

Village of Hoosick Falls

Regular Meeting of the Board of Trustees

Wednesday, November 13th 2024, 6PM

**IN PERSON LOCATION: VILLAGE HIGHWAY GARAGE
7 WATERWORKS ROAD – HOOSICK FALLS NY 12090**

MEETING MAP

Public Hearings - Announcements/Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn



**PLEDGE OF
ALLEGIANCE**

&

**A MOMENT OF
SILENCE**

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Roll Call & Public Hearing

▶ Roll Call

▶ PUBLIC HEARING

- ▶ **MOTION to Open Public Hearing** regarding Proposed Local Law #5, amending the Code of the Village of Hoosick Falls to allow the placement of an additional stop sign (on Abbott St, southbound, at corner of Abbott & Wilder).
- ▶ **PEOPLE TO BE HEARD** (regarding the local law/public hearing).

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Announcements & Coorespondances

- ▶ A resident who is ill and unable to move very well has requested a bench be added and put outside his apartment at 25 Main Street.
- ▶ We received a request from Town of Hoosick Assessor Tiffany McMahon requesting to update language about the senior exemption via Local Law (*also listed in New Business*)

MAYOR UPDATES

1. **New Water Source**
2. **NY Forward**
3. **LSLI (Lead Service Line Inventory)** and note to residents
4. **Website Development**
5. **Hiring Needs/Updates – Part Time Code Enforcement Officer; Full Time DPW Laborer**
6. **Meeting Pay for Planning and ZBA members**
7. **Financial Software Review**
8. **3M Settlement** – expected timeline of delivery of funds

PEOPLE TO BE HEARD

New Rules of Conduct:

1. **The public may speak only during the Public Comment/People To Be Heard period of the meeting or at such other time as a majority of the Board allows.**
2. **Speakers must be recognized by the presiding officer.**
3. **Speakers must step to the front of the room near the Board (unless directed otherwise).**
4. **Speakers must give their name, address and organization, if any.**

PEOPLE TO BE HEARD

5. **Speakers must limit their remarks to five minutes on a given topic**, although the presiding officer may limit the time at their discretion. This must be made known by the presiding officer before the speaker begins.
6. **Speakers may not yield any remaining time they may have to another speaker.**
7. **Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.**

PEOPLE TO BE HEARD

8. There is no requirement that a Board Member or the Board responds and/or has a dialogue with the speaker. Discretion for that is left to the Board Member, with the permission of the presiding officer.
9. **All remarks must be addressed to the Board as a body and not to any member thereof.**
10. **Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**
Inappropriate language will not be allowed.
11. **Interested parties or their representatives may address the Board by written communications.**

PEOPLE TO BE HEARD

The Presiding Officer will now find out how many people are interested in speaking, confirm the time allotted, and will then begin calling on people.

Please remember to state your name, address, and organization.

MEETING MAP

Presentations - Announcements - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Reports & Minutes

- ▶ Police Report
- ▶ Code Enforcement
- ▶ Treasurer
- ▶ Clerk/Deputy Clerk
- ▶ Highway/DPW
- ▶ Sewer
- ▶ Water
- ▶ Minutes
 - ▶ October 9th Regular Meeting
- ▶ Trustee/Committee Reports
 - ▶ Trustee Alter
 - ▶ Trustee Hanselman
 - ▶ Trustee Sauer
 - ▶ Trustee Schuttig
 - ▶ Trustee Walraed
 - ▶ Deputy Mayor Ryan

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Old Business

- ▶ **DISCUSSION** regarding the costs associated with the FOIL policy and the Property Search fee.

- ▶ *Departmental Capital Projects Priorities List*
 - ▶ **DISCUSSION** (no new updates)

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

New Business #1

- ▶ **DISCUSSION** regarding possible local law development to update the Senior Exemption language that dates to 2002 (see *announcements & correspondences section*)

- ▶ **DISCUSSION** regarding possibly using remaining ARPA funds to cover previously approved engineering work at the WTP for the new dehumidification unit (maximum of \$15,500).

- ▶ **MOTION.**

MEETING MAP

Announcements – Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

New Business - #2

- ▶ *Proposed Local Law #5 (to add Stop Sign)*
 - ▶ *(should the Board decide to act)* **RESOLUTION** enacting a Local Law to add a Stop Sign in the Village of Hoosick Falls.

- ▶ *Water Supply Development/ROD*
 - ▶ **RESOLUTION** authorizing the Payment of Invoices through a Third-Party Funded Escrow Account Pertaining to the Development of New Water Supply Wells and Associated Infrastructure for the Village (note: This is the 13th Resolution of this type)

MEETING MAP

Announcements – Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

New Business - #3

- ▶ *Revenue Anticipation Note (RAN) – for anticipated CHIPS revenue*
 - ▶ **RESOLUTION** delegating to the Village Treasurer the power to authorize the sale and issuance of not to exceed \$120,525 Revenue Anticipation Notes in anticipation of receipt of State Aid for CHIPS during the current fiscal year.

- ▶ *Planning and ZBA meeting pay*
 - ▶ *(should the Board decide to act)* **RESOLUTION** setting rates of payment for Planning Board and zoning Board of Appeals Members

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

New Business - #4

- ▶ *Village Election – March 2025.*
 - ▶ **MOTION** allowing the Village Clerk to publish a notice designating the offices to be filled and the terms thereof for the following seats: Mayor (2-year term), 3 Trustees (2-year term)

- ▶ Anything else from the Board of Trustees?

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Executive Session...

- ▶ *If the Board so chooses:* **MOTION** to enter Executive Session (pursuit to Public Officer's Law Section 105 Subsections D & F) to discuss proposed, current or pending litigation, and potential future hiring decisions (with no business to be conducted at the end of Executive Session).

- ▶ **Motion to Adjourn.**

Village of Hoosick Falls

Regular Meeting of the Board of Trustees

is currently paused while the Board meets in
Executive Session

WE WILL RETURN TO OPEN MEETING UPON
COMPLETION OF EXECUTIVE SESSION

DEPARTMENT	TOTAL	Priority #1	Priority #2	Priority #3	Priority #4	Priority #5
DPW/Highway Dept	\$685,000	\$245,000	\$100,000	\$0	\$300,000	\$40,000
HF Police Department	\$315,000	\$140,000	\$90,000	\$85,000	\$0	\$0
Water Department	\$5,448,800	\$5,310,000	\$87,000	\$40,000	\$2,000	\$9,800
Sewer/Wastewater Dept	\$103,000	\$79,000	\$9,000	\$15,000	\$0	\$0
Municipal Building	\$0	\$0	\$0	\$0	\$0	\$0
Other - Board of Trustees	\$230,000	\$170,000	\$60,000	\$0	\$0	\$0
OVERALL TOTALS	\$6,781,800	\$5,944,000	\$346,000	\$140,000	\$302,000	\$49,800

DPW/Highway Dept - 1 of 2	Priority	Est Cost	Location	Info
New Dump Truck #1	1	\$0	Highway Garage	Will use money from sale of Excavator & Chips
New Dump Truck #2	1	\$200,000	Highway Garage	
Concrete Pad Maintenance/Addition	1	\$30,000	Transfer Station	Fix walls, expanded pad including under dumpsters
Vehicle Lift	1 or 2	\$15,000	Highway Garage	
Newer used Bucket Truck (1996)	2	\$40,000	Highway Garage	
Pickup Truck (#2 - 2013) for plowing	2 or 3	\$60,000	Highway Garage	Will use existing plow from '22 on this truck
Front Loader (Bucket Loader)	4	\$150,000	Highway Garage	

DPW/Highway Dept - 2 of 2	Priority	Est Cost	Location	Info
Backhoe	4	\$150,000	Highway Garage	
Air Compressor (older than 2000)	5	\$40,000	Highway Garage	

HF Police Department	Priority	Est Cost	Location	Info
New Patrol Car + Upfitting	1	\$90,000	HFPD	
2nd New Patrol Car + Upfitting	2	\$90,000	HFPD	
New Administrative Patrol Car (more administrative) + Upfitting	3 or 4	\$70,000	HFPD	
Radio Inventory	1 or 2	\$50,000	HFPD	
Speed Trailer	3	\$15,000	HFPD	

Water Department – 1 of 3	Priority	Est Cost	Location	Info
Dehumidifer	1	\$250,000		
Delaware \$5M project	1 or 2	5,000,000		
New Water Truck	1 or 2	\$60,000		
2 Water Strainers	2	\$75,000		
Lab Cabinets	5	\$1,500		
Raw Water Room Footings (2 total)	4	\$2,000		
Finished Water Room Footings (about 6 total)	5	\$6,000		

Water Department – 2 of 3	Priority	Est Cost	Location	Info
Process Room Pipe Footings (about 6 total)	3	\$6,000		
RF tank pump on Skid A	2	0		
RF Tank Pump on Skid B	3	\$12,000		
Feed Pump on Skid A	2	\$12,000		
Feed Pump on Skid B	3	\$12,000		
2x smart positioner/actuator	5	\$2,300		
Bathroom Tile Floor		0		

Water Department – 3 of 3	Priority	Est Cost	Location	Info
Garage Bay	3	\$10,000		

Sewer/Wastewater Dept	Priority	Est Cost	Location	Info
Fine Screen (Mechanical) repair	1	\$35,000	Sewer Plant (Headworks Building)	new one: 250k
1st Blower Drive	1	\$20,000	Sewer Plant (Headworks Building)	Offline/not running
2nd Blower Drive	1	\$20,000	Sewer Plant (Headworks Building)	Working but iffy
Air Valve on Tank #1	2	\$5,000	Sewer Plant	Currently works, requires manual operation
Decantor on Tank #1	2	\$4,000	Sewer Plant	Works fine, just needs adjusting
Tank #2 needs repair	3	\$15,000	Sewer Plant	Hasn't worked for years. We have all parts already.
Decantor on Tank #3 (adjustment)	1	\$4,000	Sewer Plant	Works fine, just needs adjusting

MUNICIPAL BUILDING	Priority	Est Cost	Location	Info
New Railings and ADA Ramp		0	Municipal Building	in NYF proposal
Front Lobby Door		0	Municipal Building	in NYF Proposal
Clerk/Deputy Clerk Desk Area		CHECK	Municipal Building	already designed
New Carpet or Laminate - Court		NEED	Municipal Building	
Back Steps into Court Room		NEED	Municipal Building	

Other – Board of Trustees	Priority	Est Cost	Location	Info
Comprehensive Plan - Year #1	1	\$50,000	n/a	Bring in a firm to develop a Comprehensive Plan for the Village
Comprehensive Plan - Year #2	2	\$60,000	n/a	Bring in a firm to develop a Comprehensive Plan for the Village
Unsafe Structure Fund	1	\$120,000	n/a	Allows for Village to take on up-front costs until they are relieved