



# DEPARTMENT REPORTS

## January 2022

Submitted to the Board of Trustees for Approval  
at the **February 8<sup>th</sup> 2022** Regular Board Meeting

### TREASURER'S REPORT

- Enter vouchers for last month's invoices
- Submitted monthly NYS retirement report
- Correspondence and emails regarding Woods Brook Buyout grant. Completed draw # 6 and #7
- Conversations and emails regarding possible uses for ARPA funds, separate email to all regarding same.
- Closed on Revenue Anticipation Note for water revenue not relieved this past year, not allowed by Governor Cuomo, 1/20/22 in amount of \$163,684 at 1.33% interest with Bank of Greene County (low bidder)
- Continuing to Compile and complete reconciliations in order to begin to prepare annual financial report to NYS
- Reconcile and complete state and federal 4th quarter reports as well as W-2 and 1099s
- Correspondence and invoices paid pertaining to Greenway account, to be reimbursed to village

Respectfully submitted by Denise McMahon  
Village of Hoosick Falls Treasurer

### HOOSICK FALLS POLICE DEPARTMENT

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Calls</b>	<b>167</b>											
<i>Total for 2022</i>	<i>167</i>											
<i>Total for 2021</i>	<i>109</i>	<i>214</i>	<i>356</i>	<i>483</i>	<i>664</i>	<i>805</i>	<i>961</i>	<i>1105</i>	<i>1237</i>	<i>1331</i>	<i>1420</i>	<i>1554</i>
<i>Total for 2020</i>	<i>116</i>	<i>262</i>	<i>381</i>	<i>508</i>	<i>667</i>	<i>835</i>	<i>963</i>	<i>1091</i>	<i>1204</i>	<i>1310</i>	<i>1399</i>	<i>1488</i>
<i>Total for 2019</i>	<i>137</i>	<i>252</i>	<i>366</i>	<i>482</i>	<i>631</i>	<i>782</i>	<i>939</i>	<i>1086</i>	<i>1207</i>	<i>1344</i>	<i>1470</i>	<i>1608</i>
<i>Total for 2018</i>	<i>109</i>	<i>207</i>	<i>303</i>	<i>408</i>	<i>517</i>	<i>632</i>	<i>769</i>	<i>873</i>	<i>986</i>	<i>1102</i>	<i>1207</i>	<i>1317</i>

<b>Arrests</b>	<b>3</b>											
<i>Total for 2022</i>	<i>3</i>											
<i>Total for 2021</i>	<i>7</i>	<i>22</i>	<i>27</i>	<i>32</i>	<i>40</i>	<i>48</i>	<i>50</i>	<i>58</i>	<i>64</i>	<i>67</i>	<i>71</i>	<i>?</i>
<i>Total for 2020</i>	<i>13</i>	<i>27</i>	<i>35</i>	<i>38</i>	<i>44</i>	<i>49</i>	<i>60</i>	<i>67</i>	<i>73</i>	<i>81</i>	<i>88</i>	<i>89</i>
<i>Total for 2019</i>	<i>18</i>	<i>33</i>	<i>44</i>	<i>56</i>	<i>77</i>	<i>85</i>	<i>98</i>	<i>105</i>	<i>118</i>	<i>134</i>	<i>146</i>	<i>153</i>
<i>Total for 2018</i>	<i>10</i>	<i>19</i>	<i>24</i>	<i>30</i>	<i>36</i>	<i>59</i>	<i>83</i>	<i>102</i>	<i>124</i>	<i>141</i>	<i>157</i>	<i>164</i>

**FOR THE LAST MONTH THERE HAVE BEEN 167 CALLS FOR SERVICE IN THE VILLAGE. 165 WERE HANDLED BY HFPD AND 2 WERE HANDLED BY RCSO.**

- |                          |                              |
|--------------------------|------------------------------|
| 6 ANIMAL COMPLAINTS      | 20 INVESTIGATIONS/FOLLOW UPS |
| 7 ADMIN CALLS            | 1 LARCENY                    |
| 3 ASSAULTS               | 3 LOCK OUT                   |
| 4 ASSIST FIRE            | 1 OPEN DOOR                  |
| 49 ASSIST EMS CALLS      | 2 PROPERTY CHECKS            |
| 1 ASSIST CODES           | 3 PROPERTY DAMAGE ACCIDENT   |
| 3 BURG ALARM             | 6 PUBLIC ASSISTS             |
| 3 COURT DETAIL           | 1 SEARCH WARRANT WITH NYSP   |
| 2 CRIMINAL MISCHIEF      | 1 STOLEN VEHICLE             |
| 1 CUSTODIAL INTERFERANCE | 1 SUS PERSON                 |
| 4 DISABLED VEHS          | 3 SUS VEHICLES               |
| 6 DISTURBANCE CALLS      | 1 SEX OFFENDER REGISTRATIONS |
| 6 DOMESTICS              | 10 TRAFFIC STOPS             |
| 2 DRIVING COPLAINTS      | 1 WARRANT ARREST             |
| 1 FRAUD CALLS            | 8 WELFARE CHECKS             |
| 3 HARASSMENT             | 3 911 HANG UP CALLS          |

*OF THESE CALLS NYSP ASSISTED HFPD WITH 2 CALLS AND RCSO ASSISTED WITH 4 CALLS*

***THERE WERE THREE ARRESTS: 2 ASSAULT, 1 HARRASSMENT***

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 8 TIMES IN THE LAST MONTH**

- |                            |                    |
|----------------------------|--------------------|
| 1 BURG ALARM               | 1 STOLEN VEH       |
| 1 DISABLED VEH             | 2 WELFARE CHECKS   |
| 1 LOCKOUT                  | 1 ASSIST (BENN PD) |
| 1 PROPERTY DAMAGE ACCIDENT |                    |

*THIS IS A TOTAL OF 173 SEPARATE RESPONSES FOR THE VILLAGE PATROLS*

**JUST FOR A COMPARISON THERE WERE 68 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

28 BY NYSP - 39 BY RCSO - 1 BY NYS DEC

Respectfully submitted by Paul Aleksonis, Officer-In-Charge  
Village of Hoosick Falls Police

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# DEPARTMENT OF CODE ENFORCEMENT

January 2022 CEO/BSI Report

- Building Permits Issued- 4
- Building Permits Closed- 3
- Building Permits Expired- 3
- Total Active Building Permits- 51
- Stop Work Order(s) Issued- 0
- Various Inspections- 17
- Complaints/Inspections Opened- 18
- Complaints/Inspections Closed- 17
- Total Active Complaints/Inspections- 94
- Fire Calls- 1
- Police Calls- 0
- Pre Tenant Inspections- 1
- Biannual Inspections- 5

## Active Village Court Cases as of 01/31/2022;

1. GSC Properties LLC- 34 River Rd. – Postponed
2. Kipp 79 Elm St. new case resulting from Court Ordered inspection- Postponed
3. Story 22 Water St.- 2<sup>nd</sup> Village Court failure to appear. Bench Warrant Issued.
4. Marshall 59 Church St.- 2<sup>nd</sup> Village Court failure to appear. Bench Warrant Issued.
5. Goodermote- 58 High St. new case Biennial Inspection.
6. Goodermote- 35 2<sup>nd</sup> St. new case Biennial Inspection.
7. Daniel- 18 John St. new case structural issues.
8. Limatainen- 123 Church St. property maintenance issues.
9. Farrara- 59 Classic St. Biennial Inspection.
10. GCS Properties- 26 Water St. garage debris & property maintenance **issue.**

## Homes that are Red Tagged as Uninhabitable as of 01/31/2022;

1. 46 River Road- New owner has cleaned out and is trying to sell.
2. 110 Church St. – **Demo complete.**
3. 7 1<sup>st</sup> St. – (Hudson) Vacant Abandoned
4. 3 Davis St. - Vacant (Guardian Preservation) Sold at County Auction
5. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
6. 51 Hoosick St. (Dufty) Vacant & bank owned.
7. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon.
8. 26 Water St. – (Brundage) **Citation to appear in Village Court Issued.**
9. 57 Center St. – (Galvin) Vacant
10. 15 Spring St.- (Avlon) Bank owned Vacant
11. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, sold at RC tax auction.
12. 20 Elm St.- (Capano) Property recently sold again.
13. 29 3<sup>rd</sup> St. (Stowell) Building Permit Issued, rehab work has begun.

14. 30 Madison St. (Weatherwax) Vacant, some clean up has been completed.
15. 82 Elm St- (R. Hood Inc.) Potential new local buyer has contacted me and will remove the barn first thing after closing.
16. 175 Church St. (Crucetti) Vacant, I have met with the new owner. Rehab Building Permit has been issued.
17. 1 Center ST. (Saiid) Rensselaer County involved.
18. 74 1<sup>st</sup> St. (O'Donnell) Vacant
19. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
20. 90 High St. (Raczynski) Recently sold, I have met with the new owners. Rehab Building Permit Issued.
21. 18 High St. (Philpsak) Recently sold, waiting to meet with the new owner. I just saw it is for sale again.
22. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
23. 63 River Rd. (Perry) in foreclosure.
24. 65 Wilder Ave. Property has sold. Building Permit issued.
26. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
27. 49 River St.- Owner left, flea infested.

**Other Vacant Properties that I have open Code Cases;**

1. 97 Classic St. Abandoned (McGovern)
2. 101 Main St. HUD Foreclosure
3. 16 Lyman St. Abandoned (Lawton)
4. 101 RR Ave. Abandoned (Harris)
5. 24 Lyman St. Vacant Bank Owned (Chirasello)

**Unsafe Structures Do Not Enter:**

1. 1 Center St. (Saiid) Foreclosure status has been cleared, hopefully we will see activity soon.
2. 82 Elm St. Barn out back (Hood Inc.)

Request to take Village Board Action on the following;

1. 48 Classic St. foundation wall collapse & unsafe sidewalk
2. 1 Center St.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

## **VILLAGE CLERK/DEPUTY CLERK REPORT**

- Village Clerk and Deputy Clerks Report February 8, 2022
- Processing the utility bill payments as they come in
- Making copies for people for the PFOA settlement of 2015 utility bills and Property tax bills
- Processing the e-checks and credit card payments weekly for the utility bills
- Researching Birth/Death records

- Processing Death Certificates
- Issuing handicapped signs
- Updated property changes received for this month for a total of 10

Respectfully submitted by Marie O'Neil  
Village Clerk

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## HIGHWAY DEPARTMENT

Very busy month.

- Multiple storms
- Christmas tree pickup is over – trees to transfer station.
- Annual transfer station cleaning.
- Clean equipment/shops.
- New LED lights on sander trucks.
- Several icing issues.
- Graffiti – paint over it on flood wall.
- Dog park sign order.
- Edmunds hookup internet.
- Sweeper on reserve for May.
- Mechanic has saved village on labor cost and found issues that's covered under warranty. Also been through most of the equipment to check it over.
  - Roughly saved \$5,000 in labor costs.
  - Done numerous emergency repairs on plow equipment, other equipment.

Respectfully submitted by Niel P. Stowell  
Superintendent, D.P.W.

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## SEWER DEPARTMENT

- Did all monthly maintenance on sewer equipment[blowers,fine screen,decanters,etc]
- Monthly sampling
- Monthly paper work for DEC
- All maintenance at pumpstations
- Worked on various projects w/highway dept
- Plowed snow
- Met w/Delaware engineering abput new SPEDEs permit
- Used new vac truck w/help from water dept. to clear line on Scott ln
- Order new pump for Kokley ave ps
- Spoke w/Denise about ordering another pump for Kokley ave ps and a spare for Carey ave ps

<b>SEWER</b>	<b>June '21</b>	<b>July '21</b>	<b>Aug '21</b>	<b>Sept '21</b>	<b>Oct '21</b>	<b>Nov '21</b>
<i>Gallons Delivered '21-'22:</i>	222,750 gal	231,600 gal	256,450 gal	293,500 gal	294,550 gal	258,550 gal
<i>Monthly Income '21-'22:</i>	\$11,137.50	\$11,500.00	\$12,822.50	\$14,675	\$14,727.50	\$12,927.50
<b><i>Income YTD – '21-'22:</i></b>	<b>\$11,137.50</b>	<b>\$22,637.50</b>	<b>\$35,460</b>	<b>\$50,135</b>	<b>\$64,862.50</b>	<b>\$77,790</b>
<i>Gallons Delivered '20-'21:</i>	243,450 gal	197,400 gal	207,250 gal	273,250 gal	276,600 gal	197,900 gal
<i>Monthly Income '20-'21:</i>	\$12,172.50	\$9,870.00	\$10,362.50	\$13,662.50	\$13,230.00	\$9,895.00
<b><i>Income YTD – '20-'21:</i></b>	<b>\$12,172.50</b>	<b>\$22,042.50</b>	<b>\$32,405.00</b>	<b>\$46,067.50</b>	<b>\$59,300.50</b>	<b>\$69,195.50</b>
<b><i>Income YTD – '19-'20:</i></b>	<b>\$10,947.00</b>	<b>\$26,052.00</b>	<b>\$40,829.50</b>	<b>\$56,402.00</b>	<b>\$73,477.00</b>	<b>\$86,427.00</b>

<b>SEWER</b>	<b>Dec '21</b>	<b>Jan '22</b>	<b>Feb '22</b>	<b>Mar '22</b>	<b>April '22</b>	<b>May '22</b>
<i>Gallons Delivered '21-'22:</i>	149,800 gal	92,300 gal				
<i>Monthly Income '21-'22:</i>	\$8,090.00	\$4,615.00				
<b><i>Income YTD – '21-'22:</i></b>	<b>\$85,880</b>	<b>\$90,495</b>				
<i>Gallons Delivered '20-'21:</i>	157,625 gal	110,500 gal	64,100 gal	131,950 gal	262,100 gal	211,850 gal
<i>Monthly Income '20-'21:</i>	\$7,881.25	\$5,525.00	\$3,205.00	\$6,597.50	\$13,105.00	\$10,592.50
<b><i>Income YTD – '20-'21:</i></b>	<b>\$77,076.75</b>	<b>\$82,601.75</b>	<b>\$85,806.75</b>	<b>\$92,404.25</b>	<b>\$105,509.25</b>	<b>\$116,101.75</b>
<b><i>Income YTD – '19-'20:</i></b>	<b>\$95,034.50</b>	<b>\$101,389.50</b>	<b>\$105,274.50</b>	<b>\$113,697</b>	<b>\$131,124.5</b>	<b>\$144,034.50</b>

Respectfully submitted by Ken Holbrook  
Waste Water Treatment Plant Operator

## WATER DEPARTMENT

- Regular maintenance throughout the plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples to Bender Lab.
- January 13 – CT MALE sampling GAC.
- January 18 – CT MALE here with Calgon to change out carbon
- January 19 – Emmons Metro here to check pump station at plant.
- January 19 – Started back washes for the new carbon that was replaced.
- January 20 – Finished back washes on Vessel #2 waiting on lab results to put system back to normal.
- January 21 – Surpass chemical delivery 300 galls. Sodium Hypochlorite.
- January 24 – Put GAC system back on line Vessel #1 lead, Vessel #2 lag. CT MALE here doing GAC samples.
- January 27 – Family Danz here putting in new heaters in plant process room.

Submitted by Francis J. Hurlburt  
Superintendent, Water