



# December 2023 Department Reports

*Submitted to the Board of Trustees for approval at the  
January 10<sup>th</sup> 2024 Regular Board Meeting*



## **HOOSICK FALLS POLICE DEPARTMENT** *Monthly Call/Arrest Overview, 2023*

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Calls</b>	<b>346</b>	<b>211</b>	<b>279</b>	<b>268</b>	<b>329</b>	<b>346</b>	<b>391</b>	<b>484</b>	<b>489</b>	<b>433</b>	<b>362</b>	<b>356</b>
<i>Village calls handled by other agencies: RCSO/NYSP</i>	5	9	3	1	8	17	19	19	14	1	10	6
<i>Separate HFPD calls assists outside Village</i>	13	20	14	12	14	18	18	10	18	21	16	10
<b>Arrests</b>	<b>5</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>6</b>	<b>16</b>	<b>5</b>	<b>17</b>	<b>14</b>	<b>11</b>	<b>20</b>	<b>17</b>
<i>Domestic Related</i>	1	3	2	0	2	5	0	0	1	1	4	4
<i>Juvenile Arrests</i>	0	4	0	0	1	0	0		0	0	0	2

### *Calls/Arrest Overview*

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2023*</b>	<b>346</b>	<b>557</b>	<b>836</b>	<b>1104</b>	<b>1,443</b>	<b>1,789</b>	<b>2,170</b>	<b>2,654</b>	<b>3,143</b>	<b>3,576</b>	<b>3940</b>	<b>4,302</b>
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2023</b>	<b>5</b>	<b>17</b>	<b>33</b>	<b>39</b>	<b>45</b>	<b>61</b>	<b>66</b>	<b>83</b>	<b>97</b>	<b>108</b>	<b>128</b>	<b>145</b>
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

## ***December 2023 Arrests: 17 (2 Juvenile, 4 Domestic)***

- 2 – Fail to appear
- 2 – Grand Larceny and Conspiracy 6<sup>th</sup>
- 1- Endangering welfare of child, Criminal Mischief 4<sup>th</sup>, Disorderly conduct, Criminal trespass
- 4 – Aggravated unlicensed operator 3<sup>rd</sup>
- 1 - Aggravated Unlicensed Operator 2<sup>nd</sup>
- 2 – Driving While intoxicated
- 2 – Harassment 2<sup>nd</sup>
- 1 – Criminal Contempt 2<sup>nd</sup> and Harassment 2<sup>nd</sup>
- 1 – Unlawful Possession of Noxious matter and Menacing
- 1 – Reckless endangerment, Menacing, Criminal possession of a weapon, Harassment

## ***December 2023 Call Details***

**FOR THE MONTH OF DECEMBER 2023 THERE HAVE BEEN 362 CALLS FOR SERVICE IN THE VILLAGE. 356 WERE HANDLED BY HFPD. 3 BY RCSO AND 3 BY NYSP.**

37 ADMIN CALLS	3 DRIVING COMPLAINTS
2 ANIMAL COMPLAINTS	1 FRAUD
8 ASSIST FIRE	8 HARASSMENT
63 ASSIST EMS CALLS	37 INVESTIGATIONS/FOLLOW UPS
4 ASSIST ANOTHER AGENCY	1 MENTAL HEALTH
3 BURGLARIES-ACTIVE OR NON-ACTIVE	2 MISSING PERSONS
3 BURGLARY ALARMS	2 PARKING COMPLAINTS
1 CRIMINAL MISCHIEF	1 PROPERTY DAMAGE ACCIDENTS
1 DISABLED VEHICLES	14 PUBLIC ASSISTS
15 DISTURBANCE CALLS	2 STOLEN VEHICLES
8 DOMESTICS	1 SUBJECT W/ WEAPON

88 TRAFFIC STOPS  
 1 WARRANT ARREST  
 4 WELFARE CHECKS

46 911 HANG UP CALLS (MOST CALLS AT VILLAGE OFFICE LOBBY PHONE, WHICH HAS SINCE BEEN FIXED BY SGT HUDSON)

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 8 CALLS AND NYSP WITH 10 CALLS AND ENCON ASSISTED WITH 1 CALL.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 10 TIMES IN THE LAST MONTH**

1 ANIMAL COMPLAINTS	1 LARCENY
1 ASSIST EMS CALLS	1 PROPERTY CHECK
1 BURGLARY	1 TRAFFIC HAZARD
1 DOMESTIC COMPLAINTS	1 WELFARE CHECK
1 DRIVING COMPLAINT	1 911 HANG UP

**THIS IS A TOTAL OF 366 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 44 CALLS IN THE TOWN IN THE SAME TIME PERIOD**

22 BY NYSP - 21 BY RCSO - 1 BY ENCON

### *Police Vehicle Overview*

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG ***	SEPT & OCT*	NOV	DEC	MAINTENANCE
502	30,792	715	630	593	878	968	3,516	1,855	3,145	1,858	1,823	Has a new battery
503	89,504	70	79	163	98	968	n/a **	66	848	1,262	184	n/a
504	97,899	804	933	879	718	757	2,136	1,458	2,580	1,801	1,906	Has new tires and tire sensors
505	96,958	2,018	1,267	1,516	1,768	1,932	2,010	618	n/a **	n/a **	n/a **	Working with insurance to get repaired.

\* = Mileage count wasn't done in initial month, so column represents a two-month total.

\*\* = Vehicle has been unused due to vehicle issues/in shop.

\*\*\* = A previous miscalculation of milage in August has since been fixed and is reflected properly here.

**Other:**

- Purchase requests for the Board to consider: Police/Accreditation program, Evidence Collection & Management Program; Copy Machine; New Gun Locker for Booking Room; Uniforms & Gear
- Participated in two interviews with Trustees Sauer and Deputy Mayor Ryan for individuals interested in being sponsored by the Village for Albany County Police Academy; hoping to have a few more done week of Board Meeting.
- Recently spoke with a former HFPD officer, who was a part time officer years ago before going full time to another agency. He is currently working for the Warren County Sheriff's Department. He has expressed interest in returning to the HFPD part time.

Respectfully submitted by OIC Sergeant John Hudson  
Hoosick Falls Police Department

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## DEPARTMENT OF CODE ENFORCEMENT

### December 2023 Code Enforcement Report

- Building Permits Issued- 6
- Building Permits Closed- 3
- Building Permits Expired- 0
- Total Active Building Permits- 48
- Stop Work Order(s) Issued- 0
- Various Inspections- 30
- Complaints/Inspections Opened- 24
- Complaints/Inspections Closed- 29
- Total Active Complaints/Inspections- 88
- Fire Calls- 1
- Police Calls- 0
- Pre Tenant-Inspections- 10
- Biannual Inspections- 2
- Required Annual Inspections- 5

### Active Village Court Cases as of 12/31/2023;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues. **Going through Demo process.**
3. Farrara- 59 Classic St. Inspection is complete, **he is working on building issues.**
4. Nesbit- 33 River Rd. **Recently completed interior inspection.**

### Homes that are Red Tagged as Uninhabitable as of 12/31/2023;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1<sup>st</sup> St. – (Hudson) Foundation repairs are complete.
3. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- **Building has been secured with plywood.**
9. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.
11. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
12. 74 1<sup>st</sup> St. (O'Donnell) Vacant
13. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure. **On-line Auction under way.**
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
19. 36 3<sup>rd</sup> St. (Lampron) Interior water damage, water turned off at the street.
20. 33 River Rd. (Nesbit)

### Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **Tenant Occupancy Permits have been issued for the 3 1<sup>st</sup> floor apartments.**
3. 101 RR Ave. Abandoned (Harris)- New owner has contacted me. Building Permit Issued.
4. 18 John St.- See new Cottrell Report. Working through demo process

### **Unsafe Structures Do Not Enter:**

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

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## TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.

- Assisted in setting up the workstation and training Debbie Drake.
- Normal daily phone calls and emails, discussions with department heads on purchases.

Respectfully submitted by Denise McMahon  
Village Treasurer

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## **VILLAGE CLERK/DEPUTY CLERK REPORT**

- Mailed out December 2023 Utility bills
- Invoicing/Processing online/mailed/dropped off payments for Utility bills
- 1 FOIL request
- 9 Death Certificates
- 10 Property changes
- Answered Phone calls/emails
- Went through incoming mail
- Issued 5 handicap permits
- getting ready for the 2024 village election

Respectfully submitted by Clarissa Mango  
Village Clerk

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## **HIGHWAY DEPARTMENT**

- Maintenance on all equipment
- Greased sanders and plows
- Fluid filmed all equipment
- Serviced compactor at Transfer Station
- Weekly Transfer station cleaning
- Weekly garbage pickup
- 12/06 plowed and sanded
- Put up Christmas decorations
- Assisted J.A Bradleys in putting outlets on light poles
- Replaced cutting edge on loader
- Repaired water van

## SEWER DEPARTMENT

- Monthly sampling for DEC
- Contacted Delaware Engineering about new SPEDES permit
- Weekly sampling
- Daily sampling
- Serviced pumps and blowers
- Greased all equipment
- Scheduled Siewert to replace belts at Lyman st pump station

190,300 gallons

\$9,515.00

### First Half of Fiscal Year 23-24

<b>SEWER</b>	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal	238,950 gal	215,200 gal
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630	\$11,947.50	\$10,760
<b><i>Income YTD – '23-'24:</i></b>	<b>\$8,670.00</b>	<b>\$22,442.50</b>	<b>\$33,598.50</b>	<b>\$46,228.50</b>	<b>\$58,176.00</b>	<b>\$68,936.00</b>
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

### Second Half of Fiscal Year 23-24

<b>SEWER</b>	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>	190,300 gal					
<i>Monthly Income '23-'24:</i>	\$9,515.00					
<b><i>Income YTD – '23-'24:</i></b>	<b>\$80,492.50</b>					
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

## WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to Bender Lab.
- December 8 – Surpass chemical delivery – 350 gal. Sodium Hypochlorite.
- December 14 – CT Male sampling GAC.
- December 28 – Surpass chemical delivery – 402 gal. Sodium Hypochlorite.
  - (3) 55 gal. 25% Citric Acid
  - (1) 55 gal. 25% Sodium Hydroxide
  - (2) 55 lb. pail Potassium Permanganate
  
- Rogers Ave. storage tank should be taken offline. We are losing a substantial amount of water somewhere in the distribution system, and our best guess is the numerous leaks we know of in the aforementioned storage tank.
- There are two sanitary pumps behind the WTP. One of them was replaced within the past year, at around \$15k, while the other one is the original pump. It recently failed, and Eamonn’s will be able to repair it and make it operable again, ideally in the next week.
  - We cannot do the GAC change out until our sanitary pump is repaired and re-installed. One pump is not sufficient to handle the scheduled backwashing and forward rinsing at the recommended flows provided from Calgon. This change out is currently scheduled for January 16<sup>th</sup>.
  - Eamonn’s knows the schedule and is working to make the repairs in time.
  - In the meantime, we should consider purchasing a replacement pump in the next couple of months to have on hand in case the repaired one fails again.

<b>Additional Water Sold</b>	<b>Jan - Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept - Dec</b>
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200	100,800
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219	\$756
<b>Total Revenue, 2023</b>	<i>n/a</i>	<b>\$561.00</b>	<b>\$1,860.75</b>	<b>\$3,146.25</b>	<b>\$3,830.25</b>	<b>\$4,049.25</b>	<i>n/a</i>

Submitted by Francis J. Hurlburt  
Superintendent, Water