



# November 2023 Department Reports

Submitted to the Board of Trustees for approval at the **December 13<sup>th</sup>, 2023** Board Meeting

## HOOSICK FALLS POLICE DEPARTMENT

### *Monthly Call/Arrest Overview, 2023*

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Calls</b>	<b>346</b>	<b>211</b>	<b>279</b>	<b>268</b>	<b>329</b>	<b>346</b>	<b>391</b>	<b>484</b>	<b>489</b>	<b>433</b>	<b>362</b>	
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19	19	14	1	10	
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18	10	18	21	16	
<b>Total Arrests</b>	<b>5</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>6</b>	<b>16</b>	<b>5</b>	<b>17</b>	<b>14</b>	<b>11</b>	<b>20</b>	
<i>Domestic Related</i>	1	3	2	0	2	5	0	0	1	1	4	
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0		0	0	0	

### *Calls/Arrest Overview*

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2023*</b>	<b>346</b>	<b>557</b>	<b>836</b>	<b>1104</b>	<b>1,443</b>	<b>1,789</b>	<b>2,170</b>	<b>2,654</b>	<b>3,143</b>	<b>3,576</b>	<b>3940</b>	
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317

  

<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2023</b>	<b>5</b>	<b>17</b>	<b>33</b>	<b>39</b>	<b>45</b>	<b>61</b>	<b>66</b>	<b>83</b>	<b>97</b>	<b>108</b>	<b>128</b>	
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

### **NOVEMBER ARRESTS: 20**

3 DWI; 9 Vehicle & Traffic; 1 Drug; 4 Domestic (Harassment); 1 Larceny from a vehicle; 1 Menacing; 1 Criminal Contempt

**FOR THE MONTH OF NOVEMBER 2023 THERE HAVE BEEN 362 CALLS FOR SERVICE IN THE VILLAGE. 352 WERE HANDLED BY HFPD. 3 BY RCSO AND 7 BY NYSP.**

21 ADMIN CALLS	10 HARASSMENT
6 ANIMAL COMPLAINTS	53 INVESTIGATIONS/FOLLOW UPS
3 ASSIST FIRE	6 LARCENY
56 ASSIST EMS CALLS	2 PARKING COMPLAINTS
1 ASSAULTS	2 PROPERTY DAMAGE ACCIDENTS
1 BURGLARYS-ACTIVE OR NON-ACTIVE	14 PUBLIC ASSISTS
2 BURGLARY ALARMS	1 ROAD HAZARDS
1 CRIMINAL MISCHIEF	4 SUSPICIOUS PERSONS
1 CUSTODIAL INTERFERENCE	92 TRAFFIC STOPS
14 DISTURBANCE CALLS	3 TRESPASSING
9 DOMESTICS	14 WELFARE CHECKS
2 FRAUDS	34 911 HANG UP CALLS

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 7 CALLS AND NYSP WITH 7 CALLS.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 16 TIMES IN THE LAST MONTH**

2 ADMIN CALLS	1 PROPERTY CHECK
2 ANIMAL COMPLAINTS	1 PUBLIC ASSIST
1 ASSIST FIRE	1 STABING
1 BURGLARY ALARM	1 SUSPICIOUS PERSON
1 DISTURBANCE	1 TRAFFIC HAZARD
1 DRIVING COMPLAINT	1 WEAPON CALL (PERSON W/ GUN)
1 INVESTIGATION /FOLLOW UPS	1 911 HANG UP

**THIS IS A TOTAL OF 368 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 86 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

**44 BY NYSP - 39 BY RCSO - 3 BY ENCON**

## Police Vehicle Overview

**NOTE: All police Vehicles have been recently serviced. May need some tires on two vehicles prior to winter.**

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG	SEPT & OCT*	NOV	DEC	MAINTENANCE
502	28,969	715	630	593	878	968	3,516	5,371	3,145	1, 858		n/a
503	89,504	70	79	163	98	968	n/a **	1,098	848	1,262		n/a
504	95,993	804	933	879	718	757	2,136	3,334	2,580	1,801		n/a
505	96,958	2,018	1,267	1,516	1,768	1,932	2,010	2,628	n/a **	n/a **		Vehicle out of service due to car crash. Battery is dead. Getting repair estimate; may be totaled.

\* = Mileage count wasn't done in initial month, so column represents a two-month total.

\*\* = Vehicle has been unused due to vehicle issues/in shop.

Respectfully submitted by Police Chief Tim Colaneri  
Hoosick Falls Police Department

# DEPARTMENT OF CODE ENFORCEMENT

## November 2023 Code Enforcement Report

- Building Permits Issued- 2
- Building Permits Closed- 1
- Building Permits Expired- 3
- Total Active Building Permits- 46
- Stop Work Order(s) Issued- 0
- Various Inspections- 32
- Complaints/Inspections Opened- 19
- Complaints/Inspections Closed- 11
- Total Active Complaints/Inspections- 102
- Fire Calls- 1
- Police Calls- 1
- Pre Tenant-Inspections- 5
- Biannual Inspections- 11

### Active Village Court Cases as of 10/31/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues. **Going through Demo process.**
3. Farrara- 59 Classic St. Inspection is complete, **he is working on building issues.**

4. Nesbit- 33 River Rd. **Recently completed interior inspection.**

**Homes that are Red Tagged as Uninhabitable as of 9/30/2023;**

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1<sup>st</sup> St. – (Hudson) Foundation repairs are complete.
3. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- **Building has been secured with plywood.**
9. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.
11. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
12. 74 1<sup>st</sup> St. (O'Donnell) Vacant
13. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure.
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
19. 36 3<sup>rd</sup> St. (Lampron) Interior water damage, water turned off at the street.

**Other Vacant Properties that I have open Code Cases;**

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- Property is now for sale, he is working on the building again.
3. 101 RR Ave. Abandoned (Harris)- New owner has contacted me. Building Permit Issued.
4. 18 John St.- See new Cottrell Report. Working through demo process

**Unsafe Structures Do Not Enter:**

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

---

## TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.

- Reviewed water readings, determined list of letters to go to homeowners who have meters that are broken or not reading, calculate bills print bills and office staff invoicing bills in Quickbooks
- Conversation with Delaware engineering regarding water rates/consumption/classifications for Lead upgrade application
- Dalton Drew AFLAC new representative was on site in municipal bldg for anyone who wanted to get details on November 7<sup>th</sup>.
- Board motion needed to relevy unpaid village property taxes to Rensselaer County for relevy onto 2024 town/county tax bills
- Board motion needed to relevy unpaid outside water/sewer/refuse bills to Rensselaer County for relevy onto 2024 town/county tax bills
- Normal daily phone calls and emails

Respectfully submitted by Denise McMahon  
Village Treasurer

---

## **VILLAGE CLERK/DEPUTY CLERK REPORT**

- Invoicing Utility bills
- Mailed out 34 letters to notify residents of faulty meters
- 2 FOIL requests
- 4 Death Certificates
- Organized/located regular board meeting minutes, Special Meeting minutes, Zoning/Planning board meeting minutes for 2023, 2022, 2021, and 2020
- 6 Property changes
- Answered Phone calls/emails
- Went through incoming mail
- Issued 3 handicap permits

Respectfully submitted by Clarissa Mango  
Village Clerk

---

## **HIGHWAY DEPARTMENT**

- Mounted sanders on dump trucks
- Put plows on dump trucks
- Finished installing battery disconnect switches on heavy equipment
- Sealed new sidewalks
- Leaf pickup every day

- Took apart, cleaned and stored leaf removal equipment
- Plowed on 11/21
- Serviced and greased all equipment
- replaced hydraulics on truck#6
- Replaced plow blade on truck #8
- Weekly garbage pickup and transfer station cleaning

Respectfully submitted by Ken Holbrook  
DPW Superintendent

## SEWER DEPARTMENT

- Did all monthly sampling for DEC
- Did all weekly sampling
- Monthly DEC report
- Put all equipment away for winter
- Serviced all pumps and blowers at the plant
- Turned on heaters at pump stations
- Waste hauler info: October: 238,950 gls, \$11,947.50. November: 215,200gls, \$10,760.

### First Half of Fiscal Year 23-24

<b>SEWER</b>	<b>June '23</b>	<b>July '23</b>	<b>Aug '23</b>	<b>Sept '23</b>	<b>Oct '23</b>	<b>Nov '23</b>
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal	238,950 gal	215,200 gal
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630	\$11,947.50	\$10,760
<b><i>Income YTD – '23-'24:</i></b>	<b>\$8,670.00</b>	<b>\$22,442.50</b>	<b>\$33,598.50</b>	<b>\$46,228.50</b>	<b>\$58,176.00</b>	<b>\$68,936.00</b>
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

### Second Half of Fiscal Year 23-24

<b>SEWER</b>	<b>Dec '23</b>	<b>Jan '24</b>	<b>Feb '24</b>	<b>Mar '24</b>	<b>April '24</b>	<b>May '24</b>
<i>Gallons Delivered '23-'24:</i>						
<i>Monthly Income '23-'24:</i>						
<b><i>Income YTD – '23-'24:</i></b>						
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

## WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- November 1 – JA Bradley running wire for new panel viewer.
- November 2 – CT Male sampling GAC.
- November 8 – 90% submittal conference for new water source.
- November 9 – Surpass delivery – 350 gal Sodium Hypochlorite.
- November 16 – Surpass delivery – 310 gal Sodium Hypochlorite.
- November 16 – CT Male sampling GAC.
- November 17 – Ross Valve replacing solenoid in finish pump 2.
- November 21 – Atlas Copco servicing air compressors.
- November 27 – Read meters.
- November 28 – CT Male sampling GAC.

<b>Additional Water Sold</b>	<b>Jan - Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept - Dec</b>
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200	100,800
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219	\$756
<b>Total Revenue, 2023</b>	<i>n/a</i>	<b>\$561.00</b>	<b>\$1,860.75</b>	<b>\$3,146.25</b>	<b>\$3,830.25</b>	<b>\$4,049.25</b>	<i>n/a</i>

Submitted by Francis J. Hurlburt  
Superintendent, Water