

Village of Hoosick Falls

Regular Meeting of the Board of Trustees

Wednesday, September 11th, 2024, 6PM

**IN PERSON LOCATION: VILLAGE HIGHWAY GARAGE
7 WATERWORKS ROAD – HOOSICK FALLS NY 12090**

MEETING MAP

Public Hearings - Announcements/Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn



PLEDGE OF ALLEGIANCE

**MOMENT OF SILENCE &
REFLECTION ON 9/11:**

Please join us for a
moment of silence as we
think about those who
have gone before us

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Roll Call

- ▶ Roll Call
- ▶ No Announcements

MAYOR UPDATES

1. NY Forward Update
2. Departmental Capital Project Priorities List – Draft #1 (in New Business)
3. Advertisement for Code Enforcement Part Time Position
4. Current Website Update: Meeting Recordings Up To Date

PEOPLE TO BE HEARD

New Rules of Conduct:

1. **The public may speak only during the Public Comment/People To Be Heard period of the meeting or at such other time as a majority of the Board allows.**
2. **Speakers must be recognized by the presiding officer.**
3. **Speakers must step to the front of the room near the Board (unless directed otherwise).**
4. **Speakers must give their name, address and organization, if any.**

PEOPLE TO BE HEARD

5. **Speakers must limit their remarks to five minutes on a given topic, although the presiding officer may limit the time at their discretion. This must be made known by the presiding officer before the speaker begins.**
6. **Speakers may not yield any remaining time they may have to another speaker.**
7. **Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.**
8. There is no requirement that a Board Member or the Board responds and/or has a dialogue with the speaker. Discretion for that is left to the Board Member, with the permission of the presiding officer.

PEOPLE TO BE HEARD

9. **All remarks must be addressed to the Board as a body** and not to any member thereof.
10. **Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.** Inappropriate language will not be allowed.
11. **Interested parties or their representatives may address the Board by written communications.**

The Presiding Officer will now find out how many people are interested in speaking, confirm the time allotted, and will then begin calling on people.

Please remember to state your name, address, and organization.

MEETING MAP

Presentations - Announcements - Mayor Updates - People to Be Heard - **Reports** - Old Business - New Business - Adjourn

Reports & Minutes

- ▶ Police Report
- ▶ Code Enforcement
- ▶ Treasurer
- ▶ Clerk/Deputy Clerk
- ▶ Highway/DPW
- ▶ Sewer
- ▶ Water
- ▶ Minutes
 - ▶ April 10th Regular Meeting; April 29th Special Meeting;
 - ▶ August 19th Regular Meeting; September 3rd Special Meeting
- ▶ Trustee/Committee Reports
 - ▶ Trustee Alter
 - ▶ Trustee Hanselman
 - ▶ Trustee Sauer
 - ▶ Trustee Schuttig
 - ▶ Trustee Walraed
 - ▶ Deputy Mayor Ryan

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

Old Business

▶ *none*

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New Business #1

- ▶ *Water Supply Development/ROD*
 - ▶ **RESOLUTION** authorizing the Payment of Invoices through a Third-Party Funded Escrow Account Pertaining to the Development of New Water Supply Wells and Associated Infrastructure for the Village (*note: This is the 12th Resolution of this type*)
- ▶ *Departmental Capital Projects Priorities List*
 - ▶ **DISCUSSION.**

DEPARTMENT	TOTAL	Priority #1	Priority #2	Priority #3	Priority #4	Priority #5
DPW/Highway Dept	\$685,000	\$245,000	\$100,000	\$0	\$300,000	\$40,000
HF Police Department	\$315,000	\$140,000	\$90,000	\$85,000	\$0	\$0
Water Department	\$5,448,800	\$5,310,000	\$87,000	\$40,000	\$2,000	\$9,800
Sewer/Wastewater Dept	\$103,000	\$79,000	\$9,000	\$15,000	\$0	\$0
Municipal Building	\$0	\$0	\$0	\$0	\$0	\$0
Other - Board of Trustees	\$230,000	\$170,000	\$60,000	\$0	\$0	\$0
OVERALL TOTALS	\$6,781,800	\$5,944,000	\$346,000	\$140,000	\$302,000	\$49,800

DPW/Highway Dept - 1 of 2	Priority	Est Cost	Location	Info
New Dump Truck #1	1	\$0	Highway Garage	Will use money from sale of Excavator & Chips
New Dump Truck #2	1	\$200,000	Highway Garage	
Concrete Pad Maintenance/Addition	1	\$30,000	Transfer Station	Fix walls, expanded pad including under dumpsters
Vehicle Lift	1 or 2	\$15,000	Highway Garage	
Newer used Bucket Truck (1996)	2	\$40,000	Highway Garage	
Pickup Truck (#2 - 2013) for plowing	2 or 3	\$60,000	Highway Garage	Will use existing plow from '22 on this truck
Front Loader (Bucket Loader)	4	\$150,000	Highway Garage	

DPW/Highway Dept - 2 of 2	Priority	Est Cost	Location	Info
Backhoe	4	\$150,000	Highway Garage	
Air Compressor (older than 2000)	5	\$40,000	Highway Garage	

HF Police Department	Priority	Est Cost	Location	Info
New Patrol Car + Upfitting	1	\$90,000	HFPD	
2nd New Patrol Car + Upfitting	2	\$90,000	HFPD	
New Administrative Patrol Car (more administrative) + Upfitting	3 or 4	\$70,000	HFPD	
Radio Inventory	1 or 2	\$50,000	HFPD	
Speed Trailer	3	\$15,000	HFPD	

Water Department – 1 of 3	Priority	Est Cost	Location	Info
Dehumidifer	1	\$250,000		
Delaware \$5M project	1 or 2	5,000,000		
New Water Truck	1 or 2	\$60,000		
2 Water Strainers	2	\$75,000		
Lab Cabinets	5	\$1,500		
Raw Water Room Footings (2 total)	4	\$2,000		
Finished Water Room Footings (about 6 total)	5	\$6,000		

Water Department – 2 of 3	Priority	Est Cost	Location	Info
Process Room Pipe Footings (about 6 total)	3	\$6,000		
RF tank pump on Skid A	2	0		
RF Tank Pump on Skid B	3	\$12,000		
Feed Pump on Skid A	2	\$12,000		
Feed Pump on Skid B	3	\$12,000		
2x smart positioner/actuator	5	\$2,300		
Bathroom Tile Floor		0		

Water Department – 3 of 3	Priority	Est Cost	Location	Info
Garage Bay	3	\$10,000		

Sewer/Wastewater Dept	Priority	Est Cost	Location	Info
Fine Screen (Mechanical) repair	1	\$35,000	Sewer Plant (Headworks Building)	new one: 250k
1st Blower Drive	1	\$20,000	Sewer Plant (Headworks Building)	Offline/not running
2nd Blower Drive	1	\$20,000	Sewer Plant (Headworks Building)	Working but iffy
Air Valve on Tank #1	2	\$5,000	Sewer Plant	Currently works, requires manual operation
Decantor on Tank #1	2	\$4,000	Sewer Plant	Works fine, just needs adjusting
Tank #2 needs repair	3	\$15,000	Sewer Plant	Hasn't worked for years. We have all parts already.
Decantor on Tank #3 (adjustment)	1	\$4,000	Sewer Plant	Works fine, just needs adjusting

MUNICIPAL BUILDING	Priority	Est Cost	Location	Info
New Railings and ADA Ramp		0	Municipal Building	in NYF proposal
Front Lobby Door		0	Municipal Building	in NYF Proposal
Clerk/Deputy Clerk Desk Area		CHECK	Municipal Building	already designed
New Carpet or Laminate - Court		NEED	Municipal Building	
Back Steps into Court Room		NEED	Municipal Building	

Other – Board of Trustees	Priority	Est Cost	Location	Info
Comprehensive Plan - Year #1	1	\$50,000	n/a	Bring in a firm to develop a Comprehensive Plan for the Village
Comprehensive Plan - Year #2	2	\$60,000	n/a	Bring in a firm to develop a Comprehensive Plan for the Village
Unsafe Structure Fund	1	\$120,000	n/a	Allows for Village to take on up-front costs until they are relieved

MEETING MAP

Announcements - Presentations - Mayor Updates - People to Be Heard - Reports - Old Business - New Business - Adjourn

New Business - #2

- ▶ *Real Term Energy Streetlight Upgrade Project (Deputy Mayor Ryan)*
 - ▶ **UPDATES** from Deputy Mayor Ryan.
 - ▶ **MOTION** to authorize the Mayor to execute an agreement with National Grid.

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New Business - #3

- ▶ *Real Term Energy Streetlight Upgrade Project (Deputy Mayor Ryan)*
 - ▶ **RESOLUTION** approving a Long-Term Disability plan for full time employees of the Village of Hoosick Falls.
 - ▶ **RESOLUTION** accepting a proposal for Long-Term Disability Insurance

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Executive Session...

- ▶ Anything else from the Board of Trustees?
- ▶ *If the Board so chooses:* **MOTION** to enter Executive Session to discuss potential future hiring decisions (with no business to be conducted at the end of Executive Session).
- ▶ **Motion to Adjourn.**

Village of Hoosick Falls

Regular Meeting
of the Board of Trustees

is currently paused while the Board meets in
Executive Session

WE WILL RETURN TO OPEN MEETING UPON
COMPLETION OF EXECUTIVE SESSION