



# January 2024 Department Reports

Submitted to the Board of Trustees for approval at the  
February 14<sup>th</sup> 2024 Regular Board Meeting



## HOOSICK FALLS POLICE DEPARTMENT

### Monthly Call/Arrest Overview, 2024

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Total Calls</b>	<b>259</b>											
<i>Village calls handled by other agencies: RCSO/NYSP</i>	<i>6/3</i>											
<i>Separate HFPD calls assists outside Village</i>	<i>15</i>											
<b>Total Arrests</b>	<b>11</b>											
<i>Domestic Related</i>	<i>n/a</i>											
<i>Juvenile Arrests</i>	<i>n/a</i>											

### Calls/Arrest Overview

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2024*</b>												
<i>Total for 2023*</i>	<i>346</i>	<i>557</i>	<i>836</i>	<i>1104</i>	<i>1,443</i>	<i>1,789</i>	<i>2,170</i>	<i>2,654</i>	<i>3,143</i>	<i>3,576</i>	<i>3940</i>	<i>4,302</i>
<i>Total for 2022*</i>	<i>167</i>	<i>366</i>	<i>653</i>	<i>942</i>	<i>1,299</i>	<i>1,544</i>	<i>1,832</i>	<i>2,167</i>	<i>2,430</i>	<i>2672</i>	<i>2943</i>	<i>3103</i>
<i>Total for 2021</i>	<i>109</i>	<i>214</i>	<i>356</i>	<i>483</i>	<i>664</i>	<i>805</i>	<i>961</i>	<i>1105</i>	<i>1237</i>	<i>1331</i>	<i>1420</i>	<i>1554</i>
<i>Total for 2020</i>	<i>116</i>	<i>262</i>	<i>381</i>	<i>508</i>	<i>667</i>	<i>835</i>	<i>963</i>	<i>1091</i>	<i>1204</i>	<i>1310</i>	<i>1399</i>	<i>1488</i>
<i>Total for 2019</i>	<i>137</i>	<i>252</i>	<i>366</i>	<i>482</i>	<i>631</i>	<i>782</i>	<i>939</i>	<i>1086</i>	<i>1207</i>	<i>1344</i>	<i>1470</i>	<i>1608</i>
<i>Total for 2018</i>	<i>109</i>	<i>207</i>	<i>303</i>	<i>408</i>	<i>517</i>	<i>632</i>	<i>769</i>	<i>873</i>	<i>986</i>	<i>1102</i>	<i>1207</i>	<i>1317</i>

  

<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2024</b>												
<i>Totals for 2023</i>	<i>5</i>	<i>17</i>	<i>33</i>	<i>39</i>	<i>45</i>	<i>61</i>	<i>66</i>	<i>83</i>	<i>97</i>	<i>108</i>	<i>128</i>	<i>145</i>
<i>Total for 2022</i>	<i>3</i>	<i>7</i>	<i>14</i>	<i>20</i>	<i>26</i>	<i>33</i>	<i>40</i>	<i>48</i>	<i>61</i>	<i>66</i>	<i>74</i>	<i>80</i>
<i>Total for 2021</i>	<i>7</i>	<i>22</i>	<i>27</i>	<i>32</i>	<i>40</i>	<i>48</i>	<i>50</i>	<i>58</i>	<i>64</i>	<i>68</i>	<i>71</i>	<i>73</i>
<i>Total for 2020</i>	<i>13</i>	<i>27</i>	<i>35</i>	<i>38</i>	<i>44</i>	<i>49</i>	<i>60</i>	<i>67</i>	<i>73</i>	<i>81</i>	<i>88</i>	<i>89</i>
<i>Total for 2019</i>	<i>18</i>	<i>33</i>	<i>44</i>	<i>56</i>	<i>77</i>	<i>85</i>	<i>98</i>	<i>105</i>	<i>118</i>	<i>134</i>	<i>146</i>	<i>153</i>
<i>Total for 2018</i>	<i>10</i>	<i>19</i>	<i>24</i>	<i>30</i>	<i>36</i>	<i>59</i>	<i>83</i>	<i>102</i>	<i>124</i>	<i>141</i>	<i>157</i>	<i>164</i>

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

## ***January 2024 Arrests: 11 (0 Juvenile, 0 Domestic)***

Aggravated DWI	False reporting Incident
Criminal Mischief. Burglary, Harassment	Reckless driving, Leaving scene of Personal Injury, Moved from lane unsafely
Fail to Appear	Aggravated Unlicensed Operator 3 <sup>rd</sup>
Fail to Appear	Aggravated Unlicensed Operator 3 <sup>rd</sup>
Grand Larceny 4 <sup>th</sup>	Aggravated Unlicensed Operator 3 <sup>rd</sup>
Assault 3 <sup>rd</sup>	

## ***January 2024 - Call Details***

**FOR THE MONTH OF JANUARY 2024 THERE HAVE BEEN 259 CALLS FOR SERVICE IN THE VILLAGE. 250 WERE HANDLED BY HFPD. 6 BY RCSO AND 3 BY NYSP.**

24 ADMIN CALLS	2 FRAUD
5 ANIMAL COMPLAINTS	5 HARASSMENT
9 ASSIST FIRE	25 INVESTIGATIONS/FOLLOW UPS
52 ASSIST EMS CALLS	3 LARCENYS
3 ASSIST ANOTHER AGENCY	2 PARKING COMPLAINTS
1 BURGLARYS-ACTIVE OR NON-ACTIVE	5 PROPERTY DAMAGE ACCIDENTS
4 BURGLARY ALARMS	10 PUBLIC ASSISTS
2 CRIMINAL MISCHIEF	2 SUSPICIOUS PERSONS
1 DISABLED VEHICLES	49 TRAFFIC STOPS
12 DISTURBANCE CALLS	2 WARRANT ARREST
3 DOMESTICS	8 WELFARE CHECKS
1 DRIVING COMPLAINTS	19 911 HANG UP CALLS

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 9 CALLS AND NYSP WITH 7 CALLS.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 15 TIMES IN THE LAST MONTH**

1 ASSIST OTHER AGENCYS

1 MISSING PERSON

1 DISABLED VEHICLE

1 PROPERTY DAMAGE ACCIDENTS

2 DOMESTIC COMPLAINTS

2 PERSONAL INJURY ACCIDENTS

1 DRIVING COMPLAINT

1 SUICIDAL PERSONS

3 MENTAL HEALTH

2 WELFARE CHECK

**THIS IS A TOTAL OF 265 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 88 POLICE RESPONSES IN THE TOWN IN THE SAME TIME PERIOD**

43 BY NYSP - 45 BY RCSO

### *Police Vehicle Overview*

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG ***	SEPT & OCT*	NOV	DEC	MAINTENANCE
502	30,792	n/a										In shop. Recall was completed and Ford failed to tighten axle; needed to go back for repair.
503	90,171	667										n/a
504	99,937	2,038										Has new tires and tire sensors
505	96,958	n/a										At Body Shop

### *Other:*

- **Records Room:** Racks arrived, and room has been organized.
- **Evidence Room:** Has been organized and getting ready for the new system. The *new evidence fridge* was placed into the evidence room.
- **LexiPol:** New policy software is up and running. So far 8 policies have been implemented. Will be working to have 5-6 issued per week.
- **Recruits** have finished up all onboarding and begin academy on 2/12 at ACSO.
- **Processing Room:** New Livescan has been installed.
- **Gun Purchase:** New Guns have arrived and training will be scheduled.
- **New Copier** installed.
- Several new processes have been implemented for arrest processing.

- Been in contact with several area Chiefs about sharing information regionally to assist with accreditation. Chief of Niskayuna will be coming to meet with me to go over items.
- Recording of all Police Phonelines is in process. (working with Jackie Berry on this)
- Officer Fisher sent to DataMaster school at ACSO
- Yearly mandated trainings have been assigned.
- Working with scheduling company to get the software configured.

Respectfully submitted by OIC Sergeant John Hudson  
Hoosick Falls Police Department

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## DEPARTMENT OF CODE ENFORCEMENT

### January 2024 Code Enforcement Report

- Building Permits Issued- 6
- Building Permits Closed- 4
- Building Permits Expired- 3
- Total Active Building Permits- 51
- Stop Work Order(s) Issued- 0
- Various Inspections- 34
- Complaints/Inspections Opened- 31
- Complaints/Inspections Closed- 39
- Total Active Complaints/Inspections- 85
- Fire Calls- 1
- Police Calls- 0
- Pre Tenant-Inspections- 5
- Biannual Inspections- 13
- Required Annual Inspections- 0

### Active Village Court Cases as of 1/31/2024;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Daniel- 18 John St. new case structural issues. **Going through Demo process.**
3. Farrara- 59 Classic St. Inspection is complete, he is working on building issues.
4. Nesbit- 33 River Rd. Recently completed interior inspection.
5. **West- 63<sup>rd</sup> St.**

### Homes that are Red Tagged as Uninhabitable as of 1/31/2024;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1<sup>st</sup> St. – (Hudson) Foundation repairs are complete.
3. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.

5. 1 Lyman St. (Teleford) I have spoken to new owner. Clean up and rehab work to begin soon. I mailed follow up letter to new owners.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- Building has been secured with plywood.
9. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in FL.
11. 1 Center ST. (Saiid) Rensselaer County involved. New Owner
12. 74 1<sup>st</sup> St. (O'Donnell) Vacant
13. 19 5<sup>th</sup> St. (Harrington) Bank Owned Vacant
14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure. **On-line Auction under way.**
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
19. 36 3<sup>rd</sup> St. (Lampron) Interior water damage, water turned off at the street.
20. 33 River Rd. (Nesbit)

**Other Vacant Properties that I have open Code Cases;**

1. 97 Classic St. Abandoned (McGovern)
2. 16 Lyman St. Abandoned (Lawton)- **Tenant Occupancy Permits have been issued for the final 2 apartments.**
3. 101 RR Ave. Abandoned (Harris)- New owner has contacted me. Building Permit Issued.
4. 18 John St.- See new Cottrell Report. Working through demo process

**Unsafe Structures Do Not Enter:**

1. 1 Center St. New owner.

Other: Anticipating the 18 John Street demo to happen during the week of 2/12/24.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

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## TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices.
- Submitted monthly NYS retirement report.
- Water department received new water meter parts, data entry for new meter end points and invoicing for those parts.

- Processing draw-down for Greenway Grant, grant extension is until April 2024, waiting to hear about purchasing kiosk that was approved in 2022 but never ordered?
- LED Streetlight update conference call. Waiting on adjusted spreadsheet with corrected National Grid buyout figures to contact Bond Counsel and Financial Advisors group regarding financing.
- Working with Financial advisors on our first BAN consolidation in February. \$450,000 PFOA and \$223,680 UV BAN; total \$673680.00 BAN out for bid thru them.
- Email to RC Tax Service for a correction for Michael Brewster Town 2024 tax bill due to a formula error with his water relevy. Paperwork to go to Town Clerk to send corrected bill.
- Submit NYS and Federal 4<sup>th</sup> quarterly reports.
- Prepare and mail 2023 W-2s and 1099s.
- Update PFOA spreadsheet for Atty. Engel.
- Normal daily phone calls and emails.

Respectfully submitted by Denise McMahon  
Village Treasurer

## VILLAGE CLERK/DEPUTY CLERK REPORT

- Processing Online/mailed in/dropped off Utility Bills
- 8 Death Certificates
- Re-organized Water Meter Binders for all 4 Wards
- Responded to 4 FOIL Requests
- 5 Final Water Readings
- Preparing for upcoming election in March

Respectfully submitted by Clarissa Mango  
Village Clerk

## HIGHWAY DEPARTMENT

- Several hours of overtime due to plowing and sanding.
- Picked up Christmas trees.
- Took down Christmas decorations.
- Replaced broken bed chain on truck #8 sander.
- Maintenance on all trucks.
- Maintenance on all plows and sanders.

- One man short all month due to National Guard duties
- Fluid filled in all equipment.
- Ordered 200 tons of road salt.
- Worked with a few residents on various issues.
- Patched potholes
- Met w/Building inspector concerning some work at John St property.
- Scheduled yearly service for loader, backhoe and skid steer.
- Ordered parts for truck #1 plow.

Respectfully submitted by Ken Holbrook  
DPW Superintendent

## SEWER DEPARTMENT

- Monthly DEC sampling.
- Weekly sampling and testing.
- Replaced belts @Lyman St pumpstation.
- Dealt with several issues at Lyman St pumpstation.
- Siewert came out a couple of times to assist with the Lyman st issues.
- Need to think about sending out a PSA with next billing cycle if possible, stating what came be put into the sewer system.
- Greased all pumps and blowers.
- Serviced all equipment.

### First Half of Fiscal Year 23-24

<b>SEWER</b>	<b>June '23</b>	<b>July '23</b>	<b>Aug '23</b>	<b>Sept '23</b>	<b>Oct '23</b>	<b>Nov '23</b>
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal	238,950 gal	215,200 gal
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630	\$11,947.50	\$10,760
<b><i>Income YTD – '23-'24:</i></b>	<b>\$8,670.00</b>	<b>\$22,442.50</b>	<b>\$33,598.50</b>	<b>\$46,228.50</b>	<b>\$58,176.00</b>	<b>\$68,936.00</b>
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

### Second Half of Fiscal Year 23-24

<b>SEWER</b>	<b>Dec '23</b>	<b>Jan '24</b>	<b>Feb '24</b>	<b>Mar '24</b>	<b>April '24</b>	<b>May '24</b>
<i>Gallons Delivered '23-'24:</i>	190,300 gal	119,300 gal				
<i>Monthly Income '23-'24:</i>	\$9,515.00	\$5,965				
<b><i>Income YTD – '23-'24:</i></b>	<b>\$80,492.50</b>	<b>\$86,460.50</b>				
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50

<i>Income YTD – '20-'21:</i>	<i>\$77,076.75</i>	<i>\$82,601.75</i>	<i>\$85,806.75</i>	<i>\$92,404.25</i>	<i>\$105,509.25</i>	<i>\$116,101.75</i>
<i>Income YTD – '19-'20:</i>	<i>\$95,034.50</i>	<i>\$101,389.50</i>	<i>\$105,274.50</i>	<i>\$113,697.00</i>	<i>\$131,124.50</i>	<i>\$144,034.50</i>

Respectfully submitted by Ken Holbrook  
Wastewater Treatment Plant Operator

## WATER DEPARTMENT

- Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.
- Monthly bacteriological water samples sent to JH Consulting.
- January 3 – HACH servicing instruments.
- January 4 – CT Male sampling GAC.
- January 16 – GAC changeout for PV-1.
- January 17 – Backwash PV-1, started forward rinsing PV-1.
- January 18 – Forward rinse PV-1
- January 18 – Surpass chemical delivery – 350 gal Sodium Hypochlorite.
- January 24 – Ross Valve servicing altitude valve on Rogers Ave.

### 2023

<b>Additional Water Sold</b>	<b>Jan - Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept - Dec</b>
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200	100,800
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219	\$756
<b>Total Revenue, 2023</b>	<i>n/a</i>	<b>\$561.00</b>	<b>\$1,860.75</b>	<b>\$3,146.25</b>	<b>\$3,830.25</b>	<b>\$4,049.25</b>	<b>n/a</b>

Submitted by Francis J. Hurlburt  
Superintendent, Water