

# Special Meeting – Monday, February 3<sup>rd</sup>, 2025 - 7:30PM

Location: Highway Garage – 7 Waterworks Road

## MINUTES

Opened the Meeting at 7:36PM.

Roll Call: Present were Trustees Alter, Schuttig, Hanselman, Walraed, and Deputy Mayor Ryan, along with Mayor Allen. Absent: Trustee Sauer

### *Department of Public Works*

- **DISCUSSION** regarding open position and recommendation (Deputy Mayor Ryan)
  - Deputy Mayor Ryan briefly summarized the interview and recommendation. Trustee Schuttig also noted her interest in pursuing water and/or sewer knowledge and certification.
- **RESOLUTION** appointing a full-time employee/MEOL (Machine Equipment Operator – Light) to the Department of Public Works (R. Holbrook). Introduced by Deputy Mayor Ryan, seconded by Trustee Schuttig. Approved unanimously.
- **RESOLUTION** authorizing the purchase of a dump truck.
  - Brief discussion about the proposed purchase and the cost. Introduced by Trustee Alter, seconded by Trustee Schuttig. Approved unanimously.

### *Revenue Anticipation Note*

- **DISCUSSION** regarding Revenue Anticipation Note maximum of \$735,000 (anticipated Water/Sewer/Refuse bills for the April 2025 billing as budgeted, along with the remaining anticipated monthly sewer income for FY 24-25 from wastewater sludge haulers)
  - Brief discussion and explanation about the amount and the adjusted dates due to the resolution being planned for the previous meeting.
- **RESOLUTION** delegating the Village Treasurer the power to authorize the sale and issuance of not to exceed \$735,000 Revenue Anticipation Notes in anticipation of the receipt of water, sewer, and refuse collection revenues.
  - Introduced by Deputy Mayor Ryan, seconded by Trustee Alter. Approved unanimously.

*Water Supply Development/ROD*

- **RESOLUTION** authorizing the Payment of Invoices through a Third-Party Funded Escrow Account Pertaining to the Development of New Water Supply Wells and Associated Infrastructure for the Village (*note: This is the 15<sup>th</sup> Resolution of this type*)
  - Introduced by Trustee Hanselman, seconded by Trustee Walraed. Approved unanimously.

*Stephen Colvin Memorial 5K Race*

- **MOTION** to approve the use of Wood Park and the Village roads for the annual Stephen Colvin Memorial 5K Race on Saturday, October 11<sup>th</sup>, 2025.
  - Brief discussion about Stephen's passing and the long history of the race.
  - Motion made by Trustee Alter (seconded by Deputy Mayor Ryan) to approve the use of Wood Park and the Village roads for the annual Stephen Colvin 5K Race on Saturday, October 11<sup>th</sup>, 2025. Approved unanimously.

Additional discussion about some issues on Willard Street (between the old Stewarts and the American Legion) as they relate to two vehicles that are constantly parked there and may have expired registration, including some complaints Trustees have received about the location.

Trustee Alter gave an update on the property next to the new Stewarts – DOT is not moving the pole there by the driveway. Trustee Alter will continue to discuss the matter with the homeowner.

**MOTION** to adjourn by Trustee Hanselman , seconded by Deputy Mayor Ryan. Approved unanimously.  
Meeting adjourned at 7:55PM