



June 2023 Department Reports

Submitted to the Board of Trustees for approval at the July 12th 2023 Board Meeting

HOOSICK FALLS POLICE DEPARTMENT

Note from Mayor: With newly appointed Chief Colaneri just getting his start leading the department, the Mayor put together the data for the report as in the past: arrest record from former OIC Aleksonis, and call details from Officer Davock. Chief Colaneri will be present to bring up additional items.

Monthly Call/Arrest Overview, 2023

| | Jan | Feb | Mar | Ap | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---|------------|------------|------------|------------|------------|------------|------|-----|------|-----|-----|-----|
| Calls | 346 | 211 | 279 | 268 | 329 | 346 | | | | | | |
| <i>Village calls handled by other agencies: RCSO/NYSP</i> | 5 | 9 | 3 | 1 | 8 | 17 | | | | | | |
| <i>Separate HFPD calls assists outside Village</i> | 13 | 20 | 14 | 12 | 14 | 18 | | | | | | |
| Total Arrests | 5 | 12 | 16 | 6 | 6 | 16 | | | | | | |
| <i>Domestic Related</i> | 1 | 3 | 2 | 0 | 2 | 5 | | | | | | |
| <i>Juvenile Arrests</i> | 0 | 4 | 0 | 0 | 1 | 0 | | | | | | |

Calls/Arrest Overview

| Calls | Jan | Feb | Mar | Ap | May | June | July | Aug | Sept | Oct | Nov | Dec |
|------------------------|------------|------------|------------|-------------|--------------|--------------|-------|-------|------|------|------|------|
| Total for 2023* | 346 | 557 | 836 | 1104 | 1,443 | 1,789 | | | | | | |
| <i>Total for 2022*</i> | 167 | 366 | 653 | 942 | 1,299 | 1,544 | 1,832 | 2,167 | 2430 | 2672 | 2943 | 3103 |
| <i>Total for 2021</i> | 109 | 214 | 356 | 483 | 664 | 805 | 961 | 1105 | 1237 | 1331 | 1420 | 1554 |
| <i>Total for 2020</i> | 116 | 262 | 381 | 508 | 667 | 835 | 963 | 1091 | 1204 | 1310 | 1399 | 1488 |
| <i>Total for 2019</i> | 137 | 252 | 366 | 482 | 631 | 782 | 939 | 1086 | 1207 | 1344 | 1470 | 1608 |
| <i>Total for 2018</i> | 109 | 207 | 303 | 408 | 517 | 632 | 769 | 873 | 986 | 1102 | 1207 | 1317 |
| Arrests | Jan | Feb | Mar | Ap | May | June | July | Aug | Sept | Oct | Nov | Dec |
| Totals for 2023 | 5 | 17 | 33 | 39 | 45 | 61 | | | | | | |
| <i>Total for 2022</i> | 3 | 7 | 14 | 20 | 26 | 33 | 40 | 48 | 61 | 66 | 74 | 80 |
| <i>Total for 2021</i> | 7 | 22 | 27 | 32 | 40 | 48 | 50 | 58 | 64 | 68 | 71 | 73 |
| <i>Total for 2020</i> | 13 | 27 | 35 | 38 | 44 | 49 | 60 | 67 | 73 | 81 | 88 | 89 |
| <i>Total for 2019</i> | 18 | 33 | 44 | 56 | 77 | 85 | 98 | 105 | 118 | 134 | 146 | 153 |
| <i>Total for 2018</i> | 10 | 19 | 24 | 30 | 36 | 59 | 83 | 102 | 124 | 141 | 157 | 164 |

* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

JUNE ARRESTS: (16) – (5) Domestic Related

1. DWI/Refusal to Take A Breath Test/Fail to Signal
2. Criminal Mischief – 4th – (Domestic)
3. Bench Warrant – Failure to Appear

4. Assault – 3rd – (Domestic)
5. Assault – 3rd – (Domestic)
6. Trespass / Grand Larceny – 4th / Petit Larceny – (Car Larcenies Arrest)
7. Trespass / Grand Larceny – 4th / Petit Larceny – (Car Larcenies Arrest)
8. Bench Warrant – Failure to Appear
9. Harassment – 2nd
10. Criminal Contempt – 1st / Harassment – 2nd - (Domestic)
11. Bench Warrant – Failure to Appear
12. Bench Warrant – Failure to Appear
13. Endangering the Welfare of a Child / Harassment – 2nd – (Domestic)
14. Suspended Registration / No Inspection
15. Petit Larceny – (Arrest Warrant)
16. Bench Warrant – Failure to Appear

Police Vehicle Overview

| | Current Mileage | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | MAINTENANCE |
|------------|-----------------|-------|-------|-------|-------|-------|------|------|-----|------|-----|-----|-----|-------------|
| 502 | 18,595 | 715 | 630 | 593 | 878 | 968 | n/a | | | | | | | n/a |
| 503 | 87,144 | 70 | 79 | 163 | 98 | 968 | n/a | | | | | | | n/a |
| 504 | 88,008 | 804 | 933 | 879 | 718 | 757 | n/a | | | | | | | n/a |
| 505 | 94,330 | 2,018 | 1,267 | 1,516 | 1,768 | 1,932 | n/a | | | | | | | n/a |

FOR THE MONTH OF JUNE 2023 THERE HAVE BEEN 346 CALLS FOR SERVICE IN THE VILLAGE. 329 WERE HANDLED BY HFPD. 8 BY RCSO AND 9 BY NYSP.

| | |
|---|---|
| <ul style="list-style-type: none"> 48 ADMIN CALLS 6 ANIMAL COMPLAINTS 8 ASSIST FIRE 46 ASSIST EMS CALLS 2 ASSIST ANOTHER AGENCY 1 BURGLARY ALARMS 8 DISTURBANCE CALLS 8 DOMESTICS 3 DRIVING COMPLAINTS 1 DRUG COMPLAINT 2 FRAUD COMPLAINTS 1 GROUP ANNOYING 5 HARASSMENT | <ul style="list-style-type: none"> 46 INVESTIGATIONS/FOLLOW UPS 3 LARCENY 21 LARCENY FROM VEHICLES 2 MENTAL HEALTH 2 MISSING PERSONS 1 PROPERTY CHECKS 2 PROPERTY DAMAGE ACCIDENTS 17 PUBLIC ASSISTS 1 ROAD HAZARDS 6 SUSPICIOUS PERSONS 53 TRAFFIC STOPS 10 WELFARE CHECKS 26 911 HANG UP CALLS |
|---|---|

OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 9 CALLS AND NYSP WITH 14 CALLS.

THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 18 TIMES IN THE LAST MONTH

| | |
|---|--|
| <ul style="list-style-type: none"> 2 ANIMAL COMPLAINTS 1 DETAIL | <ul style="list-style-type: none"> 2 DISTURBANCE 1 DRIVING COMPLAINT |
|---|--|

1 HARASSMENT
2 INVESTIGATION /FOLLOW UPS
1 MENTAL HEALTH
1 SUBJECT WITH A WEAPON

1 SUSPICIOUS VEHICLE
1 TRAFFIC STOP
3 TRESPASSING
2 WELFARE CHECK

THIS IS A TOTAL OF 347 SEPARATE RESPONSES FOR THE VILLAGE PATROLS

JUST FOR A COMPARISON THERE WERE 92 CALLS IN THE TOWN IN THE SAME TIME PERIOD

44 BY NYSP - 47 BY RCSO - 1 BY ENCON

DEPARTMENT OF CODE ENFORCEMENT

- Building Permits Issued- 7
- Building Permits Closed- 2
- Building Permits Expired- 0
- Total Active Building Permits- 54
- Stop Work Order(s) Issued- 0
- Various Inspections- 37
- Complaints/Inspections Opened- 40
- Complaints/Inspections Closed- 24
- Total Active Complaints/Inspections- 96
- Fire Calls- 0
- Police Calls- 0
- Pre Tenant-Inspections- 2
- Biannual Inspections- 5

Active Village Court Cases as of 6/30/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues.
3. Farrara- 59 Classic St. Bench Warrant Issued for Failure to Appear.

Homes that are Red Tagged as Uninhabitable as of 6/30/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1st St. – (Hudson) Vacant Abandoned- Recent Auction, Mailed letter to new owners.
3. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. – Court Case complete, has new owner, Building Permit Issued.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant

9. 32 3rd St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again.
11. 30 Madison St. (Weatherwax) Vacant, some cleanup has been completed. Recent Auction, Stop Work Order Issued, mailed letter with violations to new owner.
12. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
13. 74 1st St. (O'Donnell) Vacant
14. 19 5th St. (Harrington) Bank Owned Vacant
15. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
16. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
17. 63 River Rd. (Perry) in foreclosure.
18. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
19. 49 River St.- Bank has ownership, met with Property Preservation on site 7/6.
20. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
21. 36 3rd St. (Lampron) Interior water damage, water turned off at the street.

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **I met with the new owner. Rehab has begun.**
3. 101 RR Ave. Abandoned (Harris)
4. 24 Lyman St. Vacant New Owner I met with him Friday morning. Has a new roof, Building Permit for Rehab has been issued.
5. 18 John St.- See new Cottrell Report.

Unsafe Structures Do Not Enter:

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

TREASURER'S REPORT

- Submitted monthly NYS retirement report
- Coding and data entry for monthly invoices to be paid
- Breaking down trial balance in Excel in order to enter date for fiscal year 21-22 AUD
- Correspondence with Rensselaer County regarding adjusted tax bills.
- Assisting Deputy Clerks with Data entry for property tax bills into QuickBooks in order to receive payments correctly and timely
- Assisting Deputy Clerks receiving utility and property tax payments,
- Correspondence with lawyers regarding 2 workman's compensation cases
- Entering water meter transmitter information into system.

- Correspondence with Orrick, Herrington & Sutcliffe Bond Counsel regarding \$60,000 estoppel notice.
- Ongoing assistance to front office in absence of Village Clerk
- Pay off of Revenue Anticipation Note originally taken 1/20/22. Payoff is \$77,403.

Respectfully submitted by Denise McMahon
Village Treasurer

VILLAGE CLERK/DEPUTY CLERK REPORT

- Processing water, sewer, refuse bills in QuickBooks and Williamson Law Book software
- Processing e-checks and credit card payments for utility bills
- 2 Death Certificates
- 4 Handicap Parking permits
- 7 Property Transfers
- Data entry for June property tax bills into QuickBooks, receiving payments on taxes, entering payments into QuickBooks and BAS Tax Software
- Answering voicemails and other various daily tasks that arise

Respectfully submitted by Judy VanDerKar
Village Deputy Clerk

HIGHWAY DEPARTMENT

- Finished sweeping
- Returned sweeper
- Cut brush along floodwall
- Helped library w/bucket truck
- All trimming and mowing
- Weekly transfer station cleaning
- Mounted plaques on the gazebo
- Mowed and trimmed transfer station
- Flushed hydrants
- Painted over graffiti on the flood wall
- Painted lines in parking lots and parking spaces
- Helped the town pave w/our paver
- Summer help started

Respectfully submitted by Ken Holbrook

SEWER DEPARTMENT

- All maintenance on pumpstations
- All maintenance at sewer plant
- Koester finally finished tank three
- Monthly DEC report
- All mowing and trimming at plant
- Mowing and trimming pumpstations
- Waste hauler billing

First Half of Fiscal Year 23-24

| SEWER | June '23 | July '23 | Aug '23 | Sept '23 | Oct '23 | Nov '23 |
|------------------------------|----------------|-------------|-------------|-------------|-------------|-------------|
| Gallons Delivered '23-'24: | 173,400 gal | | | | | |
| Monthly Income '23-'24: | \$8,670 | | | | | |
| Income YTD – '23-'24: | \$8,670 | | | | | |
| Income YTD – '22-'23: | \$14,002.50 | \$22,910 | \$35,880 | \$47,215 | \$59,950 | \$70,977.50 |
| Income YTD – '21-'22: | \$11,137.50 | \$22,637.50 | \$35,460.00 | \$50,135.00 | \$64,862.50 | \$77,790.00 |
| Income YTD – '20-'21: | \$12,172.50 | \$22,042.50 | \$32,405.00 | \$46,067.50 | \$59,300.50 | \$69,195.50 |
| Income YTD – '19-'20: | \$10,947.00 | \$26,052.00 | \$40,829.50 | \$56,402.00 | \$73,477.00 | \$86,427.00 |

Second Half of Fiscal Year 23-24

| SEWER | Dec '23 | Jan '24 | Feb '24 | Mar '24 | April '24 | May '24 |
|------------------------------|-------------|--------------|--------------|--------------|--------------|--------------|
| Gallons Delivered '23-'24: | | | | | | |
| Monthly Income '23-'24: | | | | | | |
| Income YTD – '23-'24: | | | | | | |
| Income YTD – '21-'22: | \$81,097.50 | \$84,648.75 | \$90,371.25 | \$95,053.75 | \$105,963.75 | \$118,281.25 |
| Income YTD – '21-'22: | \$85,880.00 | \$90,495.00 | \$93,712.50 | \$99,375.00 | \$109,027.50 | \$115,782.50 |
| Income YTD – '20-'21: | \$77,076.75 | \$82,601.75 | \$85,806.75 | \$92,404.25 | \$105,509.25 | \$116,101.75 |
| Income YTD – '19-'20: | \$95,034.50 | \$101,389.50 | \$105,274.50 | \$113,697.00 | \$131,124.50 | \$144,034.50 |

Respectfully submitted by Ken Holbrook
Waste Water Treatment Plant Operator

WATER DEPARTMENT

(we mistakenly reprinted April's data for the June meeting, so here is the proper report from May along with the June report):

MAY REPORT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- May 4 – Siewert inspected feed pump and replaced valve on Skid B.
- May 12 – Surpass chemical delivery – 290 gal. Sodium Hypochlorite.
- May 18 – Atlas Copco bi-annual maintenance on air compressors.
- May 19 – Carbon replacement on PV-2.
- May 22 – Calgon started backwash on PV-2.
- May 22 – Started forward rinsing PV-2.
- May 22 – Ross Valve replaced solenoids on finished water pumps
- May 24 – PV-2 back online.
- May 31 – Did end of year meter readings.
- May 31 – Meeting with CHA/WSP/CT Male – 30% drawings for new source.
- May 31 – Town of Hoosick filled pool.

NRG Trucking (T. Gorman) – April 66,300 gal./\$497.25; May 152,300 gal./\$1,142.25
H2O Water – April 8,500 gal./\$63.75; May 21,000 gal./\$157.50

JUNE REPORT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- June 2 – Surpass chemical delivery – 331 gal. Sodium Hypochlorite.
- June 2 – Emmons pulled sanitary pump.
- June 6 – Town re-filling pool.
- June 12 – Flushed hydrants – wards 2&3.
- June 13 – Flushed hydrants – wards 1&4.
- June 14 – RensCo DOH annual inspection.
- June 22 – Surpass chemical delivery – 346 gal. Sodium Hypochlorite.
- June 23 – FPI installed additional piping to GAC overflow.

NRG Trucking: 171,400 gal/\$1,285.50

Additional Water Sold

| | Jan - Mar | April | May | June | July | Aug | Sept | Oct - Dec |
|--------------------------------|----------------------|-----------------|-------------------|-------------------|-------------|------------|-------------|----------------------|
| Gallons | <i>n/a</i> | 74,800 | 173,000 | 171,400 | | | | |
| Monthly Revenue | <i>n/a</i> | \$561 | \$1,299.75 | \$1,285.50 | | | | |
| Total Revenue, 2023 | <i>n/a</i> | \$561.00 | \$1,860.75 | \$3,146.25 | | | | |

Submitted by Francis J. Hurlburt
Superintendent, Water