



DEPARTMENT REPORTS

December 2022

Submitted to the Board of Trustees for Approval
at the **January 11th** Regular Board Meeting

TREASURER'S REPORT

- Wrote checks for last month's bills.
- Submitted monthly NYS retirement report
- North Trail Greenway project moving ahead
- Correspondence and emails regarding Woods Brook Buyout grant. Increased amount of Fidelity Crime Policy to \$500,000 as requested by NYSOCR in order to request funds to pay demolition and other bills up front.
- Receiving many phone calls from residents requesting 2015 water bills and tax bills for proof to submit with their PFOA settlement claims. Keeping track of time spent in order to be reimbursed from the companies.
- Conversations and emails regarding possible uses for ARPA funds, separate email to all regarding same.
- Compiled 11/30/21 readings, calculated and posted current water and sewer bills
- Updated spreadsheet expenses related to the landfill leachate project regarding expenses charged to our financing to cover costs of \$161,650, vs. expenses charged to funds (\$30K) received from St. Gobain and Honeywell.
- Continuing to Compile and complete reconciliations in order to begin to prepare annual financial report to NYS
- Mail machine and copier quote review and submittals to board for approval
- Renew 2 flood bans 12/17/21

Respectfully submitted by Denise McMahon
Village of Hoosick Falls Treasurer

HOOSICK FALLS POLICE DEPARTMENT

(numbers posted below are from last month's meetings. Officer in Charge Bernie Davock will present his report in person tonight, and have his own handouts for the Board.)

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Calls	109	105	142	127	181	141	156	144	132	94	89	
<i>Total for 2021</i>	<i>109</i>	<i>214</i>	<i>356</i>	<i>483</i>	<i>664</i>	<i>805</i>	<i>961</i>	<i>1105</i>	<i>1237</i>	<i>1331</i>	<i>1420</i>	
<i>Total for 2020</i>	<i>116</i>	<i>262</i>	<i>381</i>	<i>508</i>	<i>667</i>	<i>835</i>	<i>963</i>	<i>1091</i>	<i>1204</i>	<i>1310</i>	<i>1399</i>	<i>1488</i>
<i>Total for 2019</i>	<i>137</i>	<i>252</i>	<i>366</i>	<i>482</i>	<i>631</i>	<i>782</i>	<i>939</i>	<i>1086</i>	<i>1207</i>	<i>1344</i>	<i>1470</i>	<i>1608</i>
<i>Total for 2018</i>	<i>109</i>	<i>207</i>	<i>303</i>	<i>408</i>	<i>517</i>	<i>632</i>	<i>769</i>	<i>873</i>	<i>986</i>	<i>1102</i>	<i>1207</i>	<i>1317</i>
Arrests	7	15	5	5	8	8	2	8	6	3	3	
<i>Total for 2021</i>	<i>7</i>	<i>22</i>	<i>27</i>	<i>32</i>	<i>40</i>	<i>48</i>	<i>50</i>	<i>58</i>	<i>64</i>	<i>67</i>	<i>71</i>	
<i>Total for 2020</i>	<i>13</i>	<i>27</i>	<i>35</i>	<i>38</i>	<i>44</i>	<i>49</i>	<i>60</i>	<i>67</i>	<i>73</i>	<i>81</i>	<i>88</i>	<i>89</i>
<i>Total for 2019</i>	<i>18</i>	<i>33</i>	<i>44</i>	<i>56</i>	<i>77</i>	<i>85</i>	<i>98</i>	<i>105</i>	<i>118</i>	<i>134</i>	<i>146</i>	<i>153</i>
<i>Total for 2018</i>	<i>10</i>	<i>19</i>	<i>24</i>	<i>30</i>	<i>36</i>	<i>59</i>	<i>83</i>	<i>102</i>	<i>124</i>	<i>141</i>	<i>157</i>	<i>164</i>

DEPARTMENT OF CODE ENFORCEMENT

December 2021 CEO/BSI Report

- Building Permits Issued- 5
- Building Permits Closed- 1
- Building Permits Expired- 3
- Total Active Building Permits- 50
- Stop Work Order(s) Issued- 0
- Various Inspections- 22
- Complaints/Inspections Opened- 12
- Complaints/Inspections Closed- 13
- Total Active Complaints/Inspections- 94
- Fire Calls- 2
- Police Calls- 2
- Pre Tenant Inspections- 3
- Biannual Inspections- 3

Active Village Court Cases as of 12/31/2021;

1. GSC Properties LLC- 34 River Rd. – Postponed to December 29th
2. Kipp 79 Elm St. new case resulting from Court Ordered inspection- Postponed
3. Story 22 Water St.- 2nd Village Court failure to appear. Bench Warrant Issued.
4. Marshall 59 Church St.- 2nd Village Court failure to appear. Bench Warrant Issued.
5. **Goodermote- 58 High St. new case Biennial Inspection.**
6. **Goodermote- 35 2nd St. new case Biennial Inspection.**
7. **Daniel- 18 John St. new case structural issues.**

8. **Limatainen- 123 Church St. property maintenance issues.**
9. **Farrara- 59 Classic St. Biennial Inspection.**
10. **GCS Properties- 26 Water St. garage debris & property maintenance issue.**

Homes that are Red Tagged as Uninhabitable as of 12/31/2021;

1. 46 River Road- New owner has cleaned out and is trying to sell.
2. 110 Church St. – **Demo scheduled ref Woods Brook Remediation Project.**
3. 7 1st St. – (Hudson) Vacant Abandoned
4. 3 Davis St. - Vacant (Guardian Preservation) Sold at County Auction
5. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
6. 51 Hoosick St. (Dufty) Vacant & bank owned.
7. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon.
8. 26 Water St. – (Brundage) **Citation to appear in Village Court Issued.**
9. 57 Center St. – (Galvin) Vacant
10. 15 Spring St.- (Avlon) Bank owned Vacant
11. 32 3rd St.- (Schwartz) Vacant, sold at RC tax auction.
12. 20 Elm St.- (Capano) Property recently sold again.
13. 29 3rd St. (Stowell) Building Permit Issued, rehab work has begun.
14. 115 Main St. (Paquin)- **Demo complete.**
15. 30 Madison St. (Weatherwax) Vacant, some clean up has been completed.
16. 82 Elm St- (R. Hood Inc.) Potential new local buyer has contacted me and will remove the barn first thing after closing.
17. 175 Church St. (Crucetti) Vacant, I have met with the new owner. Rehab Building Permit has been issued.
18. 1 Center ST. (Saiid) Rensselaer County involved.
19. 74 1st St. (O'Donnell) Vacant
20. 19 5th St. (Harrington) Bank Owned Vacant
21. 90 High St. (Raczynski) Recently sold, I have met with the new owners. Rehab Building Permit Issued.
22. 18 High St. (Philpsak) Recently sold, waiting to meet with the new owner. I just saw it is for sale again.
23. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
24. 63 River Rd. (Perry) in foreclosure.
25. 65 Wilder Ave. Property has sold. Building Permit issued.
26. 8 Troy St.- Tree fell on home, no power. **Meters are on the house.**
27. 49 River St.- Owner left, flea infested.

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 101 Main St. HUD Foreclosure
3. 16 Lyman St. Abandoned (Lawton)
4. 101 RR Ave. Abandoned (Harris)
5. 24 Lyman St. Vacant Bank Owned (Chirasello)

Unsafe Structures Do Not Enter:

1. 1 Center St. (Saiid) Foreclosure status has been cleared, hopefully we will see activity soon.

2. 82 Elm St. Barn out back (Hood Inc.)
3. 115 Main St.

Request to take Village Board Action on the following;

1. 48 Classic St. foundation wall collapse & unsafe sidewalk
2. 1 Center St.

Notes: Significant amount of time on Woods Brook Demo projects, doubled Code Court cases. Jan Code Court was canceled due to illness.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

VILLAGE CLERK/DEPUTY CLERK REPORT

- Village Clerk and Deputy Clerks Report January 11, 2022
- Processing the utility bill payments as they come in
- Making copies for people for the PFOA settlement of 2015 utility bills and Property tax bills
- Processing the e-checks and credit card payments weekly for the utility bills
- Researching Birth/Death records
- Processing Death Certificates
- Issuing handicapped signs
- Updated property changes received for this month for a total of 10

Respectfully submitted by Marie O'Neil
Village Clerk

HIGHWAY DEPARTMENT

The village highway has been busy doing numerous tasks throughout the past month.

- Internet / Phone at the garage
- Dog Park wording for the signage
- Parking law discussion for a meeting,
- Demolition of houses working with as needed.
- annual transfer station cleaning.
- Gonna start working on new budget numbers for upcoming year.
- pothole patrol
- working on paperwork
- had many small snowstorms
- Drainage run off from properties on Abbott street area were addressed
- Sewer Vac truck has arrived and did some training on it. { Merry Christmas Kenny}

- Annual shop and vehicle cleaning with some minor repairs.
- Christmas tree pick up has started and will run until mid-February. or they can be taken to the transfer station
- Met with Paul Hoag the new Town Highway Supt.
- Have decided my retirement date towards the end of the year.

Respectfully submitted by Niel P. Stowell, Superintendent, D.P.W.

SEWER DEPARTMENT

- Did all monthly maintenance on sewer equipment (blowers, fine screen, decanters, etc)
- Monthly sampling
- Monthly paperwork for DEC
- All maintenance at pumpstations
- Worked on various projects w/highway dept
- Plowed snow
- Received new vac truck
- Did new training on vac truck
- waste hauler billing -149.800gallons received, \$8,090.00 MADE

SEWER	June '21	July '21	Aug '21	Sept '21	Oct '21	Nov '21
<i>Gallons Delivered '21-'22:</i>	222,750 gal	231,600 gal	256,450 gal	293,500 gal	294,550 gal	258,550 gal
<i>Monthly Income '21-'22:</i>	\$11,137.50	\$11,500.00	\$12,822.50	\$14,675	\$14,727.50	\$12,927.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460	\$50,135	\$64,862.50	\$77,790
<i>Gallons Delivered '20-'21:</i>	243,450 gal	197,400 gal	207,250 gal	273,250 gal	276,600 gal	197,900 gal
<i>Monthly Income '20-'21:</i>	\$12,172.50	\$9,870.00	\$10,362.50	\$13,662.50	\$13,230.00	\$9,895.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

SEWER	Dec '21	Jan '22	Feb '22	Mar '22	April '22	May '22
<i>Gallons Delivered '21-'22:</i>	149,800 gal					
<i>Monthly Income '21-'22:</i>	\$8,090.00					
<i>Income YTD – '21-'22:</i>	\$85,880					
<i>Gallons Delivered '20-'21:</i>	157,625 gal	110,500 gal	64,100 gal	131,950 gal	262,100 gal	211,850 gal
<i>Monthly Income '20-'21:</i>	\$7,881.25	\$5,525.00	\$3,205.00	\$6,597.50	\$13,105.00	\$10,592.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697	\$131,124.5	\$144,034.50

Respectfully submitted by Ken Holbrook
Waste Water Treatment Plant Operator

WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- December 1 – Surpass chemical delivery – 300 gal. Sodium Hypochlorite.
- December 1 – Read water meters.
- December 2 – CT Male sampling GAC.
- December 6 – Family Danz here servicing GAC boiler.
- December 14 – Surpass chemical delivery – (6) 55 gal. Citric Acid.
- December 16 – CT Male sampling GAC.
- December 22 – Family Danz here servicing GAC boiler.
- December 27 – Surpass chemical delivery – 285 gal. Sodium Hypochlorite.
- December 29 – CT Male sampling GAC.

Note: GAC changeout will take place January 18, 19.

Submitted by Francis J. Hurlburt
Superintendent, Water