



April 2024 Department Reports

Submitted to the Board of Trustees for approval at the
May 8th Regular Board Meeting



HOOSICK FALLS POLICE DEPARTMENT

Monthly Call/Arrest Overview, 2024

	Jan	Feb	Mar	Ap	May	June	July	Aug	Sep	Oct	Nov	Dec
Total Calls	259	298	262	336								
<i>Village calls handled by other agencies: RCSO/NYSP</i>	6/3	4/4	4/4	0/1								
<i>Separate HFPD calls assists outside Village</i>	15	12	27	13								
Total Arrests	11	13	10	17								
<i>Domestic Related</i>	n/a	3	n/a	n/a								
<i>Juvenile Arrests</i>	n/a	n/a	2	2								
Traffic Tickets Issued	30	41	52	40								
Parking Tickets Issued	0	7	34	5								

Calls/Arrest Overview

Calls	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Total for 2024*	259	557	819	1,155								
<i>Total for 2023*</i>	346	557	836	1104	1,443	1,789	2,170	2,654	3,143	3,576	3940	4,302
<i>Total for 2022*</i>	167	366	653	942	1,299	1,544	1,832	2,167	2,430	2672	2943	3103
<i>Total for 2021</i>	109	214	356	483	664	805	961	1105	1237	1331	1420	1554
<i>Total for 2020</i>	116	262	381	508	667	835	963	1091	1204	1310	1399	1488
<i>Total for 2019</i>	137	252	366	482	631	782	939	1086	1207	1344	1470	1608
<i>Total for 2018</i>	109	207	303	408	517	632	769	873	986	1102	1207	1317
Arrests	Jan	Feb	Mar	Ap	May	June	July	Aug	Sept	Oct	Nov	Dec
Totals for 2024	11	24	34	51								
<i>Totals for 2023</i>	5	17	33	39	45	61	66	83	97	108	128	145
<i>Total for 2022</i>	3	7	14	20	26	33	40	48	61	66	74	80
<i>Total for 2021</i>	7	22	27	32	40	48	50	58	64	68	71	73
<i>Total for 2020</i>	13	27	35	38	44	49	60	67	73	81	88	89
<i>Total for 2019</i>	18	33	44	56	77	85	98	105	118	134	146	153
<i>Total for 2018</i>	10	19	24	30	36	59	83	102	124	141	157	164

* = New approach for counting calls started in 2022 and included nearly every call, even non-emergency calls.

April 2024 Arrests: 17 (2 Juvenile, 0 Domestic)

1. Criminal Contempt 1ST, Harassment 2nd
2. Fail to appear
3. Fail to appear
4. Aggravated Unlicensed operation 3rd, Unlicensed operator, Uninspected
5. Animal Cruelty, Unlicensed dog
6. Animal Cruelty, Unlicensed dog
7. Aggravated Unlicensed operator 3rd, Uninspected, uninsured
8. Fail to appear
9. Fail to appear
10. Petit Larceny (Juvenile)
11. Fail to appear
12. Fail to appear
13. Fail to appear
14. Fail to appear
15. Harassment 2nd
16. Harassment 2nd
17. Criminal Mischief (Juvenile)

April 2024 - Call Details

FOR THE MONTH OF APRIL 2024 THERE HAVE BEEN 337 CALLS FOR SERVICE IN THE VILLAGE. 336 WERE HANDLED BY HFPD. 1 BY NYSP.

25 ADMIN CALLS	10 HARASSMENT
9 ANIMAL COMPLAINTS	46 INVESTIGATIONS/FOLLOW UPS
9 ASSIST FIRE	4 LARCENEY COMPLAINTS
68 ASSIST EMS CALLS	2 MENTAL HEALTH
1 ASSIST ANOTHER AGENCY	3 MISSING PERSONS
3 BURGLARYS-ACTIVE OR NON-ACTIVE	1 PARKING COMPLAINTS
1 BURGLARY ALARMS	3 PROPERTY DAMAGE ACCIDENTS
1 CRIMINAL MISCHIEF	10 PUBLIC ASSISTS
1 CUSTODIAL INTERFERENCE	2 SUSPICIOUS PERSONS
2 DISABLED VEHICLES	1 SUSPICIOUS VEHICLE
23 DISTURBANCE CALLS	77 TRAFFIC STOPS
1 DOMESTICS	5 WARRANT ARREST
1 DRIVING COMPLAINTS	12 WELFARE CHECKS
1 GROUP ANNOYING	12 911 HANG UP CALLS
1 GUN SHOTS FIRED	

OF THESE CALLS HFPD WAS ASSISTED BY RCSO WITH 11 CALLS AND NYSP WITH 8 CALLS ENCON ASSISTED WITH 1 CALL AND TROY POLICE WITH 1 CALL.

THE VILLAGE PATROLS ALSO ASSISTED OUTSIDE THE VILLAGE 13 TIMES IN THE LAST MONTH

1 ASSIST EMS CALLS	3 DISTURBANCE CALLS
2 ASSIST FIRE DEPT	2 INVESTIGATION CALLS
2 BURG ALARMS	1 MENTAL HEALTH
1 DRIVING COMPLAINT	1 911 HANG UP

THIS IS A TOTAL OF 349 SEPARATE RESPONSES FOR THE VILLAGE PATROLS

JUST FOR A COMPARISON THERE WERE 62 CALLS IN THE TOWN IN THE SAME TIME PERIOD

25 BY NYSP - 36 BY RCSO - 1 BY ENCON

18 CALLS NOT ANSWERED IN THE TOWN

2 ANIMAL COMPLAINTS	3 FIRE CALLS
2 DRIVING COMPLAINTS	1 PANIC ALARM
1 DISTURBANCE	2 PROPERTY DAMAGE ACCIDENTS
2 EMS CALLS	5 911 HANG UP CALLS

Police Vehicle Overview

	Current Mileage	JAN	FEB	MAR	APR	MAY	JUNE & JULY*	AUG ***	SEPT & OCT*	NOV	DEC	MAINTENANCE
502	36955	n/a	2,924	1,782	1,457							Oil Change
503	90,927	667	29	727	1,163							n/a
504	101,163	2,038	1,226	1,909	3,944							n/a
505	98,805	n/a	1,745	102	2,180							n/a

Other:

- We are ¾ of the way thru the new policy manual and will start the accreditation process soon
- Range is 5/11/24 and all officers will be issued firearms at that time.

Respectfully submitted by OIC Sergeant John Hudson
Hoosick Falls Police Department

DEPARTMENT OF CODE ENFORCEMENT

Monthly Overview – Inspections, Building Permits, and Complaints

	Jan	Feb	Mar	Ap	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Inspections (Various types)	34	32	46	40								
<i>Bi-Annual Inspections</i>	13	4	8	6								
<i>Pre-Tenant Inspections</i>	5	4	3	7								
<i>Required Annual Inspections</i>	0	0	0									
<i>Fire Calls</i>	1	1	0	1								
<i>Police Calls</i>	0	2	1	0								
Total Active Building Permits	51	49	49	53								
<i>Building Permits - Issued</i>	6	4	4	5								
<i>Building Permits - Closed</i>	4	6	4	3								
<i>Building Permits - Expired</i>	3	2	1	4								
<i>Stop Work Order(s) Issued</i>	0	0	0	0								
Total Active Complaints/Inspections	85	94	85	88								
<i>Complaints/Insp. - Opened</i>	31	22	26	35								
<i>Complaints/Insp. - Closed</i>	39	24	28	29								

Active Village Court Cases as of 4/31/2024;

1. Marshall 59 Church St. - Bench Warrant Issued.
2. Farrara- 59 Classic St. Inspection is complete, he is working on building issues.
3. Nesbit- 33 River Rd. Recently completed interior inspection.
4. **West- 63rd St.**

Homes that are Red Tagged as Uninhabitable as of 4/31/2024;

1. 46 River Road- Another new owner, this one from Texas, I have met with him.
2. 7 1st St. – (Hudson) Foundation repairs are complete.
3. 76 1st St. - (Sheldon) Vacant Zombie Bank Owned.
4. 51 Hoosick St. (Dufty) Vacant & bank owned.
5. 1 Lyman St. (Teleford) New Violations Issued.
6. 26 Water St. –New owner, Building Permit Issued. McAuliffe cleaned up yard.
7. 57 Center St. – (Galvin) Vacant
8. 15 Spring St.- (Avlon) Bank owned Vacant- Building has been secured with plywood.
9. 32 3rd St.- (Schwartz) Vacant, has another new owner, Building Permit for Rehab has been issued and the rehab work has begun.
10. 20 Elm St.- (Capano) Property recently sold again. New owners live in Fl.
11. 1 Center ST. (Saiid) New Owner, major structural issues.
12. 74 1st St. (O'Donnell) Vacant
13. 19 5th St. (Harrington) New violations issued for roof issue.

14. 18 High St. (Philpsak) Recently sold again. Rehab has begun, converting to a single family.
15. 167 Church St. (Paz) County Auction purchased that owner has done nothing with.
16. 63 River Rd. (Perry) in foreclosure. On-line Auction under way.
17. 8 Troy St.- Tree fell on home, no power. Meters are on the house.
18. 17 Willow St. (Kaukas) Interior water damage, water turned off at the street.
19. 36 3rd St. (Lampron) Interior water damage, water turned off at the street.
20. 33 River Rd. (Nesbit) Village Court
21. **6 Manton St. (Guile) Multiple issues, resulted from Fire Call.**

Other Vacant Properties that I have open Code Cases;

1. 97 Classic St. Abandoned (McGovern)
2. 101 RR Ave. Abandoned (Harris)- New owner has contacted me. Building Permit Issued.

Unsafe Structures Do Not Enter:

1. 1 Center St. New owner.

Respectfully submitted by Mark E. Surdam
Code Enforcement Officer & Building Safety Inspector

TREASURER'S REPORT

- Enter and pay vouchers for last month's invoices
- Submitted monthly NYS retirement report.
- Water department received new water meter parts, Data entry for new meter end points and invoicing for those parts
- Reconciling with front office all unpaid water/sewer/refuse bills from April 2023, August 2023 and December 2023 and unpaid services for relevy list to be sent to Rensselaer County for relevy onto June 2024 Village Property Tax Bills
- Preparing to Submit request #6 for Greenway Grant, grant extension is until April 2024, should be final request
- Ongoing LED Streetlight update conference call. Forwarded paperwork on financing information to Fiscal Advisors for their review and suggestions on which way to borrow: BAN (Bond Anticipation Note) or TELP (Tax Exempt Lease Purchase). Also working with Cynthia Petit at Key Bank for Letter of Credit required by National Grid for buyout of fixtures. \$170.00 cost for the letter and \$1,000 fee for the LOC
- Continue Training new deputy village clerk and Village Clerk.
- Filed Annual Constitutional Tax Limit form NYSOSC
- Filed Annual Tax Cap Compliance form NYSOSC
- Filed quarterly reports for federal and state
- Normal daily phone calls and emails
- Completed annual ARPA funding report
- Trouble shooting water/sewer/refuse billing questions and training of same
- Updating spreadsheet on budget and budget meetings for the 2024-25 fiscal year. Adopted budget 4-29-24 (yay)

- Continuing financials to submit NYS AUD for year ending 5-31-23

Respectfully submitted by Denise McMahon
Village Treasurer

VILLAGE CLERK/DEPUTY CLERK REPORT

- Final water readings for properties
- Receiving / Making payments
- Transfer station tickets
- Death certificates
- Handicap sticker
- Sort the mail
- Answers phone/ questions
- FOIL requests
- 6 property changes
- Making deposits
- Vouchers on bills
- Planning and Zoning Meeting
- Working on tax re levy list

Respectfully submitted by Olivia Schneider
Village Clerk

HIGHWAY DEPARTMENT

- Started and completed annual spring brush cleanup.
- Cleaned up lawns from plow damage.
- Started putting together new American flags.
- Patched potholes.
- Took all sanders off.
- Deep cleaned all sanders and trucks.
- Completed North end greenway project.
- Tore out sidewalks on Elm St
- Picked up trash several times at Transfer Station due to a bear.
- Weekly cleaning of transfer station.
- Spent several days getting Little League fields ready for opening day.
- Weekly garbage pickup throughout the village.
- Started mowing and trimming parks.
- Cleaned all sidewalks in the village.
- Picked up rental sweeper.
- Started street sweeping.

Respectfully submitted by Ken Holbrook
DPW Superintendent

SEWER DEPARTMENT

- All daily process control sampling
- All monthly sampling
- Submitted monthly DMR sampling for DEC
- Started mowing and trimming at the plant
- Mowing and trimming at all pumpstations
- Set up to have all generators serviced
- Getting ready for annual tank cleaning
- Shopping around for a mower that was approved last fall for purchase

**Waste hauler numbers-251,950 gallons for the month
\$12,597.50 for revenue**

First Half of Fiscal Year 23-24

<u>SEWER</u>	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23
<i>Gallons Delivered '23-'24:</i>	173,400 gal	275,450 gal	223,120 gal	252,600 gal	238,950 gal	215,200 gal
<i>Monthly Income '23-'24:</i>	\$8,670.00	\$13,772.50	\$11,156.00	\$12,630	\$11,947.50	\$10,760
<i>Income YTD – '23-'24:</i>	\$8,670.00	\$22,442.50	\$33,598.50	\$46,228.50	\$58,176.00	\$68,936.00
<i>Income YTD – '22-'23:</i>	\$14,002.50	\$22,91.00	\$35,880.00	\$47,215.00	\$59,950	\$70,977.50
<i>Income YTD – '21-'22:</i>	\$11,137.50	\$22,637.50	\$35,460.00	\$50,135.00	\$64,862.50	\$77,790.00
<i>Income YTD – '20-'21:</i>	\$12,172.50	\$22,042.50	\$32,405.00	\$46,067.50	\$59,300.50	\$69,195.50
<i>Income YTD – '19-'20:</i>	\$10,947.00	\$26,052.00	\$40,829.50	\$56,402.00	\$73,477.00	\$86,427.00

Second Half of Fiscal Year 23-24

<u>SEWER</u>	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24
<i>Gallons Delivered '23-'24:</i>	190,300 gal	119,300 gal	148,650 gal	152,700 gal	251,950 gal	
<i>Monthly Income '23-'24:</i>	\$9,515.00	\$5,965	\$7,432.50	\$7,635	\$12,597.50	
<i>Income YTD – '23-'24:</i>	\$80,492.50	\$86,460.50	\$93,893	\$101,528	\$114,125.50	
<i>Income YTD – '21-'22:</i>	\$81,097.50	\$84,648.75	\$90,371.25	\$95,053.75	\$105,963.75	\$118,281.25
<i>Income YTD – '21-'22:</i>	\$85,880.00	\$90,495.00	\$93,712.50	\$99,375.00	\$109,027.50	\$115,782.50
<i>Income YTD – '20-'21:</i>	\$77,076.75	\$82,601.75	\$85,806.75	\$92,404.25	\$105,509.25	\$116,101.75
<i>Income YTD – '19-'20:</i>	\$95,034.50	\$101,389.50	\$105,274.50	\$113,697.00	\$131,124.50	\$144,034.50

Respectfully submitted by Ken Holbrook
Wastewater Treatment Plant Operator

WATER DEPARTMENT

Regular maintenance throughout plant including: cleaning of filter units, calibration of chemical feed pumps, daily rounds and checks including lab tests, cleaning of chemical equipment, grounds maintenance and necessary repairs to distribution system.

Monthly bacteriological water samples sent to JH Consulting.

- April 4 – Power outage on Rogers Ave. generator disconnect failure.
- April 4 – CT Male sampling GAC.
- April 18 – Surpass chemical delivery – 330 gal. Sodium Hypochlorite.
- April 23 – Emmons Metro replaced sewer pump in WTP back lot.
- April 24 – Reconnect water service to 7 First St.
- April 26 – Delivered revised ERP and CSA to RCDOH.
- April 30 – Met w/ WSP and Land Remediation at WTP.

Last Year - 2023

Additional Water Sold	Jan - Mar	April	May	June	July	Aug	Sept - Dec
Gallons	<i>n/a</i>	74,800	173,000	171,400	91,200	29,200	100,800
Monthly Revenue	<i>n/a</i>	\$561	\$1,299.75	\$1,285.50	\$684	\$219	\$756
Total Revenue, 2023	<i>n/a</i>	\$561.00	\$1,860.75	\$3,146.25	\$3,830.25	\$4,049.25	n/a

Submitted by Francis J. Hurlburt
Superintendent, Water