



# DEPARTMENT REPORTS

## February 2022

Submitted to the Board of Trustees for Approval  
at the **March 8<sup>th</sup> 2022** Regular Board Meeting

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### TREASURER'S REPORT

- Enter vouchers for last months invoices
- Submitted monthly NYS retirement report
- Correspondence and emails regarding Woods Brook Buyout grant. Emailed detail cancelled checks and updated budget in order for next drawdown
- Conversations and emails regarding possible uses for ARPA funds, separate email to all regarding same.
- Continuing to Compile and complete reconciliations in order to begin to prepare annual financial report to NYS
- Correspondence pertaining to Greenway account regarding additional Wiley Brothers survey work for waterworks greenway
- Emails and phone calls with several customers regarding back water, sewer, refuse billings
- Submitted CHIPS, PAVE, and EWA reports totaling \$175,998.47
- Phone calls with Edmunds Gov Tech regarding updated security FIDO key for Key total treasury access and firewall issues.

Respectfully submitted by Denise McMahon  
Village of Hoosick Falls Treasurer

# HOOSICK FALLS POLICE DEPARTMENT

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Calls</b>	<b>167</b>	<b>206</b>										
<i>Total for 2022</i>	<i>167</i>	<i>366</i>										
<i>Total for 2021</i>	<i>109</i>	<i>214</i>	<i>356</i>	<i>483</i>	<i>664</i>	<i>805</i>	<i>961</i>	<i>1105</i>	<i>1237</i>	<i>1331</i>	<i>1420</i>	<i>1554</i>
<i>Total for 2020</i>	<i>116</i>	<i>262</i>	<i>381</i>	<i>508</i>	<i>667</i>	<i>835</i>	<i>963</i>	<i>1091</i>	<i>1204</i>	<i>1310</i>	<i>1399</i>	<i>1488</i>
<i>Total for 2019</i>	<i>137</i>	<i>252</i>	<i>366</i>	<i>482</i>	<i>631</i>	<i>782</i>	<i>939</i>	<i>1086</i>	<i>1207</i>	<i>1344</i>	<i>1470</i>	<i>1608</i>
<i>Total for 2018</i>	<i>109</i>	<i>207</i>	<i>303</i>	<i>408</i>	<i>517</i>	<i>632</i>	<i>769</i>	<i>873</i>	<i>986</i>	<i>1102</i>	<i>1207</i>	<i>1317</i>
<b>Arrests</b>	<b>3</b>											
<i>Total for 2022</i>	<i>3</i>											
<i>Total for 2021</i>	<i>7</i>	<i>22</i>	<i>27</i>	<i>32</i>	<i>40</i>	<i>48</i>	<i>50</i>	<i>58</i>	<i>64</i>	<i>67</i>	<i>71</i>	<i>?</i>
<i>Total for 2020</i>	<i>13</i>	<i>27</i>	<i>35</i>	<i>38</i>	<i>44</i>	<i>49</i>	<i>60</i>	<i>67</i>	<i>73</i>	<i>81</i>	<i>88</i>	<i>89</i>
<i>Total for 2019</i>	<i>18</i>	<i>33</i>	<i>44</i>	<i>56</i>	<i>77</i>	<i>85</i>	<i>98</i>	<i>105</i>	<i>118</i>	<i>134</i>	<i>146</i>	<i>153</i>
<i>Total for 2018</i>	<i>10</i>	<i>19</i>	<i>24</i>	<i>30</i>	<i>36</i>	<i>59</i>	<i>83</i>	<i>102</i>	<i>124</i>	<i>141</i>	<i>157</i>	<i>164</i>

**FOR THE LAST MONTH THERE HAVE BEEN 206 CALLS FOR SERVICE IN THE VILLAGE. 199 WERE HANDLED BY HFPD AND 6 WERE HANDLED BY RCSO AND 1 BY NYSP.**

4 ANIMAL COMPLAINTS	2 DISABLED VEHS	1 MENTAL HEALTH
18 ADMIN CALLS	9 DISTURBANCE CALLS	4 PARKING COMPLAINTS
1 ASSAULTS	8 DOMESTICS	2 PROPERTY CHECKS
5 ASSIST FIRE	2 DRIVING COPLAINTS	11 PUBLIC ASSISTS
36 ASSIST EMS CALLS	1 DRUG COMPLAINT	12 TRAFFIC STOPS
4 BURG ALARM	1 DRUG SEARCH WARRANT	2 TRESPASS COMPLAINTS
8 COURT DETAIL	4 HARASSMENT	2 WARRANT ARREST
2 CRIMINAL MISCHIEF	44 INVESTIGATIONS/FOLLOW UPS	5 WELFARE CHECKS
1 CUSTODIAL INTERFERANCE	7 LARCENY	3 911 HANG UP CALLS

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 15 CALLS AND NYSP WITH 5 CALLS**

**THE VILLAGE PATROLS ALSO ASSISTED OUT SIDE THE VILLAGE 10 TIMES IN THE LAST MONTH**

2 WELFARE CHECKS	1 ASSIST FIRE
1 PUBLIC ASSIST	2 V&T COMPLAINTS
2 ASSIST EMS CALLS	1 911 HANG UP
1 DETAIL (PARADE)	

**THIS IS A TOTAL OF 209 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 63 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

29 BY NYSP  
34 BY RCSO

**ALSO, HFPD WAS OFF FOR FUNERAL SERVICES FOR OFFICER WALDRON AND THE VILLAGE WAS COVERED BY RCSO AND THEY RESPONDED TO 6 CALLS DURING THAT TIME**

- 2 ADMIN CALLS
- 1 MENTAL HEALTH
- 2 INVESTIGATIONS
- 1 BURG ALARM

I WISH TO CONVEY MY THANKS TO THE RENSSELAER COUNTY SHERIFFS DEPARTMENT FOR DOING THIS DURING THE VILLAGE’S TIME OF MOURNING.

**VEHICLE MILEAGE & MAINTENANCE**

VEHICLE #	FEB	MARCH	TOTAL MILEAGE	MAINTENANCE
502	3398	4361	963	Good
503	83700	83710	10	Needed the battery replaced – Oil Change this week
504	66722	68447	1725	At Carmody Ford – Greenwich – Check engine light on – Misfire in one of the cylinders – May be under warrant
505	77798	78120	322	Noise in the front end of the vehicle - Rotors and brakes cleaned up - Noise still there - Work was done on front axle previously – Not sure if it was done incorrectly. Need to bring to Carmody Ford to be looked at.

*NOTE: The work on the vehicles has been done by the village mechanic.*

**PERSONNEL**

We were all devastated by the unexpected passing of Officer Matthew Waldron, who died in a motor vehicle accident on February 15, 2022. On behalf of the Police Department, I just want to thank everyone who supported the Department. There was an overwhelming show of support for the Department from residents, village officials and employees, local organizations, other communities and organizations and several law enforcement and emergency services agencies. A special thank you to the NY State Police and Investigator Alex Hyra who assisted with the wake and funeral arrangements, the Rensselaer County Sheriff’s Office, who loaned the department the mourning bunting on the municipal building along with other equipment, and for providing deputies to cover the village on Friday 2/18 and Saturday 2/19, Chief William Rabbitt and the Mechanicville Police Department with all assistance provided, and all the other emergency services agencies with their support and escorting Officer Waldron from when he died at the hospital to the end of his funeral.

- **EQUIPMENT - ARPA FUNDING** – I spoke with Trustee Decker and Community Review and Reform Board Member Doug Sauer about possibly submitting requests for equipment through the ARPA Funds. Some of the items discussed:

1. BEAST Evidence Management System
  2. VIGILANT SOLUTIONS License Plate Recognition (LPR)
  3. STRYKER AED'S
  4. WATCHGUARD VEHICLE & STATION CAMERA SYSTEMS
  5. WATCHGUARD BODY CAMERAS
- **TRAINING** - I spoke to the Mayor about using funds from the police department drug seizure account to get the department enrolled in the Police One training that was discussed last month. The Mayor consulted with the village attorney this request was approved and the department has 15 members enrolled.

Respectfully submitted by Paul Aleksonis, Officer-In-Charge  
Village of Hoosick Falls Police

## DEPARTMENT OF CODE ENFORCEMENT

February 2022 CEO/BSI Report

- Building Permits Issued- 1
- Building Permits Closed- 6
- Building Permits Expired- 0
- Total Active Building Permits- 47
- Stop Work Order(s) Issued- 0
- Various Inspections- 27
- Complaints/Inspections Opened- 32
- Complaints/Inspections Closed- 29
- Total Active Complaints/Inspections- 97
- Fire Calls- 1
- Police Calls- 0
- Pre Tenant Inspections- 6
- Biannual Inspections- 11

### **Active Village Court Cases as of 02/28/2022;**

1. GSC Properties LLC- 34 River Rd. – Postponed
2. **Kipp 79 Elm St.- Dismissed in interest of Justice.**
3. **Story 22 Water St.- 2<sup>nd</sup> Village Court adjourned to March 16<sup>th</sup>.**
4. Marshall 59 Church St. - 2<sup>nd</sup> Village Court failure to appear. Bench Warrant Issued.
5. Goodermote- 58 High St. new case Biennial Inspection.
6. Goodermote- 35 2<sup>nd</sup> St. new case Biennial Inspection.
7. Daniel- 18 John St. new case structural issues.
8. Limatainen- 123 Church St. property maintenance issues.
9. Farrara- 59 Classic St. Biennial Inspection.
10. GCS Properties- 26 Water St. Garage debris & property maintenance issue.

**Homes that are Red Tagged as Uninhabitable as of 01/31/2022;**

1. 46 River Road- New owner has cleaned out and is trying to sell.
2. 7 1<sup>st</sup> St. – (Hudson) Vacant Abandoned
3. 3 Davis St. - Vacant (Guardian Preservation) Sold at County Auction
4. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
5. 51 Hoosick St. (Dufty) Vacant & bank owned.
6. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon.
7. 26 Water St. – (Brundage) Citation to appear in Village Court Issued.
8. 57 Center St. – (Galvin) Vacant
9. 15 Spring St.- (Avlon) Bank owned Vacant
10. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, sold at RC tax auction.
11. 20 Elm St.- (Capano) Property recently sold again.
12. 30 Madison St. (Weatherwax) Vacant, some clean up has been completed.
13. 82 Elm St- (R. Hood Inc.) Potential new local buyer has contacted me and will remove the barn first thing after closing. **Building & Demo Permit Issued to new owner.**
14. 175 Church St. (Crucetti) Vacant, I have met with the new owner. Rehab Building Permit has been issued.
15. 1 Center ST. (Saiid) Rensselaer County involved.
16. 74 1<sup>st</sup> St. (O'Donnell) Vacant
17. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
18. 90 High St. (Raczynski) Recently sold, I have met with the new owners. Rehab Building Permit Issued.
19. 18 High St. (Philpsak) Recently sold, waiting to meet with the new owner. I just saw it is for sale again.
20. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
21. 63 River Rd. (Perry) in foreclosure.
26. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
- 27. 49 River St.- Owner left, interior water leak, water & electric are disconnected.**

**Other Vacant Properties that I have open Code Cases;**

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)
3. 101 RR Ave. Abandoned (Harris)
4. 24 Lyman St. Vacant Bank Owned (Chirasello)

**Unsafe Structures Do Not Enter:**

1. 1 Center St. (Saiid) Foreclosure status has been cleared, hopefully we will see activity soon.
2. 82 Elm St. Barn out back (Hood Inc.)

**Request to take Village Board Action on the following;**

1. 48 Classic St. foundation wall collapse & unsafe sidewalk
2. 1 Center St.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

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# VILLAGE CLERK/DEPUTY CLERK REPORT

- Village Clerk and Deputy Clerks Report March 8.2022
- Processing the utility bill payments as they come in
- Processing the e-checks and credit card payments weekly for the utility bills
- Researching Birth/Death records
- Processing Death Certificates
- Issuing handicapped signs
- Updated property changes received for this month for a total of 8

Respectfully submitted by Marie O'Neil  
Village Clerk

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## HIGHWAY DEPARTMENT

Here is a list of projects the DPW has been involved with over the past two months:

- Multiple storms
- pot hole patching.
- transfer station cleaning
- equipment and truck repairs along with cop car issues
- Gillespie Street water main break
- working on budget numbers
- demo on elm street
- dog park signage is being worked on for permanent sign
- Flags for St. Patrick's Day
- Parking issues through the village
- Flood control contract needs to be approved.
- Highway Garage Phone, need to contact Spectrum to activate spectrum number and do away the verizon number.
- small water leak on water service entering the highway garage. going to address the issue after the board meeting.

Respectfully submitted by Niel P. Stowell, Superintendent, D.P.W.

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## SEWER DEPARTMENT

- Did all monthly maintenance on sewer equipment [blowers,fine screen,decanters,etc]
- Monthly sampling

- Monthly paper work for DEC
- All maintenance at pumpstations
- Worked on various projects w/highway dept
- Plowed snow
- Gathering 3 years worth of records for Delaware Engineering for new SPEDES permit
- Ordered another new pump for Kokley Ave pump station
- Order new pump for Carey Ave pump station
- Started looking over new budget

<b>SEWER</b>	<b>June '21</b>	<b>July '21</b>	<b>Aug '21</b>	<b>Sept '21</b>	<b>Oct '21</b>	<b>Nov '21</b>
<i>Gallons Delivered '21-'22:</i>	222,750 gal	231,600 gal	256,450 gal	293,500 gal	294,550 gal	258,550 gal
<i>Monthly Income '21-'22:</i>	\$11,137.50	\$11,500.00	\$12,822.50	\$14,675	\$14,727.50	\$12,927.50
<b><i>Income YTD – '21-'22:</i></b>	<b>\$11,137.50</b>	<b>\$22,637.50</b>	<b>\$35,460</b>	<b>\$50,135</b>	<b>\$64,862.50</b>	<b>\$77,790</b>
<i>Gallons Delivered '20-'21:</i>	243,450 gal	197,400 gal	207,250 gal	273,250 gal	276,600 gal	197,900 gal
<i>Monthly Income '20-'21:</i>	\$12,172.50	\$9,870.00	\$10,362.50	\$13,662.50	\$13,230.00	\$9,895.00
<b><i>Income YTD – '20-'21:</i></b>	<b>\$12,172.50</b>	<b>\$22,042.50</b>	<b>\$32,405.00</b>	<b>\$46,067.50</b>	<b>\$59,300.50</b>	<b>\$69,195.50</b>
<b><i>Income YTD – '19-'20:</i></b>	<b>\$10,947.00</b>	<b>\$26,052.00</b>	<b>\$40,829.50</b>	<b>\$56,402.00</b>	<b>\$73,477.00</b>	<b>\$86,427.00</b>

<b>SEWER</b>	<b>Dec '21</b>	<b>Jan '22</b>	<b>Feb '22</b>	<b>Mar '22</b>	<b>April '22</b>	<b>May '22</b>
<i>Gallons Delivered '21-'22:</i>	149,800 gal	92,300 gal	64,350 gal			
<i>Monthly Income '21-'22:</i>	\$8,090.00	\$4,615.00	\$3,217.50			
<b><i>Income YTD – '21-'22:</i></b>	<b>\$85,880</b>	<b>\$90,495</b>	<b>\$93,712.50</b>			
<i>Gallons Delivered '20-'21:</i>	157,625 gal	110,500 gal	64,100 gal	131,950 gal	262,100 gal	211,850 gal
<i>Monthly Income '20-'21:</i>	\$7,881.25	\$5,525.00	\$3,205.00	\$6,597.50	\$13,105.00	\$10,592.50
<b><i>Income YTD – '20-'21:</i></b>	<b>\$77,076.75</b>	<b>\$82,601.75</b>	<b>\$85,806.75</b>	<b>\$92,404.25</b>	<b>\$105,509.25</b>	<b>\$116,101.75</b>
<b><i>Income YTD – '19-'20:</i></b>	<b>\$95,034.50</b>	<b>\$101,389.50</b>	<b>\$105,274.50</b>	<b>\$113,697</b>	<b>\$131,124.5</b>	<b>\$144,034.50</b>

Respectfully submitted by Ken Holbrook  
Waste Water Treatment Plant Operator

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## WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- February 3 – CT Male sampling GAC.
- February 4 – Surpass chemical delivery – 400 gal. Sodium Hypochlorite.
- February 4 – Helped sewer dept. w/ plug sewer main on Scott Ln.
- February 7 – Hathaway Electric installing new turbidimeters.
- February 8 – Surpass chemical delivery – (2) 55lb Potassium Permanganate.

- February 9 – Gillespie St. water main repair.
- February 11 – Emmons-Metropolitan replaced sewer panel box.
- February 17 – Ross Valve replaced solenoids on high lift pump #1 & #2.
- February 22 – Family Danz replaced exhaust piping on GAC boiler.

Submitted by Francis J. Hurlburt  
Superintendent, Water