).
- **SWEARING IN CEREMONY.**

ANNOUNCEMENTS & CORESPONDANCES

- We are looking for **alternate members for the Zoning Board of Appeals**. Both the ZBA and Planning Board are full, but with the recent local law passed that allows for additional alternate members, we are looking for people to join and serve. If you are interested, please reach out the Village Office.
- The Summer Concert Series is confirmed – please see the “Hoosick Falls Summer Concert Series” Facebook Page for more information (we will post the latest info each meeting).

- A request has come in from Katherine Danforth of Hubbard Hall to use Wood Park for Friday, August 16th at 5:30PM and Sunday August 18th at 1PM for a free outdoor Shakespeare performance. **MOTION.**

MAYOR UPDATES

- 1. NY Forward:** The first meeting of the Local Planning Committee (LPC) occurred on June 3rd, 2024. It was a successful first meeting, mainly going over the roles and responsibilities of the members, as well as an overview of what the group will be working on over the next five months.
 - a.** The “**Open Call for Projects**” will likely be announced at the end of this week. This will begin the process that all projects must go through to obtain grant money through the NY Forward Program.
 - b.** The meeting schedule is set for the LPC meetings. Public Workshops will be in the larger part of the Armory and are intended for the public to fully participate in. LPC Meetings are working meetings of the LPC, but are also open to the public and will include a section at the end for people to be heard. They are located in the Courtroom portion of the Armory.
 - i.** Public Workshop #1 – Tuesday, July 2nd from 5-6:30PM
 - ii.** LPC Meeting #2 – Monday, July 15th from 3-5PM
 - iii.** LPC Meeting #3 – Monday, August 19th from 3-5PM
 - iv.** Public Workshop #2 – September 9th from 5-6:30PM.
 - v.** LPC Meeting #4 – Monday, September 23rd from 3-5PM
 - vi.** LPC Meeting #5 – Monday, October 28th from 3-5PM.
 - vii.** (if necessary) LPC Meeting #6 – Monday, November 18th from 3-5PM.
- 2. The Bear, DEC Citations, and Transfer Station improvements:** Last week, after an inspection was performed by DEC in relation to the bear that has been causing trouble in our Village and at our Transfer Station, the Village was cited for two violations.
 - a.** The first was to have all trash back in the dumpsters (mainly from where the bear broke part of the plastic side of the dumpster and spilled garbage onto the ground) within 7 days.
 - b.** The second was to have the dumpsters enclosed by an electrical fence meant to prevent further tampering from the bear within 14 days.
 - c.** DPW Superintendent Ken Holbrook and the DPW workers, while balancing hanging up the Veteran banners across the Village, handled both situations. The first was completed within the 7-day deadline. The Village chose a different location for the dumpsters, the DPW prepared the land and adjusted the grade, and an emergency spending measure was authorized by the Mayor to bring in J.A. Bradley to install the electric fence. The work is completed, and the electric fence is up and operational. Special thanks to the Village DPW and Ken Holbrook for the incredible work done in a very short and saturated time span.
- 3. Balance Tank repair:** On the agenda this evening is a motion to authorize an agreement that would allow the repair of the Balance Tank in the Water Treatment Plant. This tank is the storage point between the normal operations of the Water Treatment Plant, and

the later filtration steps as provided by the GAC Filtration system. Without this tank, undue pressure and wear is put on our normal treatment operations. The Water Operator and Assistant Operator have given their approval for this agreement to be executed. *It should be noted that the full expense of this will fall on the companies, and will not be an expense that is picked up by the Village.*

4. **Grant Awarded to the Hoosick Falls Police Department:** We are pleased to announce that the Hoosick Falls Police Department has received \$292,698 from New York State through a grant that was pursued by Officer-In-Charge Sergeant John Hudson. This grant will be a major addition to our Police Department, and will allow us to upgrade police cruiser computers, add in-car cameras to our vehicles, provide more body cameras for our officers, and additional technology purchases, including radios and a drone. It is hard to fully explain the impact this will have on our small department, and we are extremely grateful to New York State for providing these funds to law enforcement agencies. Sgt Hudson deserves a great deal of credit for his grant work for the HFPD, and this grant is the largest grant the HFPD has ever received. We will have a full press release out later this week.

5. **Restore NY Missed Deadline:** I want to formally apologize to Jasen VonGuinness for my error in missing an application deadline for Restore NY, a grant program that requires submission through the local municipality. This was completely my responsibility, and in trying to balance my teaching and Mayor responsibilities, I missed the submission deadline, thinking it was for Thursday May 24th, when it was actually Wednesday, May 23rd at 3PM. After realizing the error, I reached out to NYS ESD and Mike Yevoli via phone early on the morning of May 24th, and as requested sent him an email with all of the documents. Mike did his best to advocate for the inclusion of the application, but the powers that be would not allow for the late submission. I'm extremely disappointed in my error, especially knowing that the timing of this application was meant to go hand in hand with Jasen's likely submission for NY Forward. I'm very sorry I let Jasen down, and will do everything I can to rectify this in the future.

PEOPLE TO BE HEARD

REPORTS

- Police
- Code Enforcement
- Treasurer
- Clerk/Deputy Clerk
- Highway/DPW
- Sewer
- Water

MINUTES

Minutes are available for the May 8th Regular Meeting and the May 29th Special Meeting.

Minutes remain incomplete for the April 10th Regular Meeting (our office staff was unavailable for that meeting, and the Mayor has yet to complete the minutes; the audio recording of that meeting is available on our YouTube site) and the April 29th Special Meeting (they are almost complete). We will update our minutes page on the website to include these draft minutes as soon as they are available for distribution. The Mayor apologizes for the inconvenience.

(reminder to close Public Hearing regarding Proposed Local Law D)

TRUSTEE/COMMITTEE REPORTS

- Trustee Alter
- Trustee Hanselman
- Deputy Mayor Ryan
- Trustee Sauer
- Trustee Schuttig
- Trustee Walraed

OLD BUSINESS

Shared PR/Website Resource with HFCS and Town of Hoosick

- **DISCUSSION** regarding the possibility of a shared PR/Website hire between Hoosick Falls Central School, the Town of Hoosick, and the Village of Hoosick Falls, as brought to the Mayor by HFCS Superintendent Patrick Dailey.

NEW BUSINESS

HFPD Request

- **DISCUSSION** regarding originally approved request of ARPA funds to be used (via Standard Allowance) for an HFPD purchase of \$7,819.80 for an evidence management system. A recent grant awarded to the HFPD made this allocation unneeded, so the OIC is requesting that we re-allocate these funds for an accreditation management system and a field training/evaluation/on-boarding management system.
- **MOTION** to reallocate ARPA Funds set aside (via Standard Allowance) from the Evidence Management System (\$7,819.80) to the purchase of the “Power Ready Setup & Year 1 Subscription” (\$5,775.00) and the “PowerDMS Standards Year 1 Service (\$1,150.00)” for a total of \$6,925.

Water Treatment Plant & GAC Treatment System

- **DISCUSSION** about long-term Balance Tank issues and its place in the Water Treatment Plan (see Mayor Update #3).

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- **MOTION** authorizing the Mayor to execute an “Access Agreement for Balance Tank Replacement”. It should be noted that there will be no cost to the Village for this work.

Water Supply Development/ROD

- **RESOLUTION** authorizing the Payment of Invoices through a Third-Party Funded Escrow Account Pertaining to the Development of New Water Supply Wells and Associated Infrastructure for the Village (*note: This is the 10th Resolution of this type*)

Proposed Local Law D

- **DISCUSSION**
- **RESOLUTION** Enacting Local Law #4 of 2024, a Local Law authorizing purchasing based on Best Value

DPW Supper Help

- **RESOLUTION** hiring a temporary seasonal worker to work in the Village’s Department of Public Works (retroactive to June 11th, 2024).

DISCUSSION regarding the county-owned Murphy Building.

MOTION to enter Executive Session to discuss personnel matters (with no business to be conducted at the end of Executive Session).

MOTION to adjourn.