



Mayor: Robert Allen  
Deputy Mayor: Robert Ryan

Trustees: Deb Alter, Brett Hanselman, Doug Sauer,  
Dan Schuttig, and Megan Walraed

Wednesday, March 12<sup>th</sup>, 2025

**Village of Hoosick Falls Board of Trustees**  
**Regular Meeting – Wednesday, March 12<sup>th</sup>, 2025**  
**Location: Highway Garage – 7 Waterworks Road**

**DRAFT AGENDA**

**6:00PM: Open the Meeting with the Pledge of Allegiance and a Moment of Silence**

**Roll Call**

**PUBLIC HEARING**

- **MOTION to Open Public Hearing** regarding Proposed Local Law A of 2025, a Local Law to amend the Code of the Village of Hoosick Falls, prohibiting parking at all times on both sides of Willard Street.
- **PEOPLE TO BE HEARD** (regarding the local law/public hearing).

**ANNOUNCEMENTS & CORESPONDANCES**

1. **The Village Election** is next week!
  - a. Date & Time: **Tuesday, March 18<sup>th</sup> 2025, noon to 9PM**
  - b. Location: **Village Hall/Municipal Building: 24 Main Street, Hoosick Falls, NY**
  - c. We are expecting a much higher than normal turn out. Because of this, we will be **using Rensselaer County Voting Machines**. We wanted to thank Rensselaer County Board of Election Commissioner Henry Zwack and Legislator Jeff Wysocki for their assistance in securing the machines for this election.
  - d. On the ballot are the following:
    - i. **One Mayor Seat** (2-Year Term): Doug Sauer & Dan Schuttig
    - ii. **Three Trustee Seats** (2-year terms each): Todd Burdick, Kevin O'Malley, & Robert Ryan

**MAYOR UPDATES**

1. **Need for a Special Meeting in late March:** There are many items that will materialize in the next two weeks that should be acted on prior to the March Regular Meeting. They include:

- a. **Hiring Decisions** (after interviews – Transfer Station Operator, possibly others)
  - b. **Budget Modifications for 24-25 FY Budget** (Treasurer McMahon will speak to this in her report).
  - c. **Public Hearing for Local Law Introduction for Senior Exemption** (to be introduced tonight), and possible adoption, should the Board so choose.
  - d. **Dedication of the new water source** (lands, wells, water lines, and associated infrastructure). This is nearly complete and ready for Board approval.
  - e. **Possible official start of operations for the new water:** The Village has been working diligently to make sure everything is set, and we expect a formal announcement in the coming days.
2. **Organizational Meeting:** The 2025 Organizational Meeting needs to be officially scheduled. Our previous efforts to reset our approach would lead us to scheduling the organizational meeting for the first day of the new terms, which would be Tuesday, April 1<sup>st</sup>. The Board will need to make a decision on this tonight or at the special meeting.
3. **Water Pressure Issues on Ashley Drive/top of Rogers Avenue:** During President's Day Weekend, a little over a dozen properties experienced a significant water issue (little to no pressure). This took about 5 days to fully diagnose and fix. I want to first thank Water Operators Jim Hurlburt and Josh Magisano for the incredible amount of time and energy (and all-nighters) they put in to the situation and keeping residents in the affected areas aware of what was going on. I wanted to apologize to the residents who were affected by the entire situation and thank them for their patience. By now each residence should have received a letter that explained a lot of what happened and what we are looking into in the future to prevent a repeat of that situation.
4. **Transitioning to the New Mayor:** It has been an honor to serve as Mayor of this Village for the past 8 years. With a few weeks remaining on my term, my focus is on finishing up some projects (such as the new website and the OSC Corrective Action Plan) and laying the groundwork for a successful and efficient transition to the next Mayor, including technology, logistics, and a list of projects and long-term goals.

## PEOPLE TO BE HEARD

## REPORTS

- Police
- Code Enforcement
- Treasurer
- Clerk/Deputy Clerk
- Highway/DPW
- Sewer
- Water

## MINUTES

Minutes ready for approval are for the **January 16<sup>th</sup> Regular Meeting**, the **February 12<sup>th</sup> Regular Meeting**, and the **February 27<sup>th</sup> Special Meeting**.

## TRUSTEE/COMMITTEE REPORTS

- Trustee Alter
- Trustee Hanselman
- Deputy Mayor Ryan
- Trustee Sauer
- Trustee Schuttig
- Trustee Walraed

**MOTION** to Close the Public Hearing

## OLD BUSINESS

*None.*

## NEW BUSINESS

*Proposed Local Law A of 2025*

- *(should the Board decide to act)* **RESOLUTION** enacting a Local Law to prohibit parking on Willard Street.

*Proposed Local Law B of 2025*

- **INTRODUCTION of Proposed Local Law B of 2025**, a Local Law modifying the Senior Citizen Tax Exemption.
- **MOTION** to set a Public Hearing.

*Code Enforcement*

- **RESOLUTION** appointing a provisional full-time code enforcement officer (M. Andrews)

*Transfer Station*

- **DISCUSSION** regarding DPW Superintendent Kenny Holbrook covering the transfer station hours on 3/8/25 and likely needing to do the same on 3/21 & 3/28.
- **MOTION** to accept the letter of resignation from Keith Pierce regarding his work as a transfer station operator (he will return to his normal full time WWTP Assistant Operator duties)
- **DISCUSSION** regarding pay for Kenny's additional time outside of his DPW Superintendent role. **MOTION.**

*LSLI (Lead Service Line Initiative – Trustee Walraed)*

- **DISCUSSION** regarding testing and cost of testing for the LSLI.

*25-26 Village Budget*

- **DISCUSSION** about the tax cap as it relates to the 25-26 Budget (if the Board wants to consider this, it must have a local law passed prior to the approval of the 25-26 Budget. The 25-26 Budget which must be passed by the Board no later than May 1<sup>st</sup>, 2025.

*Water Supply Development/ROD*

- **RESOLUTION** authorizing the Payment of Invoices through a Third-Party Funded Escrow Account Pertaining to the Development of New Water Supply Wells and Associated Infrastructure for the Village (*note: This is the 16<sup>th</sup> Resolution of this type*)

(If the Board elects to) **MOTION** to enter Executive Session (pursuit to Public Officer's Law Section 105 Subsections D & F) to discuss proposed, current or pending litigation, and potential future hiring decisions (with no business to be conducted at the end of Executive Session).

**MOTION** to adjourn.