



# March 2024 Department Reports

Submitted to the Board of Trustees for approval at the  
April 10<sup>th</sup> Regular Board Meeting



## HOOSICK FALLS POLICE DEPARTMENT

### Monthly Call/Arrest Overview, 2024

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Total Calls</b>	<b>259</b>	<b>298</b>	<b>262</b>									
<i>Village calls handled by other agencies: RCSO/NYSP</i>	6/3	4/4	4/4									
<i>Separate HFPD calls assists outside Village</i>	15	12	27									
<b>Total Arrests</b>	<b>11</b>	<b>13</b>	<b>10</b>									
<i>Domestic Related</i>	n/a	3	n/a									
<i>Juvenile Arrests</i>	n/a	n/a	2									
Traffic Tickets Issued	30	41	52									
Parking Tickets Issued	0	7	34									

### Calls/Arrest Overview

<b>Calls</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total for 2024*</b>	<b>259</b>	<b>557</b>	<b>819</b>									
<i>Total for 2023*</i>	346	557	836	1104	1,443	1,789	2,170	2,654	3,143	3,576	3940	4,302
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
<b>Arrests</b>	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Totals for 2024</b>	<b>11</b>	<b>24</b>										
<i>Totals for 2023</i>	5	17	33	39	45	61	66	83	97	108	128	145
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

\* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

## ***March 2024 Arrests: 10 (2 Juvenile, 0 Domestic)***

1. Unauthorized use of Motor Vehicle
2. Criminal Trespass 3<sup>rd</sup> (Juvenile)
3. Unlawful Possession of Alcohol under 21 (Juvenile), Petit Larceny
4. Aggravated Unlicensed Operation 3<sup>rd</sup>
5. Aggravated Unlicensed Operation 3<sup>rd</sup>, Speed in Zone
6. Criminal Possession of Stolen Property 4<sup>th</sup>
7. Aggravated Unlicensed Operation 3<sup>rd</sup>, Dirty or covered Plate, Obstructing Governmental Administration 2<sup>nd</sup>
8. Petit Larceny, Grand Larceny 4<sup>th</sup>, Burglary 3<sup>rd</sup>, Arrest 9
9. Obstruction of Governmental Administration 2<sup>nd</sup>, Failure to obey Police Officer, Criminal Possession of Controlled Substance 5<sup>th</sup>, Driving while intoxicated
10. Criminal Trespass 2<sup>nd</sup>

## ***March 2024 - Call Details***

**FOR THE MONTH OF MARCH 2024 THERE HAVE BEEN 262 CALLS FOR SERVICE IN THE VILLAGE. 254 WERE HANDLED BY HFPD. 4 BY RCSO AND 4 BY NYSP.**

1 ABANDOND VEHICLE	47 INVESTIGATIONS/FOLLOW UPS
30 ADMIN CALLS	1 LARCENY
3 ANIMAL COMPLAINTS	3 MENTAL HEALTH
6 ASSIST FIRE	2 MISSING PERSONS
79 ASSIST EMS CALLS	1 PARKING COMPLAINTS
4 ASSIST ANOTHER AGENCY	6 PROPERTY DAMAGE ACCIDENTS
1 ASSAULT	10 PUBLIC ASSISTS
8 BURGLARY ALARMS	2 STOLEN VEHICLES
2 CRIMINAL MISCHIEF	4 SUSPICIOUS PERSONS
8 DISTURBANCE CALLS	6 SUSPICIOUS VEHICLES
3 DOMESTICS	88 TRAFFIC STOPS
5 DRIVING COMPLAINTS	2 TRESPASSING
2 DRUG COMPLAINTS	3 WARRANT ARREST
1 FRAUD	7 WELFARE CHECKS
5 HARASSMENT	14 911 HANG UP CALLS

**OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 11 CALLS AND NYSP WITH 16 CALLS.**

**THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 27 TIMES IN THE LAST MONTH**

- |                             |                             |
|-----------------------------|-----------------------------|
| 2 ABANDOND VEHICLE          | 1 DRUG COMPLAINT            |
| 3 ADMIN CALLS               | 1 HARASSMENT                |
| 2 ASSAULTS                  | 1 MENTAL HEALTH             |
| 2 ASSIST EMS CALLS          | 2 PROPERTY CHECK            |
| 3 ASSIST OTHER AGENCYS      | 2 PROPERTY DAMAGE ACCIDENTS |
| 1 ATTEMPT TO LOCATE SUSPECT | 1 SUBJECT WITH A WEAPON     |
| 1 BURGLARY                  | 1 SUSPICIOUS VEHICLE        |
| 1 DISTURBANCE               | 1 TRAFFIC HAZARD            |
| 2 DRIVING COMPLAINT         |                             |

**THIS IS A TOTAL OF 281 SEPARATE RESPONSES FOR THE VILLAGE PATROLS**

**JUST FOR A COMPARISON THERE WERE 76 RESPONSES TO CALLS IN THE TOWN IN THE SAME TIME PERIOD**

35 BY NYSP      41 BY RCSO

***Police Vehicle Overview***

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG ***	SEPT & OCT*	NOV	DEC	MAINTENANCE
<b>502</b>	<b>35,498</b>	<i>n/a</i>	2,924	1,782								n/a
<b>503</b>	<b>90,927</b>	667	29	727								n/a
<b>504</b>	<b>101,163</b>	2,038	1,226	1,909								Warranty work was completed
<b>505</b>	<b>98,805</b>	<i>n/a</i>	1,745	102								Warranty work was completed; new battery installed

***Other:***

- It was noted that there were 22 unanswered calls in the Town during this period. They were mostly reckless drivers and EMS calls, fyi.
- New Body Cameras have arrived. We are in the process of completing training and the policies issued.
- Speed trailer from Rensselaer County Sheriff’s Department is on loan to the Village and out in use. We will begin moving it around the Village.

Respectfully submitted by OIC Sergeant John Hudson  
Hoosick Falls Police Department

# DEPARTMENT OF CODE ENFORCEMENT

## *Monthly Overview – Inspections, Building Permits, and Complaints*

	Jan	Feb	Mar	Ap	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Total Inspections</b> (Various types)	<b>34</b>	<b>32</b>	<b>46</b>									
<i>Bi-Annual Inspections</i>	13	4	8									
<i>Pre-Tenant Inspections</i>	5	4	3									
<i>Required Annual Inspections</i>	0	0	0									
<i>Fire Calls</i>	1	1	0									
<i>Police Calls</i>	0	2	1									
<b>Total Active Building Permits</b>	<b>51</b>	<b>49</b>	<b>49</b>									
<i>Building Permits - Issued</i>	6	4	4									
<i>Building Permits - Closed</i>	4	6	4									
<i>Building Permits - Expired</i>	3	2	1									
<i>Stop Work Order(s) Issued</i>	0	0	0									
<b>Total Active Complaints/Inspections</b>	<b>85</b>	<b>94</b>	<b>85</b>									
<i>Complaints/Insp. - Opened</i>	31	22	26									
<i>Complaints/Insp. - Closed</i>	39	24	28									

**Active Village Court Cases as of 3/31/2024;**

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Farrara- 59 Classic St. Inspection is complete, he is working on building issues.
3. Nesbit- 33 River Rd. Recently completed interior inspection.
4. **West- 63<sup>rd</sup> St.**

**Homes that are Red Tagged as Uninhabitable as of 3/31/2024;**

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1<sup>st</sup> St. – (Hudson) Foundation repairs are complete.
3. 76 1<sup>st</sup> St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) **New Violations Issued.**
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- Building has been secured with plywood.
9. 32 3<sup>rd</sup> St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.
11. 1 Center ST. (Saiid) **New Owner, major structural issues.**
12. 74 1<sup>st</sup> St. (O'Donnell) Vacant
13. 19 5<sup>th</sup> St. (Harrington) **New violations issued for roof issue.**

14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure. **On-line Auction under way.**
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
19. 36 3<sup>rd</sup> St. (Lampron) Interior water damage, water turned off at the street.
20. 33 River Rd. (Nesbit) Village Court

**Other Vacant Properties that I have open Code Cases;**

1. 97 Classic St. Abandoned (McGovern)
2. 101 RR Ave. Abandoned (Harris)- New owner has contacted me. Building Permit Issued.

**Unsafe Structures Do Not Enter:**

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam  
Code Enforcement Officer & Building Safety Inspector

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## **TREASURER'S REPORT**

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.
- Water department received new water meter parts, Data entry for new meter end points and invoicing for those parts. Training for data entry for water readings, bills, calculations, and mailings of water/sewer/refuse bill.
- Ongoing Greenway Grant expenses, working with McAuliffe Landscaping.
- Emails with National Grid and RTE regarding line of credit for LED Streetlight project.
- Financing completed for unsafe structure demolition (Daniel).
- Training Deputy Clerk and new Village Clerk.
- Ongoing phone calls, emails with Edmunds Gov Tech and Williamson Law book regarding set up users and passwords for New Village clerk and other issues we are having with QuickBooks specifically on my computer, certain reports are not printing, seems to be ok at this point
- Lots of work on the 24-25 tentative budgets and spreadsheets.
- Normal daily phone calls and emails
- Worked on upcoming water/sewer/refuse billing
- Correspondences with Tom Mahoney at Rensselaer County regarding Woods Brook Buyout property on Main Street that was never marked exempt when the Village purchased it.

Respectfully submitted by Denise McMahon  
Village Treasurer

# VILLAGE CLERK/DEPUTY CLERK REPORT

- Learning meter readings
- Receiving / Making payments
- Transfer station tickets
- Death certificates
- Sorts mail
- Invoicing new bills
- Answers phone/ questions
- FOIL requests
- 10 property changes
- Making deposits
- Vouchers on bills

Respectfully submitted by Olivia Schneider  
Village Clerk

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## HIGHWAY DEPARTMENT

- Started spring cleanup around DPW and old shop
- Put out St Patrick's Day flags
- Started sweeping sidewalks (mainly for parade but also got a couple of passes on High St)
- Everyone starting to use up vacations
- Met several times w/contractor about finishing up North End Greenway Project
- Partial removal of damaged light pole on Mechanic St
- All maintenance of equipment
- Weekly trash pickup and Transfer Station cleaning
- ***Transfer station now open Tuesdays 8am-12pm***
- Cleaned out and repaired catch basin on Stark St
- Dealt with several issue due to intense amount of wet weather
- Spent several hours on 3/23 and 3/24 plowing
- Started repairing lawn damage from plows
- ***Street sweeping will run from 5/6 to 5/30 starting in 4th ward***
- Pothole patching with cold patch
- Took down flags.
- Purchased all new American Flags and hardware (Hoosick Rising covered 50% of the cost)

Respectfully submitted by Ken Holbrook  
DPW Superintendent

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# SEWER DEPARTMENT

- All monthly sampling for DEC
- Weekly process control sampling
- Dealt with issues at Lyman St pumpstation. Seem to have it solved
- Greased all equipment (blowers decanters pumps)
- Starting spring cleanup around plant
- Greg making some repairs on sewer tanker
- Replacing interior vents on vac truck
- Serviced vac truck and sewer tanker

## First Half of Fiscal Year 23-24

<u>SEWER</u>	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal	238,950 gal	215,200 gal
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630	\$11,947.50	\$10,760
<b><i>Income YTD – '23-'24:</i></b>	<b>\$8,670.00</b>	<b>\$22,442.50</b>	<b>\$33,598.50</b>	<b>\$46,228.50</b>	<b>\$58,176.00</b>	<b>\$68,936.00</b>
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

## Second Half of Fiscal Year 23-24

<u>SEWER</u>	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>	190,300 gal	119,300 gal	148,650	152,700		
<i>Monthly Income '23-'24:</i>	\$9,515.00	\$5,965	\$7,432.50	\$7,635		
<b><i>Income YTD – '23-'24:</i></b>	<b>\$80,492.50</b>	<b>\$86,460.50</b>	<b>\$93,893</b>	<b>\$101,528</b>		
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook  
Wastewater Treatment Plant Operator

# WATER DEPARTMENT

Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.

- Monthly bacteriological water samples sent to JH Consulting.

- March 1 – RCDOH annual site inspection.
- March 1 – Rogers Ave. generator transfer switch failure.
- March 7 – CT Male sampling GAC.
- March 8 – Surpass chemical delivery – 325 gal Sodium Hypochlorite.
- March 8 – Surpass chemical delivery – 265 gal SLI 5250.
- March 18 – HACH servicing instruments.
- March 18 – Start of insulating existing 12” piping in WTP.
- March 19 – Groundbreaking ceremony with DOH, DEC, etc.
- March 25 – Sent annual Water Withdrawal Report to DEC.
- March 27 – Read water meters.
- March 28 – Surpass chemical delivery – 343 gal Sodium Hypochlorite.
- March 29 – Finished insulating existing 12” piping in WTP.

## 2023

<b>Additional Water Sold</b>	<b>Jan - Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept - Dec</b>
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200	100,800
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219	\$756
<b>Total Revenue, 2023</b>	<i>n/a</i>	<b>\$561.00</b>	<b>\$1,860.75</b>	<b>\$3,146.25</b>	<b>\$3,830.25</b>	<b>\$4,049.25</b>	<b>n/a</b>

Submitted by Francis J. Hurlburt  
Superintendent, Water