



Mayor: Robert Allen
Deputy Mayor: Robert Ryan

Trustees: Deb Alter, Brett Hanselman, Doug Sauer,
Dan Schuttig, and Megan Walraed

Monday, August 19th, 2024

ORGANIZATIONAL MEETING AGENDA
Village of Hoosick Falls Board of Trustees
August 19th, 2024

CALL TO ORDER of the Organizational Meeting

(note: newly elected/re-elected officials have already filed their oaths of office)

APPOINTMENT OF DEPUTY MAYOR BY MAYOR

RESOLUTION adopting Rules of Procedure for the Board of Trustees of the Village of Hoosick Falls.

RESOLUTION adopting the Local Procurement Policy of the Village of Hoosick Falls.

APPOINTMENTS – 1 YEAR

Village Treasurer ----- Denise McMahon
Deputy Village Clerk ----- Judy VanDerKar
Village Clerk ----- Olivia Schneider

Registrar of Vital Statistics----- Olivia Schneider
Deputy Registrar of Vital Statistics----- Judy VanDerKar
Sub-Registrar of Vital Statistics----- Denise McMahon

Associate Village Justice----- Harold McClellan

Dog Control Officer----- Nancy Quell

RESOLUTION making annual appointments.

Additional Village of Hoosick Falls Employees

(Note: the following list is informational in nature only, as they are positions of employment and thus are not appointed or reappointed annually)

Supt. of Public Works-----Kenneth Holbrook

Wastewater Treatment Plant (1A) Operator ----- Kenneth Holbrook

Asst. Wastewater Treatment Plant (1A) Operator-----Keith Pierce (provisional)

Water Treatment Plant Operator (Type A) -----Francis Hurlburt

Asst. Water Treatment Plant Operator (Type A) -----Josh Magisano

Code Enforcement Officer -----Mark Surdam

Court Clerk ----- Holli Cross

Police Matron----- Melissa Davock

Per Diem Deputy Clerk ----- Debbie Drake

Per Diem Data Entry Clerk ----- Janet Davendonis

Office/Police Cleaner PT----- Cathy Aleksonis

Transfer Station Operator----- Keith Pierce

Other Current Village of Hoosick Falls Boards

Planning Board

Aaron Buzzinski, chair----- 2020-2024

Donald Bradley----- 2022-2026

Sandra Sargood----- 2019-2024

Stephen Hadden-----2024-2028

Larry Watts -----2022-2026

MOTION to re-appoint Aaron Buzzinski to the Planning Board for a 4-year term, running from 2024 to 2028.

MOTION to re-appoint Sandra Sargood to the Planning Board for a 4-year term, running from 2024 to 2028.

Zoning Board of Appeals

Kevin Gorman, chair-----2024-2028
Megan Albert----- 2022-2026
Bill Hazen----- 2022-2026
Jamie Spear -----2024-2028
Jasen VonGuinness-----2020-2024

MOTION to re-appoint Jasen VonGuinness to the Zoning Board of Appeals for a 4-year term, running from 2024 to 2028.

Historic Preservation Commission

Megan Albert, chair -----2024-2026
Patty Austin----- 2024-2025
Aaron Buzzinski-----2024-2027
Rick Ferrannini -----2024-2027
Jasen VonGuinness-----2024-2025
Eric Whiting-----2024-2027
Marianne Zwicklebauer -----2024-2026

MOTION to declare the Official Newspaper the as The Eagle Press.

MOTION to declare the Official Bank/Depository as Key Bank.

COMMITTEES:

The first name on each committee is the Chairperson and has the responsibility for the operation of said department; the other Trustee or Trustee’s named will act as advisors to the Chairperson. It shall be the duty of the Chairperson to be the liaison with the department/department head, and follow up with information and/or motions for the Board of the Board pertaining to their department and see that they are properly executed. In the case of an emergency, the Committee Chair shall notify the Mayor or Deputy Mayor at once.

Infrastructure:

Highway/Parks & Grounds ----- Robert Ryan, Dan Schuttig, Brett Hanselman
Water ----- Megan Walraed, Dan Schuttig,
Sewer ----- Megan Walraed, Dan Schuttig

Public Safety:

Police/Dog Control -----Robert Ryan, Doug Sauer
Court ----- Robert Ryan
Code Enforcement/Planning & ZBA ----- Deb Alter, Brett Hanselman

Services & Policies:

Economic Development ----- Doug Sauer, Deb Alter
Events & Public Relations----- Deb Alter, Brett Hanselman
Finance/Fair Housing Officer ----- Doug Sauer, Brett Hanselman
Labor & Employment ----- Dan Schuttig
Local Laws ----- Dan Schuttig, Deb Alter, Megan Walraed
Municipal Office ----- Robert Ryan
Recycling, Solid Waste, and Transfer Station ----- Doug Sauer
Streetlights ----- Robert Ryan

***MOTION** to approve committee appointments as stated above.

***MOTION** to close the Organizational Meeting portion of the Village Board Meeting.

(return to regular meeting agenda)