



October 2023 Department Reports

Submitted to the Board of Trustees for approval at the **November 8th, 2023** Board Meeting

HOOSICK FALLS POLICE DEPARTMENT

Monthly Call/Arrest Overview, 2023

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
Calls	346	211	279	268	329	346	391	484	489	433		
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19	19	14	1		
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18	10	18	21		
Total Arrests	5	12	16	6	6	16	5	17	14	11		
<i>Domestic Related</i>	1	3	2	0	2	5	0	0	1	1		
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0		0	0		

Calls/Arrest Overview

Calls	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Total for 2023*	346	557	836	1104	1,443	1,789	2,170	2,654	3,143	3,576		
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317

Arrests	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Totals for 2023	5	17	33	39	45	61	66	83	97	108		
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

OCTOBER ARRESTS: 11

6 Vehicle and Traffic arrests - 3 DWI arrests - 1 Drug - 1 Domestic (Harassment)

FOR THE MONTH OF OCTOBER 2023 THERE HAVE BEEN 434 CALLS FOR SERVICE IN THE VILLAGE. 433 WERE HANDLED BY HFPD. 0 BY RCSO AND 1 BY NYSP.

39 ADMIN CALLS	1 MENTAL HEALTH
14 ANIMAL COMPLAINTS	3 MISSING PERSONS
6 ASSIST FIRE	1 NOISE COMPLAINT
57 ASSIST EMS CALLS	1 OPEN WINDOW
3 ASSIST ANOTHER AGENCY	2 PARKING COMPLAINTS
1 CRIMINAL MISCHIEF	2 PROPERTY DAMAGE ACCIDENTS
1 CUSTODIAL INTERFERENCE	1 PROPERTY DAMAGE ACCIDENTS AGENCY INVOLVED (505)
2 DISABLED VEHICLES	11 PUBLIC ASSISTS
18 DISTURBANCE CALLS	6 SUSPICIOUS PERSONS
11 DOMESTICS	4 SUSPICIOUS VEHICLES
2 DRIVING COMPLAINTS	179 TRAFFIC STOPS
1 DUMPING COMPLAINT	1 TRESPASSING
3 FRAUD	5 WELFARE CHECKS
9 HARASSMENT	16 911 OPEN LINE/ HANG UP CALLS
32 INVESTIGATIONS/FOLLOW UPS	
2 LARCENY	

OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 6 CALLS AND NYSP WITH 11 CALLS.

THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 21 TIMES IN THE LAST MONTH

1 ADMIN CALLS	1 PROPERTY DAMAGE ACCIDENT
1 ASSIST EMS CALLS	1 PERSONAL INJURY ACCIDENT
2 DISTURBANCE/FIGHTS	1 SUICIDAL PERSON
2 DRIVING COMPLAINT	2 SUSPICIOUS PERSONS
1 GROUP ANNOYING	1 TRESPASS
3 INVESTIGATION /FOLLOW UPS	1 WELFARE CHECK
3 PROPERTY CHECKS	1 911 OPEN LINE/HANG UP

THIS IS A TOTAL OF 454 SEPARATE RESPONSES FOR THE VILLAGE PATROLS

JUST FOR A COMPARISON THERE WERE 77 CALLS IN THE TOWN IN THE SAME TIME PERIOD

34 BY NYSP - 43 BY RCSO

Police Vehicle Overview

NOTE: All police Vehicles have been recently serviced. May need some tires on two vehicles prior to winter.

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG	SEPT & OCT*	NOV	DEC	MAINTENANCE
502	27,111	715	630	593	878	968	3,516	5,371	3,145			n/a
503	88,242	70	79	163	98	968	n/a **	1,098	848			n/a
504	91,342	804	933	879	718	757	2,136	3,334	2,580			n/a
505	96,958	2,018	1,267	1,516	1,768	1,932	2,010	2,628	n/a **			Vehicle out of service due to car crash. Battery is dead, so mileage unknown.

* = Mileage count wasn't done in initial month, so column represents a two-month total.

** = Vehicle has been unused due to vehicle issues/in shop.

OTHER:

- 120 traffic tickets were issued during the month.

Respectfully submitted by Police Chief Tim Colaneri
Hoosick Falls Police Department

DEPARTMENT OF CODE ENFORCEMENT

- Building Permits Issued- 2
- Building Permits Closed- 10
- Building Permits Expired- 0
- Total Active Building Permits- 44
- Stop Work Order(s) Issued- 0
- Various Inspections- 48
- Complaints/Inspections Opened- 22
- Complaints/Inspections Closed- 42
- Total Active Complaints/Inspections- 90
- Fire Calls- 1
- Police Calls- 1
- Pre Tenant-Inspections- 6
- Biannual Inspections- 12

Active Village Court Cases as of 10/31/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues.

3. Farrara- 59 Classic St. Inspection is complete, he is working on building issues.
4. Nesbit- 33 River Rd.

Homes that are Red Tagged as Uninhabitable as of 9/30/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1st St. – (Hudson) Foundation repairs are complete.
3. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- **Building has been secured with plywood.**
9. 32 3rd St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in FL.
11. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
12. 74 1st St. (O'Donnell) Vacant
13. 19 5th St. (Harrington) Bank Owned Vacant
14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure.
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. **Has new owner, Building Permit Issued.**
19. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
20. 36 3rd St. (Lampron) Interior water damage, water turned off at the street.

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **Property is now for sale, he is working on the building again.**
3. 101 RR Ave. Abandoned (Harris)- **New owner has contacted me. Building Permit Issued.**
4. 24 Lyman St. **C/O has been issued for 1st floor apartment. Project is close to completion.**
5. 18 John St.- See new Cottrell Report.

Unsafe Structures Do Not Enter:

1. 1 Center St. New owner.

Note- I completed most of my required CE Classes in Albany.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices.
- Submitted monthly NYS retirement report.
- Conversation with John Flint at Williamson Law Book regarding programming of software to allow a leak code and a not reading code to display on appropriate utility bills, ongoing process....
- Conversations and correspondence with Williamson Law Book to assist in setting up new sewer minimum rates starting December 2023 billing.
- File NYS and Federal quarterly reports
- Conference call with RTE regarding LED Street light upgrade; costs of acquisition and we are waiting for the final buyout amount from National Grid so I can send paperwork to Cynthia Petit at Key Bank regarding letter of credit needed.
- Compile spreadsheet detailing expenses vs revenues for Curbside/Transfer Station costs and emails and conversations with Trustee Alter and Matt Curley/ERCSWMA of same
- Set up amazon Business account/sales tax exempt.
- Compile spreadsheet for Anthony Mantas, Delaware engineering regarding water rates/consumption/classifications for Lead upgrade application
- Met with Dalton Drew AFLAC new representative, will be on site in municipal bldg for anyone who would like to get details November 7th. He will be reaching out individually to employees via email inviting them to stop in
- Filed constitutional tax limit (NYS)
- Compile and submit CHIPS reimbursement request for paving, sidewalks and culvert replacement for NYS Chips December 14th reimbursement date.
- Compile and reconcile unpaid village property taxes and send to Rensselaer County for relevy onto 2024 town/county tax bills
- Compile and reconcile unpaid outside water/sewer/refuse bills (2 refuse) and send to Rensselaer County for relevy onto 2024 town/county tax bills
- Normal daily phone calls and emails

Respectfully submitted by Denise McMahon
Village Treasurer

VILLAGE CLERK/DEPUTY CLERK REPORT

- Process late Water/Sewer/Refuse payments

- Process late E-Payments for Water/Sewer/Refuse
- 2 Genealogy Reports
- 4 Death Certificates
- 18 John Street Bids for Demo
- Zoning Board Meeting – 64 Wilder Ave
- Online Sexual Harassment and Workplace Violence training for Village Employees
- 5 Final Water Readings
- 3 Tax Searches

Respectfully submitted by Clarissa Mango
Village Clerk

HIGHWAY DEPARTMENT

- All mowing and trimming
- Paving pf River Rd
- Paving of Kokley Ave
- Paved a section of Fourth St
- Patched potholes
- Sidewalk completed on Main St
- Blacktopped in Main St sidewalk
- Began leaf pickup on 10/16. Going out every day to pick up
- Reminder that leaf pick up will end on 11/23
- Equipment put away for winter
- Sanders mounted on pickup trucks
- All plows serviced and greased
- Putting last of emergency switches on dump trucks

Leaf pickup will run through Wednesday, November 22nd, 2023.

Respectfully submitted by Ken Holbrook
DPW Superintendent

SEWER DEPARTMENT

- All mowing at plant
- All mowing at pump stations
- Daily sampling
- Monthly sampling
- Monthly DEC report
- All maintenance of pumps and blowers

First Half of Fiscal Year 23-24

SEWER	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal		
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630		
<i>Income YTD – '23-'24:</i>	\$8,670.00	\$22,442.50	\$33,598.50	\$46,228.50		
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

Second Half of Fiscal Year 23-24

SEWER	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>						
<i>Monthly Income '23-'24:</i>						
<i>Income YTD – '23-'24:</i>						
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook
WasteWater Treatment Plant Operator

WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- October 5 – CT Male sampling GAC.
- October 6 – Surpass chemical delivery – 330 gal Sodium Hypochlorite.
- October 16 – HACH servicing pre-treat and post instruments.
- October 17 – CT Male sampling GAC.
- October 26 – Surpass chemical delivery – 280 gal Sodium Hypochlorite.
- October 30 – JA Bradley started moving panel box.

Additional Water Sold	Jan - Mar	April	May	June	July	Aug	Sept - Oct	Nov - Dec
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200		
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219		
Total Revenue, 2023	<i>n/a</i>	\$561.00	\$1,860.75	\$3,146.25	\$3,830.25	\$4,049.25		

Submitted by Francis J. Hurlburt
Superintendent, Water