



# April 2023 Department Reports

Submitted to the Board of Trustees for approval at the May 10<sup>th</sup> 2023 Board Meeting

## HOOSICK FALLS POLICE DEPARTMENT

### Monthly Call/Arrest Overview, 2023

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Calls</b>	<b>346</b>	<b>211</b>	<b>279</b>	<b>268</b>								
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1								
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12								
<b>Total Arrests</b>	<b>5</b>	<b>12</b>	<b>16</b>	<b>6</b>								
<i>Domestic Related</i>	1	3	2	0								
<i>Juvenile Arrests</i>	0	4	0	0								

### Calls/Arrest Overview

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2023*</b>	<b>346</b>	<b>557</b>	<b>836</b>	<b>1104</b>								
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2023</b>	<b>5</b>	<b>17</b>	<b>33</b>	<b>39</b>								
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

### Police Vehicle Overview

	<b>Current Mileage</b>	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	<b>MAINTENANCE</b>
<b>502</b>	<b>17,627</b>	715	630	593	878									Oil Changed
<b>503</b>	<b>86,176</b>	70	79	163	98									Purge Canister Replaced; Drivers Seat/Headlight Wiring Looked at
<b>504</b>	<b>87,251</b>	804	933	879	718									Good
<b>505</b>	<b>92,938</b>	2,018	1,267	1,516	1,768									Headlight out – Replaced Bulb; Needs Alignment

**April ARRESTS: (6)**

**1: Bench Warrant – Failure to Appear**

**2: Burglary – 3<sup>rd</sup>; Criminal Mischief – 3<sup>rd</sup>; Petit Larceny (Hoosick Falls Jewelry Store Arrest)**

**3: AUO – 3<sup>rd</sup> (Driving With a Suspended License); No Drivers License; Driving While Using a Cellphone**

**4: Petit Larceny**

**5: Criminal Possession of a Firearm - (No NY Permit to Possess)**

**6: Warrant Arrest – Assault – 2<sup>nd</sup> – (Cumberland Farms Stabbing Incident); AUO – 3<sup>rd</sup> (Driving With a Suspended License)**

**FOR THE MONTH OF APRIL 2023 THERE HAVE BEEN 268 CALLS FOR SERVICE IN THE VILLAGE. 267 WERE HANDLED BY HFPD. 1 BY RCSO AND 0 BY NYSP.**

29 ADMIN CALLS	40 INVESTIGATIONS/FOLLOW UPS
6 ANIMAL COMPLAINTS	9 LARCENY
7 ASSIST FIRE	2 MENTAL HEALTH
44 ASSIST EMS CALLS	5 MISSING PERSONS
3 ASSIST ANOTHER AGENCY	5 PARKING COMPLAINTS
1 ASSAULTS	3 PROPERTY DAMAGE ACCIDENTS
2 BURGLARYS-ACTIVE OR NON-ACTIVE	7 PUBLIC ASSISTS
3 BURGLARY ALARMS	1 ROAD HAZARDS
1 CRIMINAL MISCHIEF	2 SUSPICIOUS PERSONS
2 DISABLED VEHICLES	39 TRAFFIC STOPS
20 DISTURBANCE CALLS	1 TRESPASSING
1 DOMESTICS	1 WARRANT ARREST
1 DRIVING COMPLAINTS	8 WELFARE CHECKS
2 FRAUD	15 911 HANG UP CALLS
7 HARASSMENT	

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 4 CALLS AND NYSP WITH 7 CALLS.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 12 TIMES IN THE LAST MONTH**

1 ADMIN CALL  
2 ANIMAL COMPLAINTS  
2 ASSIST EMS CALLS  
1 DISTURBANCE  
1 DRIVING COMPLAINT  
2 INVESTIGATION /FOLLOW UPS  
2 LARCENY COMPLAINTS  
1 MENTAL HEALTH

**THIS IS A TOTAL OF 279 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 62 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

30 BY NYSP

32 BY RCSO

**OTHER:**

- **Officers participated in the National Prescription Drug Take-Back Day and Rensselaer County Department of Health sponsored a free Narcan Training and free Narcan to those who came through and spoke to them. (The original date was 4/29 but the Health Department changed the date to 4/22).**
- **Officers participated in the Little League Parade.**
- **Rensselaer County Bureau of Public Safety implemented a new radio system. HFPD was given 2 radios to use and test.**
- **Officer Dupras and Officer Waters given approval to attend the Albany County Sheriff's Department Police Academy to complete the Phase 2 topics to become certified officers. Officer Fisher will be attending the Radar and Breath Analysis Operator Courses there.**
- **OIC Aleksonis and Officer Hudson met with Gwen Satal of Flock Safety to look at a camera system that could be used in the village to assist in fighting crime. (Information given to the Mayor and Deputy Mayor).**
- **The Hoosick Falls Police Department sends our condolences to the family and friends of Cyril "C.J." Kalinowski who passed away on Tuesday May 2nd in North Dakota. C.J. served as a Police Officer and Sergeant with the Hoosick Falls Police Department from 1988-1996. Our hearts go out to his family, especially his wife Robin.**

Respectfully submitted by Paul Aleksonis, Officer-In-Charge  
Village of Hoosick Falls Police

---

## **DEPARTMENT OF CODE ENFORCEMENT**

*Report not ready due to CEO/BSI vacation this past week; will be submitted as an addendum.*

---

# TREASURER'S REPORT

- Submitted monthly NYS retirement report
- Spreadsheets regarding CSEA Union negotiations
- Coding and data entry for monthly invoices to be paid
- Compiling budget information and attending meetings with mayor and board on tentative budget
- Correspondence with Rensselaer County pertaining to new vendor, Applied Business Systems, who will now be printing, folding, stuffing and mailing the village property tax bills.
- Reconciling Quickbooks open invoice report to Williamson Law Book software with clerks to process unpaid water, water fines, sewer, refuse and unpaid services relating to specific properties.
- Still working on submitting NYS annual report, will be complete by date of May 26, 2023

Respectfully submitted by Denise McMahon  
Village Treasurer

---

# VILLAGE CLERK/DEPUTY CLERK REPORT

- Processing utility payments from April bills
- Coding and entering bills for payments
- Processing e-checks and credit card payments weekly for the utility bills
- Researching Birth/Death records
- Processing Death Certificates
- Issuing handicapped signs
- Updated property changes received for this month for a total of 5

Respectfully submitted by Marie O'Neil  
Village Clerk

---

# HIGHWAY DEPARTMENT

- Completed annual brush pickup
- Did weekly transfer station
- Every one using up vacation time
- Swept all sidewalks
- Removed dead trees from park
- Pot hole patching
- Repaired plow damage to lawns

- Painted park benches
- Repaired small sinkhole in front of Walgreens
- Replaced gas pump at garage
- Hung banners for Hoosick Heritage
- Repaired water break on Cummings street
- Started mowing and trimming
- Got fountain ready in St Mary's park
- Looking to hire three summer employees
- Performed all equipment maintenance

Respectfully submitted by Ken Holbrook  
DPW Superintendent

## SEWER DEPARTMENT

- Did all monthly maintenance on sewer equipment[ blowers,fine screen,decanters,etc]
- Monthly sampling
- Monthly paper work for DEC
- All maintenance at pumpstations
- Worked on various projects w/highway dept
- Seiwert did annual PM service on pumpstations
- Koester repairing tank 3 decanter
- Mowing and trimming
- Robert Flores from Delaware Engineering has been here

<b>SEWER</b>	<b>June '22</b>	<b>July '22</b>	<b>Aug '22</b>	<b>Sept '22</b>	<b>Oct '22</b>	<b>Nov '22</b>
<i>Gallons Delivered '22-'23:</i>	280,050 gal	178,150 gal	259,400 gal	224,900 gal	254,700 gal	220,550 gal
<i>Monthly Income '22-'23:</i>	\$14,002.50	\$8,907.50	\$12,970	\$11,245	\$12,735	\$11,027.50
<b><i>Income YTD – '22-'23:</i></b>	<b>\$14,002.50</b>	<b>\$22,910</b>	<b>\$35,880</b>	<b>\$47,215</b>	<b>\$59,950</b>	<b>\$70,977.50</b>
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00
<b>SEWER</b>	<b>Dec '22</b>	<b>Jan '23</b>	<b>Feb '23</b>	<b>Mar '23</b>	<b>April '23</b>	<b>May '23</b>
<i>Gallons Delivered '21-'22:</i>	202,400 gal	71,025 gal	114,500 gal	93,650 gal	218,200 gal	
<i>Monthly Income '21-'22:</i>	\$10,120	\$3,551.25	\$5,722.50	\$4,682.50	\$10,910	
<b><i>Income YTD – '21-'22:</i></b>	<b>\$81,097.50</b>	<b>\$84,648.75</b>	<b>\$90,371.25</b>	<b>\$95,053.75</b>	<b>\$105,963.75</b>	
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook  
Waste Water Treatment Plant Operator

# WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- April 3 – Surpass chemical delivery – 300 gal. Sodium Hypochlorite.
- April 10 – Drained GAC balance tank and took OOS.
- April 13 – CT Male sampling GAC.
- April 18 – Meeting w/ CHA and CT Male; new water source.
- April 21 – Surpass chemical delivery – 350 gal. Sodium Hypochlorite.
- April 24 – Removed leaking valve in main on Cummings St.
- April 25 – Installed check valve in Little League forced sewer main.
- April 25 – CT Male sampling backwash water.

Submitted by Francis J. Hurlburt  
Superintendent, Water