



# August 2023 Department Reports

Submitted to the Board of Trustees for approval at the September 13<sup>th</sup> 2023 Board Meeting

## HOOSICK FALLS POLICE DEPARTMENT

### Monthly Call/Arrest Overview, 2023

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Calls</b>	<b>346</b>	<b>211</b>	<b>279</b>	<b>268</b>	<b>329</b>	<b>346</b>	<b>391</b>	<b>484</b>				
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19	19				
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18	10				
<b>Total Arrests</b>	<b>5</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>6</b>	<b>16</b>	<b>5</b>	<b>17</b>				
<i>Domestic Related</i>	1	3	2	0	2	5	0	3				
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0	0				

### Calls/Arrest Overview

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2023*</b>	<b>346</b>	<b>557</b>	<b>836</b>	<b>1104</b>	<b>1,443</b>	<b>1,789</b>	<b>2,170</b>	<b>2,654</b>				
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2023</b>	<b>5</b>	<b>17</b>	<b>33</b>	<b>39</b>	<b>45</b>	<b>61</b>	<b>66</b>	<b>83</b>				
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

### AUGUST ARRESTS: 17 (3 Domestic)

1. Harassment 2<sup>nd</sup>
2. Criminal Mischief 4<sup>th</sup>
3. Warrant Arrest & Several VTL Violations incl Agg Unlicensed Operator 3<sup>rd</sup>
4. DIW, DWI First Offense, Speed in Zone
5. Agg Unlicensed Operator 3<sup>rd</sup>, Speed in Zone

- 6. Agg Unlicensed Operator, Suspended Registration, Equipment violations, other VTL Violations
- 7. Criminal Contempt 1<sup>st</sup>
- 8. Criminal Contempt 2<sup>nd</sup>
- 9. Petit Larceny, Trespass, Resisting Arrest
- 10. Assault 2<sup>nd</sup>, Reckless Driving, Agg Unlicensed Operator 3<sup>rd</sup>, Reckless Endangerment 1<sup>st</sup>, Leave Personal Injury Accident 1<sup>st</sup> Offense, Unsafe Backing of Vehicle, Obstructing Governmental Administration 2<sup>nd</sup>, Resisting Arrest
- 11. Criminal Contempt 2<sup>nd</sup>
- 12. Agg Unlicensed Operator 3<sup>rd</sup>, Registration Suspended, Operating Vehicle w/out insurance, Speed in Zone
- 13. Equipment Violation, Agg Unlicensed Operator 3<sup>rd</sup>
- 14. Unsafe Turn/Failure to Signal, Failure to Stop at Stop Sign, Aggravated Unlicensed Operator 2<sup>nd</sup>
- 15. No License Plate, Aggravated Unlicensed Operator 3<sup>rd</sup>
- 16. Operating w/out Inspection, Aggravated Unlicensed Operator 3<sup>rd</sup>
- 17. Criminal Contempt 1<sup>st</sup> (Physical Contact)

### *Police Vehicle Overview*

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG	SEPT	OCT	NOV	DEC	MAINTENANCE
502	23,966	715	630	593	878	968	3,516	5,371					n/a
503	88,242	70	79	163	98	968	n/a **	1,098					Back from shop and running smoothly
504	91,342	804	933	879	718	757	2,136	3,334					Had a sputter issue that was likely solved by dry gas. May need new tires for winter
505	96,958	2,018	1,267	1,516	1,768	1,932	2,010	2,628					May need new tires for winter

\* = Mileage count wasn't done in June, so column represents a two-month total.

\*\* = Vehicle has been unused due to vehicle issues/in shop.

**FOR THE MONTH OF AUGUST 2023 THERE HAVE BEEN 503 CALLS FOR SERVICE IN THE VILLAGE. 484 WERE HANDLED BY HFPD. 10 BY RSCO AND 9 BY NYSP.**

- 31 ADMIN CALLS
- 5 ANIMAL COMPLAINTS
- 8 ASSIST FIRE
- 51 ASSIST EMS CALLS
- 2 ASSIST ANOTHER AGENCY
- 1 BURGLARYS-ACTIVE OR NON-ACTIVE
- 1 BURGLARY ALARMS
- 4 CHECK /SUBJECT
- 1 CRIMINAL MISCHIEF
- 1 CUSTODIAL INTERFERENCE
- 16 DISTURBANCE CALLS
- 7 DOMESTICS
- 1 DRIVING COMPLAINTS
- 2 FRAUD
- 13 HARASSMENT
- 50 INVESTIGATIONS/FOLLOW UPS
- 2 MENTAL HEALTH
- 1 MISSING PERSON
- 2 PARKING COMPLAINTS
- 2 PROPERTY CHECKS
- 1 PROPERTY DAMAGE ACCIDENTS
- 13 PUBLIC ASSISTS
- 1 STOLEN VEHICLES
- 3 SUSPICIOUS PERSONS

240 TRAFFIC STOPS  
1 TRESPASSING  
2 WARRANT ARREST

9 WELFARE CHECKS  
13 911 HANG UP CALLS

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 11 CALLS AND NYSP WITH 7 CALLS AND ENCON ASSISTED WITH 2 CALLS.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 10 TIMES IN THE LAST MONTH**

3 ASSIST EMS CALLS  
1 INVESTIGATION /FOLLOW UPS  
2 MENTAL HEALTH

2 PROPERTY DAMAGE ACCIDENT  
1 ROAD HAZARD  
1 WELFARE CHECK

**THIS IS A TOTAL OF 494 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 58 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

26 BY NYSP - 32 BY RCSO

**9/7 STORM DETAILS – 22 calls in a just-over 3 hour window**

- |  |  |
|--|--|
| 1) 2113 HOURS- 165 CHURCH STREET – TRANSFORMER SPARKING        | 12) 2133 – 28 CAREY AVE – NUMEROUS WIRE AND TREES DOWN                         |
| 2) 2115 HOURS- 19 CUMMINGS STREET – TREE DOWN                  | 13) 2137 – 24 MAIN STREET – 911 HANG UP  |
| 3) 2116 – HIGH/CLASSIC- JEEP HIT WIRES 4 PEOPLE TRAPPED IN VEH | 14) 2142 – 131 CHURCH STREET – WIRES DOWN ON CAR                               |
| 4) 2120 – 7 JOHN STREET – POLE ON FIRE                         | 15) 2201 – BUSSEY LN/STEEPLE HGTS – TREE / WIRES IN ROAD TO WOODBRIDGE SR BLDG |
| 5) 2121 – 13 MAIN STREET – TREE ON WIRES BURNING               | 16) 2205 – CAREY AVE/FISKE – TREE DOWN BLOCKING                                |
| 6) 2122 – 7 ABBOTT STREET – WIRE & TREE ON HOUSE SPARKING      | 17) 2206 – 8 PARSONS AVE – CAR STUCK ON WIRES PEOPLE TRAPPED IN CAR            |
| 7) 2123 – 19 DANFORTH STREET – WIRE DOWN ISO BUILDING          | 18) 2208 – 22 RENSSELAER ST – TREE ON WIRES                                    |
| 8) 2125 – WATERWORKS/CAREY AVE – NUMEROUS WIRES /TREES DOWN    | 19) 2211 – 121 MAIN STREET – TREE THRU HOUSE WITH STRUCTURAL DAMAGE            |
| 9) 2125 – 52 ABBOTT STREET – TREE AND WIRES DOWN               | 20) 2219 – 35 MAIN STREET – TRANSFORMER ON FIRE                                |
| 10) 2127 – 4 ROWLEY AVE – TREE AND WIRES ON HOUSE              | 21) 2256 – CAREY/RAILROAD – TRANSFORMER AND POLE ON ROADWAY                    |
| 11) 2132 – 11 HIGH STREET – POLE ON HOUSE AND WIRES DOWN       | 22) 0023 – 32 RIVER STREET – VEHICLE STRUCK TREE                               |

\*\* AT START OF THE STORM PATROL UNIT 503 STOPPED ON KENNEDY LANE AT MAIN STREET AND WAS STRUCK BY FLYING DEBRIS AND SUFFERED MINOR DAMAGE TO THE FRONT PASSENGER DOOR. 2 ADDITIONAL OFFICER WERE CALLED IN TO PATROL AFFECTED AREA

Respectfully submitted by Police Chief Tim Colaneri  
Hoosick Falls Police Department

# DEPARTMENT OF CODE ENFORCEMENT

- Building Permits Issued- 9
- Building Permits Closed- 4
- Building Permits Expired- 1
- Total Active Building Permits- 60
- Stop Work Order(s) Issued- 0
- Various Inspections- 32
- Complaints/Inspections Opened- 15
- Complaints/Inspections Closed- 12
- Total Active Complaints/Inspections- 94
- Fire Calls- 0
- Police Calls- 0
- Pre Tenant-Inspections- 4
- Biannual Inspections- 0

## Active Village Court Cases as of 8/31/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues.
3. Farrara- 59 Classic St. **Inspection is complete, new Court date 9/14/23.**

## Homes that are Red Tagged as Uninhabitable as of 8/31/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1<sup>st</sup> St. – (Hudson) **New owners have begun foundation repair.**
3. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. **McAuliffe cleaned up yard.**
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant
9. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.
11. 30 Madison St. **Almost finished with Rehab.**
12. 1 Center St. (Saiid) Rensselaer County involved. New Owner
13. 74 1<sup>st</sup> St. (O'Donnell) Vacant
14. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
15. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
16. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
17. 63 River Rd. (Perry) in foreclosure.
18. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
19. 49 River St.- Bank has ownership, met with Property Preservation on site 7/6.
20. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
21. 36 3<sup>rd</sup> St. (Lampron) Interior water damage, water turned off at the street.

### Other Vacant Properties that I have open Code Cases.

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **I met with the new owner. Rehab has begun.**
3. 101 RR Ave. Abandoned (Harris)- **New owner has contacted me. Building Permit Issued.**
4. 24 Lyman St. **C/O has been issued for 2<sup>nd</sup> floor apartment.**
5. 18 John St.- See new Cottrell Report.

### **Unsafe Structures Do Not Enter:**

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

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## **TREASURER'S REPORT**

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.
- Troubleshoot customer questions on water/sewer/refuse bills, training of clerk on same
- Conversation with John Flint at Williamson Law Book regarding programming of software to allow a leak code and a not reading code to display on appropriate utility bills.
- File NYS and Federal quarterly reports
- Received one bid at an interest rate of 5.65% for 60,000 BAN for leachate project; closed on August 24, 2023
- Continue assisting in Village Clerk training
- Request for interest rate on renewal of \$109,271 BAN (Sewer vac truck) dated 9-22, 2023. Pay \$7,805 principal as budgeted, new renewal will be for \$101,466.
- Update Leachate expense spreadsheet.
- Normal daily phone calls and emails

Respectfully submitted by Denise McMahon  
Village Treasurer

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## **VILLAGE CLERK/DEPUTY CLERK REPORT**

- Entered the August 2023 water readings into quickbooks
- Water bills - printed/folded into envelopes and sent to the post office to be mailed out within a timely manner

- Death Certificates
- Birth Certificates
- Changes to the 2024 Village Calendar
- Tax searches
- Handicap Parking permits
- 10 Final readings for closings
- Processed and recorded Water reading/sewer/refuse invoices into QuickBooks & WLB Water and Sewer programs (credit card, E-checks and payments by mail/dropped off)
- Reporting Street pole outages/broken telephone poles/fallen trees/tree limbs (9/7 Storm)
- Submitted corrections to previous local laws to the state
- Attended Zoning meeting (8/28) for a new fence proposal
- Attended a special meeting (8/30) to discuss 18 John Street, Local Law #5 proposal and other news that came up
- Answered voicemails and addressed other various daily tasks that arose
- Public notice for 18 John Street, as well as sending notices to the owner through certified and regular mail
- Two public hearing publications to Eastwick Press
- Garbage pickup issues
- Transfer permits
- Building permit payments

Respectfully submitted by Clarissa Mango  
Village Clerk

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## **HIGHWAY DEPARTMENT**

- All mowing and trimming
- Water main repair on Hampton St
- Brush cutting throughout the village
- Cut all brush on the Flood wall again
- Helped with sidewalks on First and Elm
- Helped with sidewalks on Second and Elm
- Helped with sidewalks on Ball St
- Cleaned catch basins
- Made repairs to the dog park
- Cleaned up Greenway
- Blacktop patching
- Performed all equipment maintenance
- Water repair on Easy St
- Brought new plow to Zwacks for servicing

Respectfully submitted by Ken Holbrook  
DPW Superintendent

# SEWER DEPARTMENT

- All mowing and trimming at plant
- Mowing and trimming of pumpstations
- Monthly DMR for DEC
- Bi-weekly sampling for DEC
- Daily sampling
- All maintenance of pumps and blowers

## First Half of Fiscal Year 23-24

<u>SEWER</u>	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal			
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00			
<b><i>Income YTD – '23-'24:</i></b>	<b>\$8,670.00</b>	<b>\$22,442.50</b>	<b>\$33,598.50</b>			
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

## Second Half of Fiscal Year 23-24

<u>SEWER</u>	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>						
<i>Monthly Income '23-'24:</i>						
<b><i>Income YTD – '23-'24:</i></b>						
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook  
WasteWater Treatment Plant Operator

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# WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.

- August 2 – Repaired water main on Hampton St.
- August 2 – Met w/ DEC – balance tank.
- August 3 – Surpass chemical delivery – 347 gal Sodium Hypochlorite.
- August 3 – CT Male sampling GAC.
- August 7 – CT Male and CTI here – balance tank.
- August 9 – CT Male, FPI and CTI here – balance tank.
- August 10 – CT Male, CTI and CTR here cleaning interior balance tank.
- August 11 – CT Male, CTI and CTR here for balance tank inspection.
- August 15 – Conference call w/ DEC, CHA, Honeywell, St. G and WSP.
- August 18 – Surpass chemical delivery – (2) Citric Acid & (2) Caustic drums.
- August 18 – Emmons replaced sanitary pump in back lot.
- August 22 – Washed exterior of pre-treat storage tank.
- August 25 – Surpass chemical delivery – 334 gal Sodium Hypochlorite.
- August 25 – Family Danz yearly maintenance on WTP heating system.
- August 28 – Family Danz yearly maintenance on GAC heating system.
- August 29 – Saratoga Network doing radio communication survey.
- August 30 – Saratoga Network replaced RF tank level sensor.

<b>Additional Water Sold</b>	<b>Jan - Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct - Dec</b>
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200		
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219		
<b>Total Revenue, 2023</b>	<i>n/a</i>	<b>\$561.00</b>	<b>\$1,860.75</b>	<b>\$3,146.25</b>	<b>\$3,830.25</b>	<b>\$4,049.25</b>		

Submitted by Francis J. Hurlburt  
Superintendent, Water