



August 2023 Department Reports

Submitted to the Board of Trustees for approval at the July 12th 2023 Board Meeting

HOOSICK FALLS POLICE DEPARTMENT

Monthly Call/Arrest Overview, 2023

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
Calls	346	211	279	268	329	346	391					
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19					
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18					
Total Arrests	5	12	16	6	6	16	5					
<i>Domestic Related</i>	1	3	2	0	2	5	0					
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0					

Calls/Arrest Overview

Calls	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Total for 2023*	346	557	836	1104	1,443	1,789	2,170					
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
Arrests	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Totals for 2023	5	17	33	39	45	61	66					
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

JULY ARRESTS: 5 – 0 Domestic Related; 0 Juvenile

1. Unauthorized Use of Vehicle w/o owner consent
2. Petit Larceny, Burglary 2nd Degree
3. Unsafe Turn/Failure to Signal; Agg Unlic Operator 2nd
4. Assault – 3rd, Menacing 3rd
5. Criminal Misch 4; Harassment 2nd

Police Vehicle Overview

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG	SEPT	OCT	NOV	DEC	MAINTENANCE
502	18,595	715	630	593	878	968	3,516						n/a
503	87,144	70	79	163	98	968	n/a **						Still in shop
504	88,008	804	933	879	718	757	2,136						n/a
505	94,330	2,018	1,267	1,516	1,768	1,932	2,010						n/a

* = Mileage count wasn't done in June, so column represents a two-month total.

** = Vehicle has been unused due to vehicle issues/in shop.

FOR THE MONTH OF JULY 2023 THERE HAVE BEEN 410 CALLS FOR SERVICE IN THE VILLAGE. 391 WERE HANDLED BY HFPD. 10 BY RCSO AND 9 BY NYSP.

24 ADMIN CALLS	37 INVESTIGATIONS/FOLLOW UPS
11 ANIMAL COMPLAINTS	4 LARCENIES
11 ASSIST FIRE	1 MENTAL HEALTH
52 ASSIST EMS CALLS	3 MISSING PERSONS
2 ASSAULTS	2 PARKING COMPLAINTS
3 BURGLARYS-ACTIVE OR NON-ACTIVE	2 PROPERTY CHECKS
1 BURGLARY ALARMS	3 PROPERTY DAMAGE ACCIDENTS
2 CRIMINAL MISCHIEFS	6 PUBLIC ASSISTS
19 DISTURBANCE CALLS	1 SUICIDAL PERSON
8 DOMESTICS	3 SUSPICIOUS PERSONS
4 DRIVING COMPLAINTS	146 TRAFFIC STOPS
1 DRUG COMPLAINT	3 TRESPASSING
1 DUMPING COMPLAINT	2 WARRANT ARREST
2 FRAUD COMPLAINTS	3 WELFARE CHECKS
1 GROUP ANNOYING	29 911 HANG UP CALLS
4 HARASSMENT	

OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 10 CALLS AND NYSP WITH 11 CALLS.

THE VILLAGE PATROLS ALSO ASSISTED OUT SIDE THE VILLAGE 18 TIMES IN THE LAST MONTH

2 ANIMAL COMPLAINTS	1 DOMESTIC
2 ASSIST EMS CALLS	5 INVESTIGATION /FOLLOW UPS
1 ASSIST FIRE	1 LARCENY
1 DISTURBANCE	1 PROPERTY DAMAGE ACCIDENT

THIS IS A TOTAL OF 409 SEPARATE RESPONSES FOR THE VILLAGE PATROLS. JUST FOR A COMPARISON THERE WERE 96 CALLS IN THE TOWN IN THE SAME TIME PERIOD

46 BY NYSP - 47 BY RCSO - 3 BY ENCON

Other:

- Participated in a meeting at Hoosick Falls Central School with Mayor, Town of Hoosick Supervisor Surdam, and HFCS Superintendent Pat Dailey. Discussed goals, networking, getting Village PD comfortable with the layout and emergency procedures of the school.
- Followed up at HFCS with a walkthrough of the school with many HFPD Officers.
- Participated in a meeting with Cambridge-Greenwich Police Acting Chief Danko, and discussed the importance of each department knowing the other department's local school facility and emergency plan. Looking to further discuss walkthroughs at the various schools with schools' approval.

Respectfully submitted by Police Chief Tim Colaneri
Hoosick Falls Police Department

DEPARTMENT OF CODE ENFORCEMENT

- Building Permits Issued- 9
- Building Permits Closed- 7
- Building Permits Expired- 5
- Total Active Building Permits- 55
- Stop Work Order(s) Issued- 0
- Various Inspections- 38
- Complaints/Inspections Opened- 21
- Complaints/Inspections Closed- 20
- Total Active Complaints/Inspections- 91
- Fire Calls- 1
- Police Calls- 0
- Pre Tenant-Inspections- 4
- Biannual Inspections- 4

Active Village Court Cases as of 7/31/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.

2. Daniel- 18 John St. new case structural issues.
3. Farrara- 59 Classic St. Bench Warrant Issued for Failure to Appear.

Homes that are Red Tagged as Uninhabitable as of 7/31/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1st St. – (Hudson) Vacant Abandoned- Recent Auction, Mailed letter to new owners.
3. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. – Court Case complete, has new owner, Building Permit Issued.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant
9. 32 3rd St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in FL.
11. 30 Madison St. **Almost finished with Rehab.**
12. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
13. 74 1st St. (O'Donnell) Vacant
14. 19 5th St. (Harrington) Bank Owned Vacant
15. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
16. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
17. 63 River Rd. (Perry) in foreclosure.
26. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
27. 49 River St.- Bank has ownership, met with Property Preservation on site 7/6.
28. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
29. 36 3rd St. (Lampron) Interior water damage, water turned off at the street.

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **I met with the new owner. Rehab has begun.**
3. 101 RR Ave. Abandoned (Harris)- **New owner has contacted me.**
4. 24 Lyman St. Has a new roof, Building Permit for Rehab has been issued.
5. 18 John St.- See new Cottrell Report.

Unsafe Structures Do Not Enter:

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

TREASURER'S REPORT

- Enter vouchers for last months invoices
- Submitted monthly NYS retirement report and conversation regarding registering new village clerk with her permissions in the system
- Training and Entering numerous bank checks for property tax payments
- Continuing correspondence with taxpayers regarding relevies on property tax bills including duplicate relevies/overpayments
- Phone calls with Edmunds Gov Tech (BAS) regarding updating property tax billing software for clerks collection
- Solicit bids for interest rates for 60,000 BAN for leachate project; due date August 18, 2023
- Village Clerk training; transmit water accounts to Beacon software, Jim/Josh did readings, received readings upload to WLB software. Conversation with John at WLB regarding setting up "minimum charge" tables. Check calculations, invoice bills in Quickbooks, mail bills.
- Submit NYS annual report for May 31, 2022
- Pay off RAN \$79,120.19 July 14 2023, initially taken January 2021

Respectfully submitted by Denise McMahon
Village Treasurer

VILLAGE CLERK/DEPUTY CLERK REPORT

- Processing water, sewer, refuse bills in QuickBooks and Williamson Law Book software
- Processing e-checks and credit card payments for utility bills
- Death Certificates
- Handicap Parking permits
- 10 Property Transfers
- Data entry for June property tax bills into QuickBooks, receiving payments on taxes, entering payments into QuickBooks and BAS Tax Software
- Answering voicemails and other various daily tasks that arise
- Water reading invoice entries

- Reporting Street pole outages
- Submitted new local laws to the state

Respectfully submitted by Clarissa Mango
Village Clerk

HIGHWAY DEPARTMENT

- trimming throughout the Village
- Cut brush on Spring St
- Cut brush on Oak St
- Cleaned out Woods Brook
- Cleaned catch basins
- Did work on office at municipal bldg
- Removed deer from fence at cemetery
- Installed culvert on Rensselear St
- Repaired sink hole on John St
- Repaired water break on First St
- Removed sidewalks on First St
- Removed sidewalks on Elm St
- Made repairs to Jackson St playground
- Cleaned up bank on Hall St
- Helped Fire Department install new sign
- Repaired water leak on Hampton St

Respectfully submitted by Ken Holbrook
DPW Superintendent

SEWER DEPARTMENT

- All mowing and trimming at plant
- All mowing and trimming at pumpstations
- Monthly DMR report for DEC
- Weekly sampling for DEC
- Phone conference w/ DEC concerning permit
- All maintenance on pumps and blowers
- Daily sampling
- Waste hauler numbers-275,450 gallons received
- 13,772.50\$ billed out

First Half of Fiscal Year 23-24

SEWER	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal				
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50				
<i>Income YTD – '23-'24:</i>	\$8,670.00	\$22,442.50				
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

Second Half of Fiscal Year 23-24

SEWER	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>						
<i>Monthly Income '23-'24:</i>						
<i>Income YTD – '23-'24:</i>						
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook
Waste Water Treatment Plant Operator

WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- July 14 – CT Male and FPI here measuring piping for balance tank.
- July 14 – Surpass chemical delivery – 350 gal Sodium Hypochlorite.
- July 18 – Repaired service line on First St.
- July 31 – Read meters.

Additional Water Sold	Jan - Mar	April	May	June	July	Aug	Sept	Oct - Dec
Gallons	<i>n/a</i>	74,800	173,000	171,400	n/a			
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	n/a			
Total Revenue, 2023	<i>n/a</i>	\$561.00	\$1,860.75	\$3,146.25	n/a			

Submitted by Francis J. Hurlburt
Superintendent, Water