

# **Village of Hoosick Falls Board of Trustees**

## **Minutes – August 30<sup>th</sup>, Special Meeting**

*Location: Court Room – Municipal Building, 24 Main Street*

The meeting was called to order at 6:02PM with the Pledge of Allegiance followed by a moment of silence.

**Roll Call** was conducted by Clarissa Mango. Present: Mayor Allen, Deputy Mayor Ryan, Trustee Alter, Trustee Sauer, Trustee Schuttig, Trustee Decker. Also present: Village Attorney Alaina Finan and Building Inspector Mark Surdam. Absent: Trustee O'Malley.

### **PUBLIC HEARING**

The public hearing, pertaining to the property located at 18 John Street, began at 6:04PM and was brought to a close at 6:30PM. During this time, the owner of the property did not make an appearance.

Mark Surdam informed the Board that he sent out multiple notices through certified and first-class mail, to his home address and his PB Box, which is now closed. Mark did not, and still has not, received any signed card back acknowledging that he received the notices. He also posted notices on the doors of the building at 18 John Street.

Alaina Finan also presented in front of the board, five exhibits of evidence that are attached to the minutes for this meeting.

**Motion** to close the public hearing was made by Trustee Sauer, seconded by Trustee Alter. **Unanimously approved.**

**Motion** passed to confirm the Board's order that 18 John Street is an unsafe structure and the Village is to proceed with demolition made by Trustee Decker, seconded by Trustee Schuttig. **Passed unanimously.**

**Motion** to authorize the Mayor to execute a retainer agreement with Gilchrist Tingley P.C. to provide legal services to the Village of Hoosick Falls relating to Code Enforcement matters, including code enforcement made by Trustee Decker, seconded by Trustee Alter. **Unanimously approved.** **Motion** to amend the motion to add a maximum \$5,000 per fiscal year (23/24) made by Deputy Mayor Ryan, seconded by Trustee Schuttig. **Unanimously approved.**

**Introduction of Local Law #5**, a local law creating a loading and unloading zone in the Village of Hoosick Falls. **Motion** to approve the local law made by Trustee Schuttig, seconded by Trustee Decker. **Passed unanimously.**

**Motion** to set a public hearing for Local Law #5 at the next Board Meeting on September 13<sup>th</sup>, at the Highway Garage, made by Trustee Decker, seconded by Deputy Mayor Ryan. **Passed unanimously.**

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**Motion** to end executive session by Decker

seconded by Ryan

**Passed unanimously.** Executive Session ended at 7:42PM.

**Motion** to adjourn by Decker

seconded by Alter

**Passed unanimously.** Meeting adjourned at 7:42PM.

*Respectfully submitted by*

*Clarissa Mango*

*Village Clerk*

*8/31/2023*