



February 2017

Name
Address
Hoosick Falls, New York 12090

Dear _____,

Under the oversight of the New York State Department of Environmental Conservation (NYSDEC) and the New York State Department of Health (NYSDOH), Honeywell has been conducting environmental investigations on and around two properties where perfluorooctanoic acid (PFOA) may have been used during former manufacturing activities. Honeywell's predecessor, AlliedSignal Laminate Systems Inc., operated in Hoosick Falls between 1986 and 1996.

During the course of the PFOA investigation, where the results are being validated by an independent party, we discovered volatile organic compounds (VOCs) that exceed New York State standards in groundwater and soil that was collected from locations at, and near, the former John Street facility. VOCs are a group of chemicals used in many industries, including as a solvent to remove oils.

VOCs are not an issue in drinking water. The Village of Hoosick Falls routinely tests its drinking water for VOCs. The Village's Annual Drinking Water Quality Report for 2015 states that, of the VOCs sampled for, only one was detected, and that was not above drinking water standards.

The VOCs detected are on the John Street property and the area to the north, which is bounded by the river. Additional sampling is part of the continuing environmental investigation.

As part of this investigation, NYSDEC requires that Honeywell asks your permission to collect air samples from indoor, and under, your homes or buildings. This sampling, which is called a soil vapor intrusion evaluation, is required to determine whether VOCs are migrating from the groundwater into the indoor air of occupied structures. This work will be paid for by Honeywell, and would be done on your property only with your agreement.

A map showing the sampling area and the voluntary sampling area is attached. Your home is in the sampling area. **[Second letter: Your home is in the voluntary sampling area.]**

Additional information can be found in the enclosed fact sheet "Soil Vapor Intrusion: Frequently Asked Questions."

Preparation for Sampling

VOCs are commonly found in cleaning agents, glues, nail polish and removers, deodorizers, dry-cleaned clothing, cigarette smoke, paints, varnishes, candles, vehicle maintenance products, and a host of other commercial materials.

Prior to sampling, we will ask about chemicals used in the home, complete a survey, and perform a preliminary evaluation of indoor air quality to identify VOC-containing products that may be present within the home, building, or garage. If the survey determines there are VOC-containing materials in your home, building or garage, we will ask that you remove them during sampling, if possible.

Indoor Air Sampling Details

- With your permission, indoor air samples will be collected by placing small sampling devices known as Summa canisters in two or more locations in your home or building. The canisters will be about 12-inches high and 10-inches wide. After 24 hours, we will return to remove the canister. A photo of a Summa canister is shown to the right. These devices will be placed so that they minimize inconvenience. The canister is set in place, a valve is opened, and the device draws in air over 24 hours. The canister is then shipped to the laboratory for analysis.
- If you have a crawl space (an open area underneath your home), we also will want to collect a sample from that area. This sample also will be collected over 24 hours. The sampling device will be placed on the ground, as far from ventilation features as possible.
- We also would like to collect a sample from beneath the concrete foundation of your home to determine if VOCs may be present. We will need to drill a 1.5-inch hole through the concrete slab and install a vapor pin. We will discuss possible locations with you and try to collect the samples in an out-of-the-way place. We will return 24 hours later to remove the Summa canister sample; this visit should take about 30 minutes or less. We would like to leave the vapor pin in place until we can establish that no additional samples are needed. If no additional samples are needed, we will then collect the equipment and patch the hole at a time convenient to you.
- In addition, we will be collecting several air samples from outdoor locations throughout the neighborhood. These sample containers will be placed in the public right-of-way or on private properties with the permission of the owners. If VOCs are present in indoor air, these results will be used to evaluate whether they are related to outdoor air or from subsurface soil or groundwater.



Analysis and Availability of Results

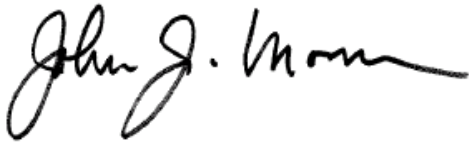
All samples will be analyzed using methods developed by the U.S. Environmental Protection Agency. An independent laboratory certified by the State of New York will analyze the results. You will receive a copy of the results, along with an explanation and a determination of whether subsequent action is needed (e.g., collection of additional samples or sealing of cracks or holes in your foundation or installation of a vapor mitigation system). Any required work will be paid for by Honeywell.

Access Agreement

If you agree to this sampling, you can review and sign the attached access agreement and return it to us in the enclosed envelope. We also could have someone pick up the signed agreement.

If you have any questions, please do not hesitate to contact: Victoria Streitfeld, Honeywell Community Liaison, at 973.455.5281 or Anthony Perretta, NYSDOH Project Manager, at 518.402.7860.

Sincerely,

A handwritten signature in black ink that reads "John J. Morris". The signature is written in a cursive style with a long, sweeping underline.

John Morris
Global Remediation Director