



September 2023 Department Reports

Submitted to the Board of Trustees for approval at the **October 11th 2023** Board Meeting

HOOSICK FALLS POLICE DEPARTMENT

Monthly Call/Arrest Overview, 2023

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
Calls	346	211	279	268	329	346	391	484	489			
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19	19	14			
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18	10	18			
Total Arrests	5	12	16	6	6	16	5	17	14			
<i>Domestic Related</i>	1	3	2	0	2	5	0	0	1			
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0		0			

Calls/Arrest Overview

Calls	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Total for 2023*	346	557	836	1104	1,443	1,789	2,170	2,654	3,143			
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
Arrests	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Totals for 2023	5	17	33	39	45	61	66	83	97			
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

SEPTEMBER ARRESTS: 14

6 Vehicle and Traffic arrests – started with an infraction but then drivers found to have either suspended or no licenses.

3 Drug Arrests – one was for Criminal Sale of a Controlled Substance 5th, and 3 for Criminal Possession of a Controlled Substance 7th.

1 Domestic Offense – Rape 1st Degree, Assault 3rd Degree, Sex Abuse 1st Degree, Sexual Misconduct, and Menacing. Victim is no longer in the area and is safe; Unity House was contacted.

Other: 2 Bench Warrants – Failure to appear. **1 Aggravated Harassment. 1 Menacing.**

FOR THE MONTH OF SEPTEMBER 2023 THERE HAVE BEEN 489 CALLS FOR SERVICE IN THE VILLAGE. 475 WERE HANDLED BY HFPD. 9 BY RCSO AND 5 BY NYSP.

27 ADMIN CALLS	48 INVESTIGATIONS/FOLLOW UPS
9 ANIMAL COMPLAINTS	4 LARCENY
30 ASSIST FIRE	2 MENTAL HEALTH
58 ASSIST EMS CALLS	1 PARKING COMPLAINTS
1 ASSIST ANOTHER AGENCY	1 PROPERTY CHECKS
1 ASSAULTS	6 PROPERTY DAMAGE ACCIDENTS
2 BURGLARIES-ACTIVE OR NON-ACTIVE	13 PUBLIC ASSISTS
3 COMMUNITY SERVICE DETAILS	1 SHOTS FIRED
4 CRIMINAL MISCHIEFS	2 STOLEN VEHICLES
16 DISTURBANCE CALLS	3 SUSPICIOUS PERSONS
3 DOMESTICS	1 SUSPICIOUS VEHICLES
3 DRIVING COMPLAINTS	189 TRAFFIC STOPS
1 DRUG COMPLAINT	1 TRESPASSING
1 DUMPING COMPLAINT	5 WARRANT ARREST
2 FRAUD COMPLAINTS	5 WELFARE CHECKS
13 HARASSMENT	19 911 HANG UP CALLS

OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 6 CALLS AND NYSP WITH 9 CALLS.

THE VILLAGE PATROLS ALSO ASSISTED OUT SIDE THE VILLAGE 18 TIMES IN THE LAST MONTH

2 ANIMAL COMPLAINTS	1 PROPERTY CHECK
1 ASSIST EMS CALLS	1 PERSONAL INJURY ACCIDENT
1 ASSIST FIRE	1 PUBLIC ASSIST
2 DISTURBANCE COMPLAINTS	1 SUSPICIOUS PERSON
3 DRIVING COMPLAINT	3 911 HANG UP CALLS
2 PROPERTY DAMAGE ACCIDENT	

THIS IS A TOTAL OF 493 SEPARATE RESPONSES FOR THE VILLAGE PATROLS

JUST FOR A COMPARISON THERE WERE 73 CALLS IN THE TOWN IN THE SAME TIME PERIOD

34 BY NYSP - 39 BY RCSO

Police Vehicle Overview

NOTE: All police Vehicles have been recently serviced. May need some tires on two vehicles prior to winter.

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG	SEPT	OCT	NOV	DEC	MAINTENANCE
502	23,966	715	630	593	878	968	3,516	5,371					n/a
503	88,242	70	79	163	98	968	n/a **	1,098					Back from shop and running smoothly
504	91,342	804	933	879	718	757	2,136	3,334					Had a sputter issue that was likely solved by dry gas. May need new tires for winter
505	96,958	2,018	1,267	1,516	1,768	1,932	2,010	2,628					May need new tires for winter

* = Mileage count wasn't done in June, so column represents a two-month total.

** = Vehicle has been unused due to vehicle issues/in shop.

OTHER:

- 189 Traffic Stops with over 100 Uniform Traffic Tickets issued.
- Recent impressive and successful events include the September 9th Motorcycle Benefit and the October 7th Stephen Colvin Memorial 5K Road Race on October 7th.
- On September 29th, an independent horror movie was filmed with scenes both inside and outside the police station with the Mayor's approval. Officers Davock, Waters, Fisher, and I assisted the production with traffic, interior and exterior filming. The director, cast and crew were very happy with the cooperation from the Village and Police Department and may shoot some additional footage in the Village in the near future.
- Re-established contact with associates from Unity House to provide additional services not only for Domestic Incidents but assisting with CPS cases, mental health services, and housing for people in need. We expect to complete meetings on zoom during working hours at least on a monthly basis.
- Participated at the Blood Drive at the Baptist Church on Main Street on October 3rd and provided a pint.
- 4 Officers and members of the public received Narcan training on September 14th through the Rensselaer County Health Department. We were given 10 boxes of Narcan along with Fentanyl test strips and Xylazine test strips. County residents can text the word "NARCAN" to 21000 to arrange for Naloxone to be delivered to their doorstep.
- Several grants have been awarded in the past couple of months:
 - 2023 Patrick Leahy Bulletproof Vest Partnership program - \$4,000 to cover partial payments of ballistic vests.

- New York State FY 2019 Edward Byrne Memorial Justice Assistance Grant Program - Replacement of the Livescan machine - \$22,916.
- Governor’s Traffic Safety Committee - \$2,500 for “Child Passenger Safety”
- Looking into grants for License Plate Readers, In Car cameras, and Body Cameras.

Respectfully submitted by Police Chief Tim Colaneri
Hoosick Falls Police Department

DEPARTMENT OF CODE ENFORCEMENT

- Building Permits Issued- 5
- Building Permits Closed- 0
- Building Permits Expired- 1
- Total Active Building Permits- 65
- Stop Work Order(s) Issued- 0
- Various Inspections- 46
- Complaints/Inspections Opened- 28
- Complaints/Inspections Closed- 33
- Total Active Complaints/Inspections- 110
- Fire Calls- 2
- Police Calls- 0
- Pre Tenant-Inspections- 5
- Biannual Inspections- 13

Active Village Court Cases as of 9/30/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues.
3. Farrara- 59 Classic St. **Inspection is complete, he is working on building issues.**

Homes that are Red Tagged as Uninhabitable as of 9/30/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1st St. – (Hudson) **Foundation repairs are complete.**
3. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant
9. 32 3rd St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.

11. 30 Madison St. **Rehab complete, C/O issued.**
12. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
13. 74 1st St. (O'Donnell) Vacant
14. 19 5th St. (Harrington) Bank Owned Vacant
15. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
16. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
17. 63 River Rd. (Perry) in foreclosure.
18. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
19. 49 River St.- Bank has ownership, met with Property Preservation on site 7/6.
20. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
21. 36 3rd St. (Lampron) Interior water damage, water turned off at the street.

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **Property is now for sale, work has stopped.**
3. 101 RR Ave. Abandoned (Harris)- **New owner has contacted me. Building Permit Issued.**
4. 24 Lyman St. **C/O has been issued for 2nd floor apartment.**
5. 18 John St.- See new Cottrell Report.

Unsafe Structures Do Not Enter:

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.
- Troubleshoot customer questions on water/sewer/refuse bills, training of clerk on same
- Preparing and training for unpaid outside water/sewer customers, reconciliation and lists to Rensselaer County for relevy on January 2024 town tax, same with village property taxes.
- File NYS and Federal quarterly reports
- Update ARPA spreadsheet
- Discussion on updating front office in Village Clerk's Office with John Cooney, draw up plan and discussion
- Continue assisting in Village Clerk training
- interest rate on renewal of \$109,271 BAN (Sewer vac truck) dated 9-22, 2023. was 6.25% thru Pioneer.
- Normal daily phone calls and emails

- Spoke with Jeanine Rodgers from Fiscal Advisors and Marketing regarding consolidating our BAN's for a possible lower annual payment and better interest rates. There is a service agreement that will need a motion at the meeting and the cost would be \$7500 on the fee schedule.

Respectfully submitted by Denise McMahon
Village Treasurer

VILLAGE CLERK/DEPUTY CLERK REPORT

- Entered the August 2023 water readings into QuickBooks
- Water bills - printed/folded into envelopes and sent to the post office to be mailed out within a timely manner
- Death Certificates
- Birth Certificates
- Changes to the 2024 Village Calendar
- Tax searches
- Handicap Parking permits
- 10 Final readings for closings
- Processed and recorded Water reading/sewer/refuse invoices into QuickBooks & WLB Water and Sewer programs (credit card, E-checks and payments by mail/dropped off)
- Reporting Street pole outages/broken telephone poles/fallen trees/tree limbs (9/7 Storm)
- Submitted corrections to previous local laws to the state
- Attended Zoning meeting (8/28) for a new fence proposal
- Attended a special meeting (8/30) to discuss 18 John Street, Local Law #5 proposal and other news that came up
- Answered voicemails and addressed other various daily tasks that arose
- Public notice for 18 John Street, as well as sending notices to the owner through certified and regular mail
- Two public hearing publications to Eastwick Press
- Garbage pickup issues
- Transfer permits
- Building permit payments

Respectfully submitted by Clarissa Mango
Village Clerk

HIGHWAY DEPARTMENT

- All mowing and trimming
- Water repair dig on River Road
- Water dig on Scott St
- Ditching on Scott St

- Ditching on Rensselaer St
- Ditching on Eagle St
- Major storm cleanup
- Brush cutting
- Assist town highway
- Milling of River Rd, Kokley Ave, and Fourth St
- Repaired catch basins

Leaf pickup will start on Monday, 10/16/2023, and run through Wednesday, November 22nd, 2023.

Respectfully submitted by Ken Holbrook
DPW Superintendent

SEWER DEPARTMENT

- All mowing and trimming at the plant
- All Mowing and trimming at the pumpstations
- Monthly DMR for DEC
- Bi-weekly sampling for DEC
- Daily tests
- All maintenance of pumps and blowers at the plant
- All maintenance of pump stations

First Half of Fiscal Year 23-24

SEWER	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal		
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630		
<i>Income YTD – '23-'24:</i>	\$8,670.00	\$22,442.50	\$33,598.50	\$46,228.50		
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

Second Half of Fiscal Year 23-24

SEWER	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>						
<i>Monthly Income '23-'24:</i>						
<i>Income YTD – '23-'24:</i>						
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- September 6 – Repaired water main on Scott St.
- September 7 – CT Male sampling GAC.
- September 13&14 – PALL Corp. here diagnosing issues with Skid B.
- September 15 – Surpass chemical delivery – 340 gal Sodium Hypochlorite.
- September 18 – Hathaway Electric replaced contactor in boiler room.
- September 27 – Saratoga Network working on radio comm. w/ new wells.

Additional Water Sold	Jan - Mar	April	May	June	July	Aug	Sept	Oct - Dec
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200		
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219		
Total Revenue, 2023	<i>n/a</i>	\$561.00	\$1,860.75	\$3,146.25	\$3,830.25	\$4,049.25		

Submitted by Francis J. Hurlburt
Superintendent, Water